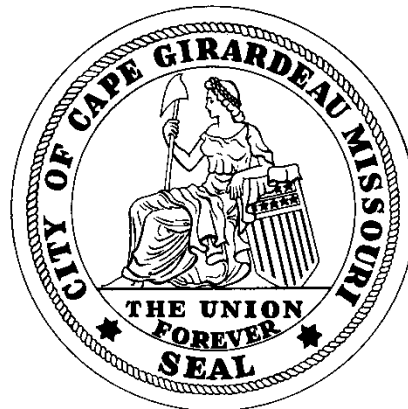


**2022-2023**

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**CITY *of* CAPE  
G I R A R D E A U**

**ADOPTED  
ANNUAL BUDGET  
2022-2023**



**MAYOR**

Stacy Kinder

**CITY COUNCIL**

Daniel Presson

Tameka Randle

Nate Thomas

Robbie Guard

Shannon Truxel

Mark Bliss



The seal of the City of Cape Girardeau, Missouri, is a circular emblem. It features a central figure of a woman holding a staff and a shield, with a banner below her that reads "THE UNION FOREVER". The outer ring of the seal contains the text "CITY OF CAPE GIRARDEAU MISSOURI" and "SEAL" at the bottom. The seal is rendered in a light gray color.

# City of Cape Girardeau **mission statement**

The City of Cape Girardeau, the regional hub of Southeast Missouri, will actively promote a safe, innovative climate through city services that enhances the quality of life for its citizens and our region.

**2022-2023 ANNUAL BUDGET  
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# BUDGET MESSAGE

*Office of the City Manager*

## **INTRODUCTION**

In accordance with Article VI of the City Charter, we are submitting herewith a recommended budget for the City of Cape Girardeau, Missouri, for the period from July 1, 2022 to June 30, 2023. The recommended budget is balanced within the total of estimated income plus unencumbered fund balances.

The budget provides the financial plan for the various City departments to deliver services to the citizens of the City and provide infrastructure for future City development. The various departments funded under this budget are organized by department as set out in the administration ordinance of the City. These departments include Administrative Services, Development Services, Parks and Recreation, Public Safety, and Public Works. Outside of these Departments are the following budget categories: Debt Service and Capital Improvement Program (governmental fund types only) and Contingency. Internal Service Funds (funds that provide and charge for service to other city programs) are not included in the above categories to avoid reporting costs twice.

The Administrative Services Department administers the fiscal affairs and personnel policies, and provides legal counsel and representation. The Municipal Court is also reported in this department. This budget authorizes 28.45 full time equivalent employees (FTE) for this department. Its proposed operating budget is \$3,310,489.

The Development Service Department coordinates activities pertaining to community and economic development. This budget authorizes 47.99 (FTE) for this department. Its proposed operating budget is \$6,264,677.

The Parks and Recreation Department is responsible for the care and upkeep of the 26 city parks totaling around 665 acres, maintaining 4 indoor and numerous outdoor recreation facilities, a golf course, 10 miles of trail, and supervising a city recreation program. This budget authorizes 128.95 (FTE) for this department. Its proposed operating budget is \$7,921,374.

The Public Safety Department is responsible for protecting life and property through the enforcement of state and city ordinances, fire and crime prevention activities, and emergency response. Its service area is approximately 28.4 square miles and is responsible for protecting approximately 40,000 citizens and a total day-time population of approximately 100,000 people. This budget authorizes 196 full time and 196.98 (FTE) for this department. Its proposed operating budget is \$18,267,644.

The Public Works Department is responsible for the care and maintenance of the city streets and sidewalks, the operation and maintenance of the city's water and sewer systems, the operation of city's solid waste disposal service, and maintenance of the city's storm water systems. This department currently maintains 226 linear miles of streets, 319 linear miles of water lines, and

275 linear miles of sanitary sewer lines. This budget authorizes 77.99 (FTE) for this department. Its proposed operating budget is \$27,478,931.

## **INTRODUCTION (contd)**

The total budget authorizes 496.81 (FTE) with a total operating budget of \$64,561,766. This budget also authorizes an additional \$42,894,167 in capital outlays and \$11,952,862 in debt service payments.

### **Budget Hearing Requirements**

The City Council, in accordance with Article VI of the City Charter is required to hold a public hearing on the proposed budget. It is recommended that this public hearing be held on Monday, May 16, 2022. It is also recommended that the City Council consider adoption of the budget ordinance at its meetings on May 16 and June 6, 2022.

Another public hearing will be required in conjunction with the adoption of the tax levy. The state law requires the County Clerk to certify to the City, by July 1 of each year, the assessment information on which the City can calculate its actual tax levy. Once this information has been provided to the City, the City Council must hold a public hearing after adequate notice has been published, and at that time (normally first meeting in August), the City Council formally adopts the tax levy for the City of Cape Girardeau.

## **BUDGETARY ACCOUNTING BASIS**

All financial data included in this budget reflect the modified accrual method of accounting. Under the modified accrual method capital purchases, bond issuance costs, and bond principal repayments are reflected as expenses when made and bond proceeds, grants for capital projects, special tax assessments, and sewer connections fees are treated as revenue when received.

## **PROGRAM BUDGETS**

A summary of the program budgets is included on page 3 of this budget. A more detailed breakdown of the programs by departments is included in pages 4 – 9. Total operating expenditures for all programs excluding Internal Service Funds is \$66,522,184. This is a total increase of \$6,458,659 or 10.75% over the prior year's original adopted budget.

The following are notable changes included in this budget:

- This budget includes an increase of \$2,539,589 in personnel related expense from the implementation of the City's new pay plan. This plan was initially designed for a 2 phase implementation but will be handled in a single year.
- This budget also increases total contingency funding for unforeseen expenses from \$300,000 to \$380,000.
- This budget includes \$37,335 for upgrades to the Laserfische records system.
- This budget includes \$15,700,000 for construction of a new airport terminal, taxiways and hangar rehabilitation.



- This budget includes \$13,488,500, \$5,290,800 and \$1,000,000 appropriation for street repairs from TTF V, TTF VI and CIST, respectively.
- This budget allows \$11,952,862 for debt service payments.
- Total capital expenditures for all programs are \$42,894,167. This is a total increase of \$30,364,448 or 242.34% from the previous year's budget.

**GENERAL FUND REVENUES**

The General Fund is almost totally supported by general taxes and accounts for the basic municipal functions of police, fire, street maintenance, parks maintenance, etc. In addition, this fund is used to finance temporary cash flow shortfalls in other funds, to provide a contingency account, to provide operating transfers to the parks and recreation, airport, and softball complex funds, and to meet special project needs for economic development and other purposes approved by the City Council.

The revenues for this fund are as follows:

<u>SOURCE</u>	<u>AMOUNT</u>	<u>% OF TOTAL FUND</u>	<u>% CHANGE</u>
Property Taxes	\$2,286,637	7.06%	5.13%
Sales Tax	11,250,557	34.76%	3.12%
Franchise Tax	4,610,675	14.24%	1.29%
Other Taxes	200,600	0.62%	3.62%
Licenses & Permits	1,902,515	5.87%	4.74%
Public Safety Grants	790,000	2.44%	0.0%
Public Service Fees	872,828	2.70%	0.0%
Fines & Forfeitures	689,000	2.13%	0.0%
Lease and Rental	274,000	0.85%	2.78%
Miscellaneous	339,515	1.05%	8.33%
Internal Service Charges	1,120,690	3.46%	-0.72%
Motor Fuel Tax Transfer	1,400,000	4.32%	0.0%
Sales Tax Transfers	4,333,913	13.39%	3.46%
Use Tax	2,300,000	7.11%	N/A
<b>TOTAL</b>	<b>\$32,370,930</b>	<b>100.0%</b>	<b>10.36%</b>

Sales and Use Tax represents 41.86% of the total General Fund budget; therefore, the assumptions of growth in this revenue can have a significant impact on the amount of funds projected to be available for payroll, equipment, and capital improvement projects. For this budget, Sales Tax is projected to be 3.12% above the budgeted revenue for the fiscal year ending June 30, 2022.

Franchise Taxes represent 14.24% of the total General Fund budget. Each 1% change in franchise tax receipts equals approximately \$46,100 in revenue. Franchise Taxes projected for this budget are 1.29% more than those projected in the prior year's budget. Over the next 5 fiscal years this amount will be flat or lower due to legislation related to the Use Tax and lowering of the Cable TV franchise fees.

The Property Tax, which is the next most important revenue source, only represents 7.06% of the General Fund. The combination of increased assessed valuation and increases in annexed property is assumed to increase this revenue source by 5.13% for real estate and personal property taxes in the upcoming fiscal year.

### **USER CHARGES**

Projected sewer, water and solid waste revenues included in this budget are based on activity from the year ending June 30, 2022 and projected rates for the fiscal year ending June 30, 2023. Residential and commercial water and sewer charges are to increase 3.5% the first billing in July. Monthly residential solid waste and recycling collection charges are to increase to \$24.44 from \$23.28 with the first billing in July.

### **DEBT SERVICE**

A summary of the city's outstanding bonded debt and its anticipated sources of repayment are included along with detailed schedules of debt service requirements in the appendices. Total debt service payments during the coming fiscal year will be \$11,952,862. Debt service is paid from specific revenue sources designated for that purpose in this budget.

### **CAPITAL IMPROVEMENTS**

Projects (or phases of projects) as set out in the Capital Improvement Plan recently adopted by the City Council are included in this budget to the extent funding is available and planning procedures have been completed.

A parks / storm water sales tax was extended April 2018 and will provide funding for the parks and storm water projects included in the Capital Improvement Program. However, these projects have not been included in this budget but are included in project length budgets.

### **CONCLUSION**

In preparing the annual operating budget, the City Staff and I have reflected on the year that has passed and all the changes that have occurred. We have considered where we have been and the direction we are heading and the importance of our perspective of our organization. This perspective is a direct reflection on our organization and our community. It brings to mind the differences between a sunrise and sunset. When the sun is setting we prepare for the upcoming darkness and are exhausted from the long day endured while when the sun is rising we are fresh

from a nights rest and prepare for light and a day full of limitless potential. In years past our focus has been on struggles being faced, including revenue shortfalls and instability, salaries that lag behind the market and infrastructure that is in desperate need of repair. In the budget that follows we see the coming of light, a new day, and limitless potential. The passage of the Use Tax has brought us stabilization in our General Fund revenue sources. The implementation of the new pay plan is bringing our salary structure to a level that is approaching the market rate for employees and makes us competitive for getting top talent to strengthen the organization. Additionally, this budget includes over \$19 million in street work, \$4.5 million in sewer infrastructure and \$15.7 in airport infrastructure.

This budget assumes the usage of \$290,000 of unrestricted general fund balances. These funds are only for contingency uses that are unforeseen expenses and are not standard operating expenses. This will be the first time in a long period that the City is covering its operating expenses with operating revenues.

My perspective on our employees, our organization, and our City is one of a Sunrise. I see an organization and community full of light, promise, and unlimited possibility. With each passing day I will strive to continue that message and perspective to continue to build up this organization and maximize its ability. This budget is a direct reflection of that perspective. My team and I look forward to continuing to push forward into a new day with the City of Cape Girardeau.

Respectfully submitted,

City Manager  
Dr. Kenneth Haskin

Finance Director  
Dustin Ziebold



**SUMMARY  
OF  
PROGRAMS  
BY  
DEPARTMENT**

ADMINISTRATIVE SERVICES

**OPERATING EXPENDITURES**

<u>PROGRAM/SERVICE</u>	<u>2021-2022 BUDGET</u>	<u>2022-2023 BUDGET</u>	<u>% CHANGE</u>	<u>PROGRAM INCOME</u>
CITY COUNCIL	\$44,960	\$23,848	-46.96%	
CITY MANAGER	520,900	595,110	14.25%	
CITY ATTORNEY	323,006	325,895	0.89%	
HUMAN RESOURCES	400,336	426,036	6.42%	
FINANCE	604,974	654,837	8.24%	
MUNICIPAL COURT	363,336	381,609	5.03%	70,000
FACILITY MAINTENANCE	257,658	322,600	25.20%	
PUBLIC AWARENESS	167,563	156,760	-6.45%	
INTERDEPARTMENTAL	231,225	423,794	83.28%	1,120,690
<b>TOTAL OPERATING EXPENDITURES</b>	<b>\$2,913,958</b>	<b>\$3,310,489</b>	<b>13.61%</b>	<b>\$1,190,690</b>

**CAPITAL OUTLAY**

<u>PROGRAM/SERVICE</u>	<u>2021-2022 BUDGET</u>	<u>2022-2023 BUDGET</u>	<u>% CHANGE</u>
CITY COUNCIL	\$ -	\$ -	0.00%
CITY MANAGER	-	-	0.00%
CITY ATTORNEY	-	-	0.00%
HUMAN RESOURCES	-	-	0.00%
FINANCE	-	-	0.00%
MUNICIPAL COURT	-	-	0.00%
FACILITY MAINTENANCE	-	-	0.00%
PUBLIC AWARENESS	-	-	0.00%
INTERDEPARTMENTAL	-	-	0.00%
<b>TOTAL CAPITAL OUTLAY</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0.00%</b>

**TOTAL EXPENDITURES**

<u>PROGRAM/SERVICE</u>	<u>2021-2022 BUDGET</u>	<u>2022-2023 BUDGET</u>	<u>% CHANGE</u>	<u>PROGRAM INCOME</u>
CITY COUNCIL	\$44,960	\$23,848	-46.96%	
CITY MANAGER	520,900	595,110	14.25%	
CITY ATTORNEY	323,006	325,895	0.89%	
HUMAN RESOURCES	400,336	426,036	6.42%	
FINANCE	604,974	654,837	8.24%	
MUNICIPAL COURT	363,336	381,609	5.03%	70,000
FACILITY MAINTENANCE	257,658	322,600	25.20%	
PUBLIC AWARENESS	167,563	156,760	-6.45%	
INTERDEPARTMENTAL	231,225	423,794	83.28%	1,120,690
<b>GRAND TOTAL</b>	<b>\$2,913,958</b>	<b>\$3,310,489</b>	<b>13.61%</b>	<b>\$1,190,690</b>

DEVELOPMENT SERVICES

**OPERATING EXPENDITURES**

<u>PROGRAM/SERVICE</u>	<u>2021-2022 BUDGET</u>	<u>2022-2023 BUDGET</u>	<u>% CHANGE</u>	<u>PROGRAM INCOME</u>
PLANNING	\$391,565	\$334,980	-14.45%	14,110
INSPECTION	1,011,924	937,617	-7.34%	269,555
ENGINEERING	1,114,464	1,309,877	17.53%	74,500
AIRPORT				
OPERATIONS	1,151,710	1,298,045	12.71%	1,033,237
FBO OPERATION	426,421	470,542	10.35%	483,350
TOTAL AIRPORT	<u>\$1,578,131</u>	<u>\$1,768,587</u>	<u>12.07%</u>	
C/V BUREAU	\$800,000	\$757,600	-5.30%	
DOWNTOWN BUS DISTRICT	38,205	39,016	2.12%	39,016
COMMUNITY DEVELOPMENT	4,000	4,000	0.00%	
ECONOMIC DEVELOPMENT	1,161,074	1,000,500	-13.83%	
UNITED WAY	2,500	2,500	0.00%	
PUBLIC TRANSPORTATION	<u>110,000</u>	<u>110,000</u>	<u>0.00%</u>	
TOTAL OPERATING EXPENDITURES	<u>\$6,211,863</u>	<u>\$6,264,677</u>	<u>0.85%</u>	<u>\$1,913,768</u>

**CAPITAL OUTLAY**

<u>PROGRAM/SERVICE</u>	<u>2021-2022 BUDGET</u>	<u>2022-2023 BUDGET</u>	<u>% CHANGE</u>
PLANNING	\$ -	-	0.00%
INSPECTION	-	-	0.00%
ENGINEERING	-	-	0.00%
AIRPORT			
OPERATIONS	-	15,700,000	0.00%
FBO OPERATIONS	-	-	0.00%
TOTAL AIRPORT	<u>\$ -</u>	<u>\$ 15,700,000</u>	<u>0.00%</u>
C/V BUREAU	-	-	0.00%
DOWNTOWN BUS DISTRICT	-	-	0.00%
COMMUNITY DEVELOPMENT	-	-	0.00%
ECONOMIC DEVELOPMENT	-	-	0.00%
UNITED WAY	-	-	0.00%
PUBLIC TRANSPORTATION	<u>-</u>	<u>-</u>	<u>0.00%</u>
TOTAL CAPITAL OUTLAY	<u>\$ -</u>	<u>\$ 15,700,000</u>	<u>0.00%</u>

**TOTAL EXPENDITURES**

<u>PROGRAM/SERVICE</u>	<u>2021-2022 BUDGET</u>	<u>2022-2023 BUDGET</u>	<u>% CHANGE</u>	<u>PROGRAM INCOME</u>
PLANNING	\$391,565	\$334,980	-14.45%	\$14,110
INSPECTION	1,011,924	937,617	-7.34%	269,555
ENGINEERING	1,114,464	1,309,877	17.53%	74,500
AIRPORT				
OPERATIONS	1,151,710	16,998,045	1375.90%	1,033,237
FBO OPERATIONS	426,421	470,542	10.35%	483,350
TOTAL AIRPORT	<u>1,578,131</u>	<u>17,468,587</u>	<u>1006.92%</u>	
C/V BUREAU	800,000	757,600	-5.30%	
DOWNTOWN BUS DISTRICT	38,205	39,016	2.12%	39,016
COMMUNITY DEVELOPMENT	4,000	4,000	0.00%	
ECONOMIC DEVELOPMENT	1,161,074	1,000,500	-13.83%	
UNITED WAY	2,500	2,500	0.00%	
PUBLIC TRANSPORTATION	<u>110,000</u>	<u>110,000</u>	<u>0.00%</u>	
GRAND TOTAL	<u>\$6,211,863</u>	<u>\$21,964,677</u>	<u>253.59%</u>	<u>\$1,913,768</u>

PARKS AND RECREATION

**OPERATING EXPENDITURES**

<u>PROGRAM/SERVICE</u>	<u>2021-2022 BUDGET</u>	<u>2022-2023 BUDGET</u>	<u>% CHANGE</u>	<u>PROGRAM INCOME</u>
PARK MAINTENANCE	\$1,489,372	\$1,621,286	8.86%	22,500
CEMETERY	198,557	221,171	11.39%	24,500
ARENA BUILDING MTNCE	274,073	313,645	14.44%	76,500
OSAGE PARK COMMUNITY CENTER	650,641	701,567	7.83%	296,000
SHAWNEE PARK COMMUNITY CENTER	193,746	218,170	12.61%	53,457
CENTRAL POOL	467,575	423,779	-9.37%	112,647
FAMILY AQUATIC CENTER	670,329	767,526	14.50%	858,500
JEFFERSON POOL	-	208,270	0.00%	160,063
RECREATION	528,145	641,812	21.52%	302,020
CULTURAL EVENTS	48,607	48,607	0.00%	-
GOLF COURSE	670,454	710,093	5.91%	662,200
INDOOR SPORTS COMPLEX	768,792	908,830	18.22%	859,200
SPORTS COMPLEXES	1,001,095	1,136,618	13.54%	418,816
<b>TOTAL OPERATING EXPENDITURES</b>	<b>\$6,961,386</b>	<b>\$7,921,374</b>	<b>13.79%</b>	<b>\$3,846,403</b>

**CAPITAL OUTLAY**

	<u>2021-2022 BUDGET</u>	<u>2022-2023 BUDGET</u>	<u>% CHANGE</u>
PARK MAINTENANCE	\$ -	\$ -	0.00%
CEMETERY	-	-	0.00%
ARENA BUILDING MTNCE	-	-	0.00%
OSAGE PARK COMMUNITY CENTER	-	-	0.00%
SHAWNEE PARK COMMUNITY CENTER	-	-	0.00%
CENTRAL POOL	-	-	0.00%
FAMILY AQUATIC CENTER	-	-	0.00%
RECREATION	-	-	0.00%
CULTURAL EVENTS	-	-	0.00%
GOLF COURSE	-	-	0.00%
INDOOR SPORTS COMPLEX	-	-	0.00%
SPORTS COMPLEXES	-	-	0.00%
<b>TOTAL CAPITAL OUTLAY</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0.00%</b>

**TOTAL EXPENDITURES**

<u>PROGRAM/SERVICE</u>	<u>2021-2022 BUDGET</u>	<u>2022-2023 BUDGET</u>	<u>% CHANGE</u>	<u>PROGRAM INCOME</u>
PARK MAINTENANCE	\$1,489,372	\$1,621,286	8.86%	\$22,500
CEMETERY	198,557	221,171	11.39%	24,500
ARENA BUILDING MTNCE	274,073	313,645	14.44%	76,500
OSAGE PARK COMM CENTER	650,641	701,567	7.83%	296,000
SHAWNEE PARK COMM CTR	193,746	218,170	12.61%	53,457
CENTRAL POOL	467,575	423,779	-9.37%	112,647
FAMILY AQUATIC CENTER	670,329	767,526	14.50%	858,500
RECREATION	528,145	641,812	21.52%	302,020
CULTURAL EVENTS	48,607	48,607	0.00%	-
GOLF COURSE	670,454	710,093	5.91%	662,200
INDOOR SPORTS COMPLEX	768,792	908,830	18.22%	859,200
SPORTS COMPLEXES	1,001,095	1,136,618	13.54%	418,816
<b>GRAND TOTAL</b>	<b>\$6,961,386</b>	<b>\$7,713,104</b>	<b>10.80%</b>	<b>\$3,686,340</b>



PUBLIC SAFETY

**OPERATING EXPENDITURES**

<u>PROGRAM/SERVICE</u>	<u>2021-2022 BUDGET</u>	<u>2022-2023 BUDGET</u>	<u>% CHANGE</u>	<u>PROGRAM INCOME</u>
POLICE	9,964,036	11,074,186	11.14%	1,427,575
FIRE	6,220,425	6,776,768	8.94%	100,253
HEALTH	408,592	416,690	1.98%	416,690
TOTAL OPERATING EXPENDITURES	<u>\$16,593,053</u>	<u>\$18,267,644</u>	<u>10.09%</u>	<u>\$1,944,518</u>

**CAPITAL OUTLAY**

<u>PROGRAM/SERVICE</u>	<u>2021-2022 BUDGET</u>	<u>2022-2023 BUDGET</u>	<u>% CHANGE</u>
POLICE	\$ -	\$ -	0.00%
FIRE	-	-	0.00%
HEALTH	-	-	0.00%
TOTAL CAPITAL OUTLAY	<u>-</u>	<u>\$ -</u>	<u>0.00%</u>

**TOTAL EXPENDITURES**

<u>PROGRAM/SERVICE</u>	<u>2021-2022 BUDGET</u>	<u>2022-2023 BUDGET</u>	<u>% CHANGE</u>	<u>PROGRAM INCOME</u>
POLICE	\$9,964,036	\$11,074,186	11.14%	\$1,427,575
FIRE	6,220,425	6,776,768	8.94%	100,253
HEALTH	408,592	416,690	1.98%	416,690
GRAND TOTAL	<u>\$16,593,053</u>	<u>\$18,267,644</u>	<u>10.09%</u>	<u>\$1,944,518</u>

PUBLIC WORKS

**OPERATING EXPENDITURES**

<u>PROGRAM/SERVICE</u>	<u>2021-2022 BUDGET</u>	<u>2022-2023 BUDGET</u>	<u>% CHANGE</u>	<u>PROGRAM INCOME</u>
STREET	\$2,706,281	\$2,825,712	4.41%	
SOLID WASTE:				
TRANSFER STATION	2,386,530	2,988,811	25.24%	
RESIDENTIAL	1,325,148	1,454,786	9.78%	
LANDFILL	3,125	3,135	0.32%	
RECYCLING	1,046,314	1,346,065	28.65%	
TOTAL SOLID WASTE	\$4,761,117	\$5,792,797	21.67%	5,667,797
WATER	6,770,936	7,631,054	12.70%	7,697,313
SEWER:				
STORMWATER	724,908	703,464	-2.96%	
MAIN STREET LEVEES	63,077	63,498	0.67%	
SLUDGE DISPOSAL	914,746	727,050	-20.52%	
PLANT OPERATIONS	6,914,682	8,474,320	22.56%	
LINE MAINTENANCE	1,002,353	1,261,036	25.81%	
TOTAL SEWER	\$9,619,766	\$11,229,368	16.73%	7,611,850
TOTAL OPERATING EXPENDITURES	\$23,858,100	\$27,478,931	15.18%	\$20,976,960

**CAPITAL OUTLAY**

<u>PROGRAM/SERVICE</u>	<u>2021-2022 BUDGET</u>	<u>2022-2023 BUDGET</u>	<u>% CHANGE</u>
STREET	\$ -	\$ -	0.00%
SOLID WASTE:			
TRANSFER STATION	-	-	0.00%
RESIDENTIAL	305,000.00	-	100.00%
LANDFILL	-	-	0.00%
RECYCLING	-	-	0.00%
TOTAL SOLID WASTE	\$305,000	\$ -	-100.00%
WATER	1,550,598	2,266,259	46.15%
SEWER:			
STORMWATER	20,000.00	-	0.00%
MAIN STREET LEVEES	-	-	0.00%
SLUDGE DISPOSAL	-	-	0.00%
PLANT OPERATIONS	1,488,056	1,520,647	2.19%
LINE MAINTENANCE	170,000.00	145,000	100.00%
TOTAL SEWER	1,678,056	1,665,647	-0.74%
TOTAL CAPITAL OUTLAY	\$ 3,533,654	\$ 3,931,906	11.27%

**TOTAL EXPENDITURES**

<u>PROGRAM/SERVICE</u>	<u>2021-2022 BUDGET</u>	<u>2022-2023 BUDGET</u>	<u>% CHANGE</u>	<u>PROGRAM INCOME</u>
STREET	\$2,706,281	\$2,825,712	4.41%	
SOLID WASTE:				
TRANSFER STATION	2,386,530	2,988,811	25.24%	
RESIDENTIAL	1,630,148	1,454,786	-10.76%	
LANDFILL	3,125	3,135	0.32%	
RECYCLING	1,046,314	1,346,065	28.65%	
TOTAL SOLID WASTE	\$5,066,117	\$5,792,797	14.34%	5,667,797
WATER	8,321,534	9,897,313	18.94%	7,697,313
SEWER:				
STORMWATER	744,908	703,464	-5.56%	
MAIN STREET LEVEES	63,077	63,498	0.67%	
SLUDGE DISPOSAL	914,746	727,050	-20.52%	
PLANT OPERATIONS	8,402,738	9,994,967	18.95%	
LINE MAINTENANCE	1,172,353	1,406,036	19.93%	
TOTAL SEWER	11,297,822	12,895,015	14.14%	7,611,850
GRAND TOTAL	\$27,391,754	\$31,410,837	14.67%	\$20,976,960

## INTERNAL SERVICE

**OPERATING EXPENDITURES**

<u>PROGRAM/SERVICE</u>	<u>2021-2022 BUDGET</u>	<u>2022-2023 BUDGET</u>	<u>% CHANGE</u>	<u>PROGRAM INCOME</u>
INFORMATION TECHNOLOGY	\$800,438	\$899,709	12.40%	\$1,036,909
FLEET	1,625,500	1,629,671	0.26%	1,629,671
EMPLOYEE BENEFITS	4,267,075	4,449,000	4.26%	4,449,000
RISK MANAGEMENT	799,037	807,000	1.00%	807,000
EQUIPMENT REPLACEMENT	-	-	0.00%	287,723
TOTAL OPERATING EXPENDITURES	<u>\$7,492,050</u>	<u>\$7,785,380</u>	<u>3.92%</u>	<u>\$8,210,303</u>

**CAPITAL OUTLAY**

<u>PROGRAM/SERVICE</u>	<u>2021-2022 BUDGET</u>	<u>2022-2023 BUDGET</u>	<u>% CHANGE</u>
INFORMATION TECHNOLOGY	\$137,200	\$137,200	0.00%
FLEET	-	-	0.00%
EMPLOYEE BENEFITS	-	-	0.00%
RISK MANAGEMENT	-	-	0.00%
EQUIPMENT REPLACEMENT	<u>623,500.00</u>	<u>-</u>	<u>100.00%</u>
TOTAL CAPITAL OUTLAY	<u>\$760,700</u>	<u>\$137,200</u>	<u>-81.96%</u>

**TOTAL EXPENDITURES**

<u>PROGRAM/SERVICE</u>	<u>2021-2022 BUDGET</u>	<u>2022-2023 BUDGET</u>	<u>% CHANGE</u>	<u>PROGRAM INCOME</u>
INFORMATION TECHNOLOGY	\$937,638	\$1,036,909	10.59%	\$1,036,909
FLEET	1,625,500	1,629,671	0.26%	1,629,671
EMPLOYEE BENEFITS	4,267,075	4,449,000	4.26%	4,449,000
RISK MANAGEMENT	799,037	807,000	1.00%	807,000
EQUIPMENT REPLACEMENT	<u>623,500</u>	<u>-</u>	<u>100.00%</u>	<u>287,723</u>
GRAND TOTAL	<u>\$8,252,750</u>	<u>\$7,922,580</u>	<u>-4.00%</u>	<u>\$8,210,303</u>

SUMMARY BY PROGRAM \*

**OPERATING EXPENDITURES**

<u>PROGRAM/SERVICE</u>	<u>2021-2022 BUDGET</u>	<u>2022-2023 BUDGET</u>	<u>% CHANGE</u>	<u>PROGRAM INCOME</u>
ADMINISTRATIVE SERVICES	\$2,913,958	\$3,310,489	13.61%	
DEVELOPMENT SERVICES	6,211,863	6,264,677	0.85%	1,913,768
PARKS AND RECREATION	6,961,386	7,921,374	13.79%	3,846,403
PUBLIC SAFETY	16,593,053	18,267,644	10.09%	1,944,518
PUBLIC WORKS	23,858,100	27,478,931	15.18%	20,976,960
CAPITAL IMPROVEMENTS	-	-	0.00%	
DEBT SERVICE	2,985,731	2,979,069	-0.22%	
CONTINGENCY	250,000	300,000	20.00%	
<b>TOTAL OPERATING EXPENDITURES</b>	<b>\$59,774,091</b>	<b>\$66,522,184</b>	<b>11.29%</b>	<b>\$29,872,339</b>

**CAPITAL OUTLAY**

<u>PROGRAM/SERVICE</u>	<u>2021-2022 BUDGET</u>	<u>2022-2023 BUDGET</u>	<u>% CHANGE</u>
ADMINISTRATIVE SERVICES	\$ -	\$ -	0.00%
DEVELOPMENT SERVICES	-	15,700,000.00	0.00%
PARKS AND RECREATION	-	-	0.00%
PUBLIC SAFETY	230,623	237,579	3.02%
PUBLIC WORKS	1,975,000	3,931,906	99.08%
CAPITAL IMPROVEMENTS	6,724,870	6,252,926	-7.02%
DEBT SERVICE	-	-	0.00%
CONTINGENCY	-	-	0.00%
<b>TOTAL CAPITAL OUTLAY</b>	<b>\$ 8,930,493</b>	<b>\$26,122,411</b>	<b>192.51%</b>

**TOTAL EXPENDITURES**

<u>PROGRAM/SERVICE</u>	<u>2021-2022 BUDGET</u>	<u>2022-2023 BUDGET</u>	<u>% CHANGE</u>	<u>PROGRAM INCOME</u>
ADMINISTRATIVE SERVICES	\$2,913,958	\$3,310,489	13.61%	\$1,190,690
DEVELOPMENT SERVICES	6,211,863	21,964,677	253.59%	1,913,768
PARKS AND RECREATION	6,961,386	7,921,374	13.79%	3,846,403
PUBLIC SAFETY	16,823,676	18,505,223	10.00%	1,944,518
PUBLIC WORKS	27,391,754	31,410,837	14.67%	20,976,960
CAPITAL IMPROVEMENTS	6,724,870	6,252,926	-7.02%	
DEBT SERVICE	2,985,731	2,979,069	-0.22%	
CONTINGENCY	250,000	300,000	20.00%	
<b>GRAND TOTAL</b>	<b>\$70,263,238</b>	<b>\$92,644,595</b>	<b>31.85%</b>	<b>\$29,872,339</b>

**SUMMARY OF  
REVENUE  
AND  
EXPENSES  
BY FUND  
AND  
FUND TYPES**

COMBINED STATEMENT OF REVENUES COLLECTED, EXPENDITURES PAID  
AND CHANGES IN GOVERNMENTAL FUND BALANCES  
GENERAL, SPECIAL REVENUE, DEBT SERVICE AND CAPITAL PROJECTS FUND TYPES  
ENTERPRISE AND INTERNAL SERVICE FUND TYPES

	2019-20 <u>ACTUAL</u>	2020-21 <u>ACTUAL</u>	2021-22 <u>BUDGET</u>	2022-23 <u>PROPOSED</u>
REVENUES COLLECTED:				
TAXES	\$40,220,303	\$43,715,646	\$41,774,451	\$45,571,128
LICENSES AND PERMITS	1,630,974	1,746,342	1,836,884	1,891,185
INTERGOVERN REVENUE	3,373,339	3,866,351	2,940,400	18,672,100
SERVICE CHARGES	30,172,960	33,033,873	33,039,376	34,859,213
FINES AND FORFEITS	488,635	443,716	627,500	627,500
MISCELLANEOUS	2,612,244	3,593,848	2,249,921	2,170,828
OTHER FINANCING	<u>12,778,741</u>	<u>10,690,566</u>	<u>5,056,250</u>	<u>1,277,800</u>
TOTAL REVENUE	\$91,277,196	\$97,090,342	\$87,524,782	\$105,069,754
EXPENSE OBJECT:				
PERSONNEL SERVICES	\$27,430,092	\$27,526,988	\$29,296,810	\$31,881,029
MATERIALS & SUPPLIES	5,638,038	5,543,052	6,536,587	6,973,958
CONTRACTUAL SERVICES	17,497,080	19,478,590	19,416,378	21,618,362
GENERAL OPERATIONS	1,134,862	1,016,181	1,375,835	1,551,102
CAPITAL OUTLAY	22,371,847	10,340,658	12,392,019	45,459,167
SPECIAL PROJECTS	1,846,192	1,932,109	2,378,981	2,484,183
DEBT SERVICE	<u>19,527,041</u>	<u>10,572,110</u>	<u>8,937,847</u>	<u>11,952,862</u>
TOTAL EXPENSES	<u>\$95,445,152</u>	<u>\$76,409,688</u>	<u>\$80,334,457</u>	<u>\$121,920,663</u>
FUND TRANSFERS IN *	17,659,905	24,318,255	16,411,944	23,932,525
FUND TRANSFERS OUT *	17,534,059	24,169,165	19,849,594	34,623,540
PROJECTED REVENUE				
OVER(UNDER) BUDGET			6,073,029	
PROJECTED EXPENDITURES				
UNDER(OVER) BUDGET			2,410,337	
RESERVED FUND BALANCE				
DECREASE(INCREASE)			378,146	(1,252,101)
EMERGENCY RESERVE FUND BALANCE				
DECREASE(INCREASE)			514,000	(1,794,972)
BEGINNING UNRESERVED FUND				
BALANCE			42,610,951	55,733,519
ENDING UNRESERVED FUND				
BALANCE			<u>55,733,519</u>	<u>32,209,295</u>
EMERGENCY RESERVE FUND			<u>8,139,815</u>	<u>9,772,231</u>

\* Eliminates all interfund transfers, excluding transfers to project life budgeted funds.

COMBINED STATEMENT OF REVENUES COLLECTED, EXPENDITURES PAID  
AND CHANGES IN GOVERNMENTAL FUND BALANCES  
GENERAL, SPECIAL REVENUE, AND CAPITAL PROJECTS FUND TYPES

	2019-20 <u>ACTUAL</u>	2020-21 <u>ACTUAL</u>	2021-22 <u>BUDGET</u>	2022-23 <u>PROPOSED</u>
REVENUES COLLECTED:				
TAXES	\$40,220,303	\$43,715,646	\$41,774,451	\$45,571,128
LICENSES AND PERMITS	1,630,974	1,746,342	1,836,884	1,891,185
INTERGOVERN REVENUE	3,303,869	3,769,145	2,940,400	18,672,100
SERVICE CHARGES	3,449,789	3,607,078	4,314,054	4,564,312
FINES AND FORFEITS	488,635	443,716	627,500	627,500
MISCELLANEOUS	1,549,748	2,719,632	1,307,925	1,389,730
OTHER FINANCING	<u>2,022,669</u>	<u>10,441,777</u>	<u>5,004,400</u>	<u>4,500</u>
TOTAL REVENUE	\$52,665,987	\$66,443,336	\$57,805,614	\$72,720,455
EXPENSE OBJECT:				
PERSONNEL SERVICES	\$21,843,442	\$22,112,103	\$23,053,083	\$25,713,362
MATERIALS & SUPPLIES	2,425,901	2,232,029	2,713,440	2,844,706
CONTRACTUAL SERVICES	4,416,042	4,870,673	5,033,662	5,277,343
GENERAL OPERATIONS	352,413	237,049	462,819	512,600
CAPITAL OUTLAY	18,390,848	8,339,247	8,037,665	38,981,061
SPECIAL PROJECTS	1,605,706	1,708,964	2,046,070	2,106,575
DEBT SERVICE	<u>2,838,964</u>	<u>3,667,533</u>	<u>3,400,591</u>	<u>4,846,065</u>
TOTAL EXPENSES	<u>\$51,873,316</u>	<u>\$43,167,598</u>	<u>\$44,747,330</u>	<u>\$80,281,712</u>
FUND TRANSFERS IN *	11,428,509	16,624,540	10,839,531	15,842,285
FUND TRANSFERS OUT *	17,507,709	24,141,450	19,820,494	30,093,840
PROJECTED REVENUE OVER(UNDER) BUDGET			1,243,291	
PROJECTED EXPENDITURES UNDER(OVER) BUDGET			4,946,354	
RESERVED FUND BALANCE DECREASE(INCREASE)			(152,259)	
EMERGENCY RESERVE FUND BALANCE DECREASE(INCREASE)			460,137	(1,229,321)
BEGINNING UNRESERVED FUND BALANCE			33,813,915	44,251,019
ENDING UNRESERVED FUND BALANCE			<u>44,251,019</u>	<u>22,544,314</u>
EMERGENCY RESERVE FUND			<u>4,594,151</u>	<u>5,660,916</u>

\* Eliminates interfund transfers between annually budgeted governmental funds.

City of Cape Girardeau, Missouri  
 COMBINED STATEMENT OF REVENUES COLLECTED, EXPENDITURES PAID  
 AND CHANGES IN PROPRIETARY FUND TYPES  
 ENTERPRISE AND INTERNAL SERVICE FUND TYPES

	2019-20 <u>ACTUAL</u>	2020-21 <u>ACTUAL</u>	2021-22 <u>BUDGET</u>	2022-23 <u>PROPOSED</u>
REVENUES COLLECTED:				
TAXES	\$ -	\$ -	\$ -	\$ -
LICENSES AND PERMITS	-	-	-	-
INTERGOVERN REVENUE	69,470	97,206	-	-
SERVICE CHARGES	26,723,171	29,426,795	28,725,322	30,294,901
FINES AND FORFEITS	-	-	-	-
MISCELLANEOUS	1,062,496	874,216	941,996	783,098
OTHER FINANCING	<u>10,756,072</u>	<u>248,789</u>	<u>51,850</u>	<u>1,273,300</u>
TOTAL REVENUE	\$ 38,611,209	\$ 30,647,006	\$ 29,719,168	\$ 32,351,299
EXPENSE OBJECT:				
PERSONNEL SERVICES	\$5,586,650	\$5,414,885	\$6,243,727	\$6,167,667
MATERIALS & SUPPLIES	3,212,137	3,311,023	3,823,147	4,129,252
CONTRACTUAL SERVICES	13,081,038	14,607,917	14,382,716	16,341,019
GENERAL OPERATIONS	782,449	779,132	913,016	1,038,502
CAPITAL OUTLAY	3,980,999	2,001,411	4,354,354	6,478,106
SPECIAL PROJECTS	240,486	223,145	332,911	377,608
DEBT SERVICE	<u>16,688,077</u>	<u>6,904,577</u>	<u>5,537,256</u>	<u>7,106,797</u>
TOTAL EXPENSES	<u>\$43,571,836</u>	<u>\$33,242,090</u>	<u>\$35,587,127</u>	<u>\$41,638,951</u>
FUND TRANSFERS IN *	6,231,396	7,693,715	5,572,413	8,090,240
FUND TRANSFERS OUT *	26,350	27,715	29,100	4,529,700
PROJECTED REVENUE				
OVER(UNDER) BUDGET			4,829,738	
PROJECTED EXPENDITURES				
UNDER(OVER) BUDGET			(2,536,017)	
RESERVED FUND BALANCE				
DECREASE (INCREASE)			530,405	(22,780)
EMERGENCY RESERVE FUND BALANCE				
DECREASE (INCREASE)			53,863	(565,651)
BEGINNING UNRESERVED FUND				
BALANCE			8,797,036	11,482,500
ENDING UNRESERVED FUND				
BALANCE			<u>11,482,500</u>	<u>9,664,981</u>
EMERGENCY RESERVE FUND			<u>3,545,664</u>	<u>4,111,315</u>

\*Eliminates interfund transfers between all enterprise and internal service funds.



ALL FUNDS REVENUE

BUDGET BY FUND

	2019-20 <u>ACTUAL</u>	2020-21 <u>ACTUAL</u>	2021-22 <u>BUDGET</u>	2022-23 <u>BUDGET</u>
GENERAL FUND	\$28,530,834	\$30,330,759	\$29,296,480	\$32,370,930
AIRPORT FUND	2,029,488	3,871,058	1,578,131	17,468,587
PARKS & RECREATION	3,173,509	3,059,877	3,242,554	3,656,709
HEALTH	407,466	409,222	408,592	416,690
CONVENTION/VISITORS	2,293,679	2,460,371	2,273,000	2,318,040
DOWNTOWN BUS DISTRICT	38,765	37,128	38,205	39,016
PUBLIC SAFETY TRUST FUND	10,932	12,328	-	-
PUBLIC SAFETY TRUST FUND II	2,962,954	3,111,513	3,060,283	3,156,808
CASINO REVENUE FUND	2,306,549	2,670,902	2,264,160	2,602,397
RIVERFRONT REGION ECONOMIC DEVL	408,652	444,684	355,000	360,000
HOUSING DEVELOPMENT GRANTS	123,339	51,504	-	-
MOTOR FUEL TAX	1,508,400	1,632,900	1,537,700	1,595,300
TRANSPORTATION SALES TAX IV	17,419	198,600	-	-
TRANSPORTATION SALES TAX V	5,306,335	4,138,241	116,000	45,000
TRANSPORTATION SALES TAX VI	-	1,627,196	5,436,750	5,629,800
CAP IMPR SALES TAX - WATER	35,085	12,250	-	-
CAP IMPR SALES TAX - SEWER	4,608,905	2,919,949	2,739,750	2,836,275
CAP IMPR SALES TAX - GEN IMPROV	659,452	2,887,845	2,712,750	7,731,275
FIRE SALES TAX FUND	2,533,167	2,786,008	2,712,750	2,809,275
PARK/STORMWATER SALES TAX -OPERATIONS	1,318,013	1,440,024	1,363,875	1,404,638
PARK/STORMWATER SALES TAX -CAPITAL II	3,953,071	4,338,379	4,109,125	4,254,000
PARK/STORMWATER SALES TAX -CAPITAL	13,073	76,228	-	-
GENERAL CAPITAL IMPROV	1,855,409	14,550,910	5,400,000	-
SEWER OPERATIONS	12,421,638	13,575,707	11,277,822	11,495,015
WATER OPERATIONS	16,814,514	8,845,806	8,321,534	9,897,313
SOLID WASTE	5,647,989	5,394,759	5,066,127	5,674,367
GOLF COURSE	567,071	685,560	670,454	710,093
INDOOR SPORTS COMPLEX	650,587	983,251	822,267	906,830
SPORTS COMPLEXES	975,024	903,361	1,073,152	1,136,641
INFORMATION TECHNOLOGY	861,352	800,001	937,638	1,036,909
FLEET MANAGEMENT	1,436,747	1,496,114	1,625,500	1,629,671
EMPLOYEE BENEFITS	4,264,552	4,599,590	4,267,075	4,449,000
RISK MANAGEMENT	687,047	664,009	799,037	807,000
EQUIPMENT REPLACEMENT	530,998	392,771	430,985	287,723
TOTAL REVENUE	<u>\$108,952,015</u>	<u>\$121,408,805</u>	<u>\$103,936,696</u>	<u>\$126,725,302</u>
LESS TRANSFERS	<u>18,562,674</u>	<u>24,319,183</u>	<u>16,411,954</u>	<u>17,823,525</u>
NET REVENUE	<u><u>\$90,389,341</u></u>	<u><u>\$97,089,622</u></u>	<u><u>\$87,524,742</u></u>	<u><u>\$108,901,777</u></u>

ALL FUNDS EXPENSE

BUDGET BY FUND

	2019-20 <u>ACTUAL</u>	2020-21 <u>ACTUAL</u>	2021-22 <u>BUDGET</u>	2022-23 <u>BUDGET</u>
GENERAL FUND	\$28,740,985	\$29,754,217		\$32,903,007
AIRPORT FUND	1,438,788	1,395,140	1,499,131	17,468,587
PARKS & RECREATION	2,712,751	2,604,998	2,938,621	3,323,376
HEALTH	506,960	368,182	408,592	416,690
CONVENTION/VISITORS	1,893,072	2,146,112	1,993,870	2,318,040
DOWNTOWN BUS DISTRICT	18,785	8,584	38,205	39,016
PUBLIC SAFETY TRUST FUND	12,474	-	-	-
PUBLIC SAFETY TRUST FUND II	2,945,527	2,881,424	3,060,283	3,156,475
CASINO REVENUE FUND	2,376,604	4,562,324	2,264,160	2,602,397
RIVERFRONT REG. ECONOMIC DEVL	140,334	125,198	355,000	360,000
HOUSING DEVELOPMENT GRANTS	117,863	-	-	-
MOTOR FUEL TAX	1,431,045	1,398,551	1,537,700	1,568,300
TRANSPORTATION SALES TAX IV	724,848	-	-	-
TRANSPORTATION SALES TAX V	3,168,263	2,865,355	6,025,000	13,488,500
TRANSPORTATION SALES TAX VI	-	123,935	339,000	5,629,800
CAP IMPR SALES TAX-WATER	358,956	1,376,844	-	-
CAP IMPR SALES TAX-SEWER	3,713,217	4,628,472	2,739,750	2,836,275
CAP IMPR SALES TAX-GEN IMPROV	57,726	738,490	3,110,522	7,731,275
FIRE SALES TAX FUND	2,547,497	2,743,823	2,712,750	2,809,275
PARK/STORMWATER SALES TX-OPERATIONS	614,460	1,330,084	1,363,875	1,404,638
PARK/STORMWATER SALES TX -CAPITAL II	2,237,086	4,191,087	3,989,125	5,299,000
GENERAL CAPITAL IMPROV	12,000,029	3,699,111	-	6,909,000
SEWER OPERATIONS	10,931,461	10,487,466	11,277,822	12,895,015
WATER OPERATIONS	17,027,295	7,627,585	8,321,534	9,897,313
SOLID WASTE	5,442,637	4,583,805	5,066,127	5,799,367
GOLF COURSE	565,362	540,672	670,454	710,093
INDOOR SPORTS COMPLEX	647,974	768,631	822,267	908,830
SPORTS COMPLEXES	965,790	890,707	1,073,152	1,136,618
INFORMATION TECHNOLOGY	771,968	884,149	937,638	1,036,909
FLEET MANAGEMENT	1,417,381	1,472,123	1,625,500	1,619,506
EMPLOYEE BENEFITS	4,406,880	4,403,815	4,267,075	4,449,000
RISK MANAGEMENT	889,586	1,385,550	799,037	807,000
EQUIPMENT REPLACEMENT	531,849	-	623,500	-
TOTAL EXPENSES	\$111,355,453	\$99,986,434	\$99,856,297	\$149,523,302
LESS TRANSFERS	15,934,919	23,802,041	19,516,261	29,871,207
NET EXPENSE	<u>\$95,420,534</u>	<u>\$76,184,393</u>	<u>\$80,340,036</u>	<u>\$119,652,095</u>

**GENERAL**

**FUND**

**GENERAL FUND  
BUDGET HIGHLIGHTS**

**SIGNIFICANT OPERATING CHANGES**

**Pay Plan** – This budget includes funding for implementation of both stages of the restructured pay plan. This will result in an 11.7% increase in the pay plan and implementation of the step system for employee longevity.

**Fire** – This budget includes the addition of a driver/operator position.

**Human Resources** – The budget includes the addition of a shared position with Finance.

**Contingency**– This budget includes one-time allocations of \$380,000 to cover one time unforeseen projects that require immediate completion. The funding is at the discretion of the City Manager.

**SIGNIFICANT ONE-TIME EXPENDITURES**

The Clerk’s Office includes \$37,335 for upgrades to our records software.

**REVENUE/RATE INCREASES**

The proposed fee schedule is included in the appendix of this document.

**REVENUE/EXPENDITURE PROJECTIONS**

The following assumptions were used for the proposed budget for the fiscal year ending June 30, 2020 and projections for the following five years.

- Sales tax for the fiscal year ending June 30, 2022 is projected to be ~2.0%.
- Motor Fuel Fund transfers received by the General Fund are projected to be maintained at \$1,400,000 over the following five years.
- Transfers to Airport, Parks and Recreation, and Softball Complex funds are made at levels to enable them to have balanced budgets.
- Unreserved fund balance is projected to be at \$1,592,689 at the end of the fiscal year ending June 30, 2022.
- The fund balance reserved for emergency is kept at 15% of annually budgeted operating expenses during the six year period as required by City Charter.

GENERAL FUND  
BUDGET BY MAJOR OBJECT

	2019-20 <u>ACTUAL</u>	2020-21 <u>ACTUAL</u>	2021-22 <u>BUDGET</u>	2022-23 <u>BUDGET</u>
REVENUE SOURCE:				
TAXES	\$17,180,009	\$18,287,948	\$17,777,304	\$20,594,469
LICENSES AND PERMITS	1,627,177	1,744,607	1,836,844	1,891,185
INTERGOVERN REVENUE	459,744	483,387	638,000	639,000
SERVICE CHARGES	1,690,514	1,991,030	2,205,201	2,229,333
FINES AND FORFEITS	488,635	443,716	627,500	627,500
MISCELLANEOUS	475,156	416,760	593,406	625,830
OTHER FINANCING	<u>170,804</u>	<u>91,227</u>	<u>-</u>	<u>-</u>
TOTAL REVENUE	\$22,092,039	\$23,458,675	\$23,678,255	\$26,607,317
EXPENSE OBJECT:				
PERSONNEL SERVICES	\$18,923,767	\$19,248,874	\$19,984,799	\$22,120,104
MATERIALS & SUPPLIES	1,811,885	1,669,038	1,998,762	2,056,740
CONTRACTUAL SERVICES	3,004,045	3,381,698	3,463,472	3,610,465
GENERAL OPERATIONS	213,741	171,499	321,911	399,908
CAPITAL OUTLAY	313,188	0	-	37,335
SPECIAL PROJECTS	478,697	527,334	900,407	941,510
DEBT SERVICE	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL EXPENSES	<u>\$24,745,323</u>	<u>\$24,998,443</u>	<u>\$26,669,351</u>	<u>\$29,166,062</u>
FUND TRANSFERS IN	6,438,795	6,872,084	5,618,225	5,763,613
FUND TRANSFERS OUT	4,020,206	4,755,774	3,327,256	3,593,813
PROJECTED REVENUE OVER(UNDER) BUDGET			(\$546,197)	
PROJECTED EXPENDITURES UNDER(OVER) BUDGET			\$684,655	
RESERVED FUND BALANCE DECREASE(INCREASE)			(106,383)	-
EMERGENCY RESERVE FUND BALANCE DECREASE(INCREASE)			630,000	(1,154,867)
BEGINNING UNRESERVED FUND BALANCE			3,296,111	3,258,059
ENDING UNRESERVED FUND BALANCE			<u>3,258,059</u>	<u>1,714,247</u>
EMERGENCY RESERVE FUND		<u>3,844,442</u>	<u>3,214,442</u>	<u>4,369,309</u>

GENERAL FUND REVENUE

	2019-20 <u>ACTUAL</u>	2020-21 <u>ACTUAL</u>	2021-22 <u>BUDGET</u>	2022-23 <u>PROPOSED</u>
Real Estate Tax	\$ 1,517,772	\$ 1,545,240	\$ 1,565,874	\$ 1,637,192
Personal Property Tax	397,162	404,127	386,000	413,720
Railroad & Utility Tax	75,380	78,052	66,550	75,881
Intangible Tax	-	2,802	-	2,800.00
Delinquent Real Estate Tax	43,036	38,504	27,300	27,846
Delinquent Personal Prop Tax	16,172	15,217	17,500	17,850
PILOT real property-current	139,238	138,696	87,600	89,352
PILOT real property-prior	47	-	12,350.00	12,597.00
Public Utility Franchise Tax	2,590,789	2,493,845	2,690,000	2,743,800
Natural Gas Franchise Tax	578,284	575,170	556,000	568,000
Local Telephone Franchise Tax	207,789	233,040	216,810	221,000
Cable T.V. Franchise Tax	399,904	385,451	409,000	397,875
P.I.L.O.T. - Franchise Tax Sewer	663,576	706,069	340,000	340,000
P.I.L.O.T. - Franchise Tax Water	-	-	340,000	340,000
General Sales Tax	10,402,257	11,435,051	10,909,760	11,250,557
Use Tax	-	-	-	2,300,000
Cigarette Tax	126,503	135,670	130,200	132,800
Economic activity tax	8,587	87,804	10,400	11,000
Penalty on Delinquent R.E. Tax	8,560	7,606	6,760	6,895
Penalty on Delinquent P.P. Tax	4,953	5,604	5,200	5,304
	<u>17,180,009</u>	<u>18,287,948</u>	<u>17,777,304</u>	<u>20,594,469</u>
Gen Business License-Flat fee	25,486	20,100	26,000	26,000
Gen Business Lic-Gross receipts	1,280,898	1,315,931	1,331,000	1,357,600
Liquor Licenses	56,546	96,963	70,500	72,000
Trade Licenses	16,789	39,870	24,480	25,000
Residential Rental Licenses	42,849	42,062	46,920	46,920
Security Guard Licenses	2,320	3,960	2,550	2,550
Business License-penalty	9,053	18,818	14,280	14,280
Building Permits	103,651	110,674	85,000	85,000
Plumbing & Sewer Permits	15,276	17,421	16,400	19,000
Electrical Permits	28,281	28,020	31,000	31,000
Mechanical Permits	17,773	15,373	18,125	21,700
Other Permits	28,255	35,415	26,214	45,760
Alarm Permits	-	-	144,375	144,375
	<u>1,627,177</u>	<u>1,744,607</u>	<u>1,836,844</u>	<u>1,891,185</u>
Fed Indirect Operating-FEMA	27,195	137,781	-	-
County Business Surtax	53,713	55,106	53,000	54,000
Police Grants	342,310	290,500	550,000	550,000
Police Dept of Justice Capital Grants	16,630	-	-	-
Fed Direct Capital-Police	1,588	-	-	-
SEMO Reg Planning Comm. Grant	8,822	-	-	-
Fed Direct Oper. FEMA	-	-	35,000.00	35,000.00
SEMO Reg Planning	9,486	-	-	-
	<u>459,744</u>	<u>483,387</u>	<u>638,000</u>	<u>639,000</u>
Misc. Fees-Grave Openings	21,775	10,875	24,500	24,500
Cemetery Plot Sales	8,500	11,800	10,500	10,500
Engineering Fees	38,263	42,928	-	74,500
Inspection Fees	39,050	1,200	-	100
Plan Review Fees	51,804	82,133	62,950	66,995
Planning Fees	7,943	4,907	6,900	7,150
Planning Services Fees	6,012	5,658	6,800	6,960
Tax Collection Fees	23,537	25,142	24,000	24,500
Prisoner Housing Fee	41,992.00	315,140	256,000	256,000
Police services-reimbursements	149,277	88,089	70,000	70,000
Police services-reimb St Francis	49,985	148,626	217,000	217,000
Police Training Fees	-	6,800	15,000	15,000

GENERAL FUND REVENUE

	2019-20 <u>ACTUAL</u>	2020-21 <u>ACTUAL</u>	2021-22 <u>BUDGET</u>	2022-23 <u>PROPOSED</u>
False Alarm Fees	-	-	144,200	144,200
Extra Patrol Fees	27,162	30,667	31,000	31,000
Emergency incident fees	-	-	41,253	41,253
Outside Fire Protection	23,039	23,000	24,000	24,000
Fire services-reimbursements	19,388	-	-	-
Fire Training Fees	9,100	8,400	10,700	10,700
Weed Abatements	24,649	11,166	14,285	14,285
Demolition Assessment	7,300	-	-	-
Special Event Fees	1,200	-	-	-
Court Costs	56,729	46,574	67,000	67,000
DWI Recoupment Fee	2,125	3,000	3,000	3,000
	<u>608,830</u>	<u>866,105</u>	<u>1,076,388</u>	<u>1,108,643</u>
Municipal Court Fines	394,514	355,835	497,000	497,000
Non Traffic Fines	67,349	74,756	94,000	94,000
Parking Tickets	19,163	6,050	28,000	28,000
Returned Check Charge	7,609	7,075	8,500	8,500
	<u>488,635</u>	<u>443,716</u>	<u>627,500</u>	<u>627,500</u>
Interest on Overnight Investments	82,233	38,956	84,000	84,000
Interest paid by State	26,171	-	-	-
Interest on Interfund Advances	2,840	-	-	-
Interest on Taxes from County	260	-	-	-
Interest on Special Assessment	1,684	760	1,030	-
Office Space Rental	218,480	222,850	223,000	228,000
Railroad Lease	42,398	43,676	43,576	46,000
Donations/Sponsorships	-	-	-	20,000.00
Police Operating Contributions	-	1,390	135,000.00	135,000.00
Accounts Payable Rebates	69,585	79,838	60,000	65,000
General Miscellaneous	31,514	29,396	46,800	46,800
Cash Overages & Shortages	(9)	(106)	-	-
	<u>475,156</u>	<u>416,760</u>	<u>593,406</u>	<u>625,830</u>
Proceeds from Sale of Assets	145,674	52,110	-	-
Compensation for Damages	25,130	39,117	-	-
	<u>170,804</u>	<u>91,227</u>	<u>-</u>	<u>-</u>
Project Personnel Costs	1,024,026	1,063,051	1,079,200	1,068,635
Project Overhead Costs	52,458	56,674	44,413	46,855
Project Equipment Costs	5,200	5,200	5,200	5,200
	<u>1,081,684</u>	<u>1,124,925</u>	<u>1,128,813</u>	<u>1,120,690</u>
Transfer-Airport Fund	-	-	-	-
Transfer-Motor Fuel Fund	1,431,045	1,398,551	1,400,000	1,400,000
Transfer-Employee Benefit Fd	26,350	27,715	29,100	29,700
Transfer-Fire Sales Tax	2,547,497	2,743,823	2,712,750	2,809,275
Transfer-Public Safety Trust II	1,273,748	1,371,911	1,356,375	1,404,638
Transfer-Park/SW Cap ST	545,695	-	-	-
Transfer-PARKS/STORMWATER-OPER	614,460	1,330,084	-	-
Transfer - PRS II	-	-	120,000	120,000
	<u>6,438,795</u>	<u>6,872,084</u>	<u>5,618,225</u>	<u>5,763,613</u>
	<u>\$28,530,834</u>	<u>\$30,330,759</u>	<u>\$29,296,480</u>	<u>\$32,370,930</u>

GENERAL FUND  
EXPENDITURES BY DIVISION

	2019-20 <u>ACTUAL</u>	2020-21 <u>ACTUAL</u>	2021-22 <u>BUDGET</u>	2022-23 <u>BUDGET</u>
CITY COUNCIL	\$72,552	\$19,416	\$44,960	\$23,848
CITY MANAGER	501,888	555,174	520,900	595,110
PUBLIC AWARENESS	163,226	146,229	167,563	156,760
CITY ATTORNEY	307,526	306,167	323,006	325,895
HUMAN RESOURCES	390,859	438,730	400,336	428,146
FINANCE	700,296	660,757	604,974	670,817
MUNICIPAL COURT	332,191	348,741	363,336	381,609
FACILITY MAINTENANCE	216,190	316,071	257,658	322,600
PLANNING SERVICES	343,218	398,481	391,565	334,980
INSPECTION SERVICES	563,254	548,353	1,011,924	937,617
ENGINEERING	1,045,249	1,074,323	1,114,464	1,309,877
POLICE	9,387,100	9,136,163	9,964,036	11,088,801
FIRE	5,846,353	6,213,262	6,220,425	6,782,123
STREET	2,607,708	2,600,487	2,706,281	2,825,712
PARK MAINTENANCE	1,473,148	1,398,980	1,489,372	1,621,286
CEMETERY	179,176	169,475	198,557	221,171
INTERDEPARTMENTAL SERV	4,611,051	5,423,408	3,967,250	4,443,523
CONTINGENCY	-	-	250,000	290,000
TOTAL EXPENDITURES	28,740,985	29,754,217	29,996,607	32,759,875
LESS TRANSFERS	4,020,206	4,755,774	3,327,256	3,593,813
NET EXPENDITURES	<u>\$24,720,779</u>	<u>\$24,998,443</u>	<u>\$26,669,351</u>	<u>\$29,166,062</u>



## **City of Cape Girardeau 2022-2023 Budget**

### **City Council**

The City Council is the elected legislative authority of the City Government. It passes all ordinances, policy documents and other measures conducive to the welfare of the City. The City Council is directly accountable to the citizenry for the conduct of municipal affair.

#### **2021-2022 Accomplishments:**

- Hired and on-boarded new City Manager
- Completed and adopted Municipal Code recodification
- Voter approval of Use/Internet Tax
- Completed infrastructure improvements, including city hall, airport improvements, downtown redevelopment, street projects, and park system projects, in turn helping existing businesses and tourism
- Spanish Street corridor improvements

#### **2022-2023 Goals:**

- Develop and implement sustainable employee compensation plan
- Enhance regional position in economic development
- Improve safety and health of employees and community
- Enhance and maintain fiscal stewardship
- Improve neighborhoods
- Streamline citizen and business interaction

CITY COUNCIL (1010)

BUDGET BY MAJOR OBJECT

	<u>2019-20</u> <u>ACTUAL</u>	<u>2020-21</u> <u>ACTUAL</u>	<u>2021-22</u> <u>BUDGET</u>	<u>2022-23</u> <u>PROPOSED</u>
PERSONNEL COSTS	\$9,514	\$9,000	\$9,000	\$9,000
MATERIALS AND SUPPLIES	227	1,275	2,250	2,250
CONTRACTUAL SERVICES	59,758	6,914	29,300	8,048
GENERAL OPERATIONS	3,053	2,227	4,410	4,550
CAPITAL EXPENDITURES		-	-	-
SPECIAL PROJECTS	-	-	-	-
DEBT PAYMENTS	-	-	-	-
TRANSFERS	-	-	-	-
	<u>\$72,552</u>	<u>\$19,416</u>	<u>\$44,960</u>	<u>\$23,848</u>

TOTAL PERSONNEL SERVICE BY POSITION  
CITY COUNCIL

CLASSIFICATION	SALARY GRADE (Details in Appendices)	2020-2021 FISCAL YEAR	2021-2022 FISCAL YEAR
Regular Employees			
Mayor	Grade N/A	1	1
City Council	Grade N/A	6	6
TOTAL		7	7

## City of Cape Girardeau 2022-2023 Budget

### City Manager

The City Manager is the administrative head of the City government. Under the direction of the City Council, he supervises all City departments, appoints all City employees, achieves goals and objectives established by the City Council, sees that laws, ordinances and provisions of the Charter are enforced, enforces terms of public utility franchises, prepares and submits the annual and capital program budgets, advises the City Council of financial affairs, makes appropriate recommendations to the City Council and performs such other duties as prescribed by the law and the City Council.

#### 2021-2022 Accomplishments:

- Transition to new City Manager
- Completed election/transition for Mayor and Council Members Wards 1, 2 and 6
- Developed a strategy and plan for Federal Rescue Funds/Emergency Funds
- Provided mid-year salary incentive for existing employees
- Completed move to new City Hall
- Completed conversion from Munis self-hosting to Tyler SaaS hosting off-site; upgraded city-wide Munis ERP to more current version
- Capital Improvements Program and Budget adopted
- Created and hired new City Hall Receptionist position
- Completed first successful managed deer hunt in the city limits

#### 2022-2023 Goals:

- Evaluate staffing, organizational structure and recruitment and retention practices to determine if any changes may be necessary to improve performance.
- Execute Council's visions; work with elected officials to set policies and scope of services for the city.
- Implement new employee compensation plan
- Review/recommend possible changes to policy for 30-day utility disconnections.
- Upgrade LaserFiche enterprise records management system and establish a public portal for public records access; expand system to be utilized by other departments for electronic file storage.
- Research possible new agenda management
- Develop new advisory board handbook; implement advisory board member and liaison training
- Update open records policy and develop Records Management Plan
- Implement Tyler 311 Citizen Engagement software to better track and respond to citizen inquiries and concerns

CITY MANAGER (1020)

BUDGET BY MAJOR OBJECT

	2019-20 <u>ACTUAL</u>	2020-21 <u>ACTUAL</u>	2021-22 <u>BUDGET</u>	2022-23 <u>PROPOSED</u>
PERSONNEL COSTS	\$467,243	\$501,698	\$485,249	\$558,501
MATERIALS AND SUPPLIES	2,478	2,564	2,664	2,664
CONTRACTUAL SERVICES	21,778	43,424	13,517	14,475
	10,389	7,488	19,470	19,470
CAPITAL EXPENDITURES	-	-	-	-
SPECIAL PROJECTS	-	-	-	-
DEBT PAYMENTS	-	-	-	-
TRANSFERS	-	-	-	-
	<u>\$501,888</u>	<u>\$555,174</u>	<u>\$520,900</u>	<u>\$595,110</u>

TOTAL PERSONNEL SERVICE BY POSITION  
CITY MANAGER

CLASSIFICATION	SALARY GRADE (Details in Appendices)	2021-22 FISCAL YEAR	2022-23 FISCAL YEAR
Regular Employees			
City Manager	Grade N/A	1	1
Deputy City Manager	Grade X	1	1
Director of Citizens Services	Grade U	0.40	0.40
Deputy City Clerk	Grade M	1	1
Administrative Assistant	Grade F	0	1
Administrative Secretary	Grade E	<u>1</u>	<u>1</u>
TOTAL		4.40	5.40

## City of Cape Girardeau 2022-2023 Budget

### Public Information Office

The overall goal is to increase stakeholder knowledge of programs, projects, and services provided by the City. Activities involve information coordination, analysis, media production, and dissemination through events and publications.

#### **2021-2022 Accomplishments:**

- Facilitate One Cape Webinars to connect Council and public during disconnected times.
- Worked toward re-establishing text alert services for urgent issues, projects, and services while working to deploy IPAWS across departments.
- Assist with Use Tax information materials, presentation scheduling, and public inquiries.
- Assist with Career and Technology public input for strategic planning process.
- Acceptance to Leadership Missouri Chamber program.
- Began updating City Public Relations and Engagement Plan by exploring re-instatement of the Marketing Board and increasing coordination among city communicators and funded partners.
- Reviewed funding opportunities in support of Comprehensive Plan outcomes related to the community's identity/image.

#### **2022-2023 Accomplishments:**

- Launch Cape Council talks show online.
- Assist in deploying IPAWS and alerting
- Create apps, or app-like experiences for select services such as issue reporting
- Complete Leadership Missouri Chamber program.
- Implement City Public Relations and Engagement Plan with support of staff, board, and/or partners seeking funding opportunities in support of Comprehensive Plan outcomes where applicable.

PUBLIC AWARENESS (1030)

BUDGET BY MAJOR OBJECT

	2019-20 <u>ACTUAL</u>	2020-21 <u>ACTUAL</u>	2021-22 <u>BUDGET</u>	2022-23 <u>PROPOSED</u>
PERSONNEL COSTS	\$139,754	\$91,005	\$93,059	\$99,471
MATERIALS AND SUPPLIES	583	628	1,380	1,380
CONTRACTUAL SERVICES	22,190	54,078		48,359
GENERAL OPERATIONS	699	518	4,950	7,550
CAPITAL EXPENDITURES	-	-	-	-
SPECIAL PROJECTS	-	-	-	-
DEBT PAYMENTS	-	-	-	-
TRANSFERS	-	-	-	-
	<u>\$163,226</u>	<u>\$146,229</u>	<u>\$167,563</u>	<u>\$156,760</u>

TOTAL PERSONNEL SERVICE BY POSITION  
PUBLIC AWARENESS

CLASSIFICATION	SALARY GRADE (Details in Appendices)		2021-22 FISCAL YEAR	2022-23 FISCAL YEAR
Regular Employees				
Director of Citizen Services	Grade	U	0.15	0.15
Public Information Manager	Grade	R	<u>1</u>	<u>1</u>
TOTAL			1.15	1.15

## City of Cape Girardeau 2022-2023 Budget

### City Attorney's Office

The City Attorney performs all necessary legal services for and on behalf of the City. Major assignments are to advise the City Council and other City officials on legal matters, and to prepare ordinances and other legal documents relating to the City affairs and to represent the City's legal interest as required. The City Attorney's office also prosecutes ordinance violations in Municipal Court, and takes other enforcement actions.

#### 2021-2022 Highlights:

- Aided in the transition of new City management and leadership
- Conversion to Show Me Courts statewide software
- Served on Missouri Municipal Attorney's Association Prosecutor Committee
- Completed recodification of Cape Girardeau City Code of Ordinances
- Carried out the changeover in the City Attorney position

#### 2022-2023 Goals:

- Continue the transition in the City Attorney and City Prosecutor roles
- Provide preventative legal advice to City departments to reduce liability
- Support City Council by helping navigate legal hurdles in implementing policy initiatives
- Provide legal representation in a cost-effective manner
- Effectively prosecute violations of City Code

CITY ATTORNEY (1040)

BUDGET BY MAJOR OBJECT

	2019-20 <u>ACTUAL</u>	2020-21 <u>ACTUAL</u>	2021-22 <u>BUDGET</u>	2022-23 <u>PROPOSED</u>
PERSONNEL COSTS	\$269,085	\$274,393	\$279,397	\$276,475
MATERIALS AND SUPPLIES	15,197	14,651	21,600	14,100
	20,842	13,936	16,809	30,120
GENERAL OPERATIONS	2,402	3,187	5,200	5,200
CAPITAL EXPENDITURES	-	-	-	-
SPECIAL PROJECTS	-	-	-	-
DEBT PAYMENTS	-	-	-	-
TRANSFERS	-	-	-	-
	<u>\$307,526</u>	<u>\$306,167</u>	<u>\$323,006</u>	<u>\$325,895</u>

TOTAL PERSONNEL SERVICE BY POSITION  
CITY ATTORNEY

CLASSIFICATION	SALARY GRADE (Details in Appendices)		2021-22 FISCAL YEAR	2022-23 FISCAL YEAR
Regular Employees				
City Attorney	Grade	V	1	1
Assistant City Attorney	Grade	S	1	1
Legal Secretary	Grade	J	1	1
Administrative Clerk	Grade	D	<u>0.50</u>	<u>-</u>
TOTAL			3.50	3.00



## City of Cape Girardeau 2022-2023 Budget

### Human Resources

This is a division of the Administrative Services Department and reports to the Deputy City Manager. This office is responsible for oversight and administration of all personnel systems and policies, property and liability coverages including compliance with state and federal laws. Primary functions include administering a \$30 + million payroll annually; administering all employee benefits along with their annual corresponding renewals and open enrollments; development and/or coordination of employee training; managing claim processes and insurance coverages to eliminate and/or reduce risk in regard to work related injuries, fleet/equipment accidents, and general liability/casualty exposure.

#### **2021-2022 Accomplishments:**

- Completed a full year of a new Hire on-boarding system, which is enhancing efficiencies, reducing paper, and taking some work off the Parks & Recreation Staff.
- Continued to successfully navigate a pandemic which involved quickly responding to ongoing changes in health department mandates and legislation which required updating of internal protocols to protect our employees and reduce risk of impact to overall community services.
- Did our due diligence and completed a BID process, first time in 15+ years, for TPA services for Workers' Compensation and secured a new TPA for Workers' Compensation.

#### **2022-2023 Goals:**

- Implement new recruiting software, to reduce staff having to post positions on multiple websites and will intergrade with the current on-boarding and payroll systems.
- Implement new Harassment training via online for Parks & Recreation Part time staff members and look at implementing that training to all employees yearly.
- Continue to work to develop and strengthen auditing procedures with payroll and benefit systems.

HUMAN RESOURCES (1050)

BUDGET BY MAJOR OBJECT

	2019-20 <u>ACTUAL</u>	2020-21 <u>ACTUAL</u>	2021-22 <u>BUDGET</u>	2022-23 <u>PROPOSED</u>
PERSONNEL COSTS	\$240,570	\$255,995	\$260,566	\$274,840
MATERIALS AND SUPPLIES	25,079		1,950	1,950
CONTRACTUAL SERVICES	121,438	178,274	132,069	145,946
GENERAL OPERATIONS	3,715	2,676	5,551	5,210
CAPITAL EXPENDITURES	-	-	-	-
SPECIAL PROJECTS	57.00	-	200	200
DEBT PAYMENTS	-	-	-	-
TRANSFERS	-	-	-	-
	<u>\$390,859</u>	<u>\$438,730</u>	<u>\$400,336</u>	<u>\$428,146</u>

TOTAL PERSONNEL SERVICE BY POSITION  
HUMAN RESOURCES

CLASSIFICATION	SALARY GRADE (Details in Appendices)		2021-22 FISCAL YEAR	2022-23 FISCAL YEAR
Regular Employees				
Director of HR/Risk Management	Grade	U	1	1
HR Specialist	Grade	N	1	1
Fitness Wellness Coordinator	Grade	M	0.5	0.5
Administrative Clerk	Grade	J	0	0.5
Payroll and Benefits Coordinator	Grade	K	<u>1</u>	<u>1</u>
TOTAL			3.50	4.00

## City of Cape Girardeau 2022-2023 Budget

### Finance

This department is responsible for all accounting and financial functions of the City, including records management, utility billing, revenue collection, licensing, purchasing, disbursements, investments, data processing, budget analysis, and financial reporting.

#### **2021-2022 Accomplishments:**

- Received a clean audit report for Fiscal Year 2021.
- Performed refinancing of 2 debt services in Solid Waste and Series 2015A which resulted in savings over \$1,000,000.

#### **2022-2023 Goals:**

- Continue to institute cross-training measures to ensure a wider range of aptitude among employees to enhance service to both internal and external customers.
- Continue to review long-term debt, operating costs, and other areas of the City finances to maximize savings to the City.

FINANCE (1060)

BUDGET BY MAJOR OBJECT

	2019-20 <u>ACTUAL</u>	2020-21 <u>ACTUAL</u>	2021-22 <u>BUDGET</u>	2022-23 <u>PROPOSED</u>
PERSONNEL COSTS	\$536,325	\$502,960	\$472,344	\$526,538
MATERIALS AND SUPPLIES	3,428	1,053	1,700	27,350
	156,192	152,664	100,470	109,629
GENERAL OPERATIONS	4,351	4,080	30,460	7,300
CAPITAL EXPENDITURES	-	-	-	-
SPECIAL PROJECTS	-	-	-	-
DEBT PAYMENTS	-	-	-	-
TRANSFERS	-	-	-	-
	<u>\$700,296</u>	<u>\$660,757</u>	<u>\$604,974</u>	<u>\$670,817</u>

TOTAL PERSONNEL SERVICE BY POSITION  
FINANCE

CLASSIFICATION	SALARY GRADE (Details in Appendices)	2021-22 FISCAL YEAR	2022-23 FISCAL YEAR
Regular Employees			
Finance Director/Treasurer	Grade V	1	1
Controller	Grade S	1	1
SEMPRO Exe Dir/Grant Coordinator	Grade U	0.40	0.40
Accounting Manager	Grade P	1	1
Accountant	Grade M	2	2
Administrative Clerk	Grade J	<u>0.50</u>	<u>0.50</u>
TOTAL		5.90	5.90

## **City of Cape Girardeau 2022-2023 Budget**

### **Municipal Court**

The Municipal Court has exclusive original jurisdiction to hear and rule on all complaints under City ordinances. It is empowered to imprison and/or fine any person violating City ordinances.

#### **2021-2022 Accomplishments:**

- Beginning in January of 2021, the Court Administrator and Court personnel began several on line training courses to prepare for Show Me Courts. Due to Covid, most of the training the clerks received was online. Judge Pearson also participated in online training for courtroom use of Show Me Courts. In August 2021, Cape Girardeau Municipal Court went live on Show Me Courts. We began using the state software exclusively for any newly filed case. At the same time, the Court also continued to use our legacy software, InCode, to complete processing of all outstanding cases and cases with warrants that cannot be disposed of until the defendant is in custody. Show Me Courts allows the public to go online through the state website (casenet) to view all docket entries, payments and upcoming court dates. This is the same system that all state courts use in the state of Missouri..
- In March of 2022, the Court was finally released from all its Covid precautions. Throughout 2021 and until March 2022, the Court was required to mask while in the courtroom and screen at the door for any Covid symptoms. The Court navigated the restrictions of Covid with numerous rescheduling for ill defendants but managed to remain open during most of the year.
- The Court is now utilizing WebEx for prisoners if they are being held in Perry County due to our jail closure. The Court has also been able to utilize WebEx to arraign and take pleas from prisoners in the Cape City jail if it is a non court date. This minimizes the time the jail must hold a defendant before getting them into Court.
- The Court staff and judge have undergone two sets of cybersecurity training this past year. This is required online training that the Court personnel must complete approximately every six months to continue using the state software system.

#### **2022-2023 Goals:**

- In the coming months, the Court will continue to hold dismissal dockets and complete various administrative tasks to continue the transition to Show Me Courts with the cases that were filed on our legacy software system.
- The Court will work with the Prosecuting Attorneys office to implement the new ordinance numbers that came about as part of the recodification process. These numbers will be used on the uniform fine schedule as well as all new tickets.
- The Court will complete additional cybersecurity training as the Court personnel learn to implement new modules being released from Show Me Courts.

MUNICIPAL COURT (1070)

BUDGET BY MAJOR OBJECT

	2019-20 <u>ACTUAL</u>	2020-21 <u>ACTUAL</u>	2021-22 <u>BUDGET</u>	2022-23 <u>PROPOSED</u>
PERSONNEL COSTS	\$266,171	\$270,218	\$279,789	\$290,485
MATERIALS AND SUPPLIES	3,223	2,842	5,500	
CONTRACTUAL SERVICES	53,622	56,612	51,677	60,454
GENERAL OPERATIONS	9,175	19,069	26,370	26,570
CAPITAL EXPENDITURES	-	-	-	-
SPECIAL PROJECTS	-	-	-	-
DEBT PAYMENTS	-	-	-	-
TRANSFERS	-	-	-	-
	<u>\$332,191</u>	<u>\$348,741</u>	<u>\$363,336</u>	<u>\$381,609</u>

TOTAL PERSONNEL SERVICE BY POSITION  
MUNICIPAL COURT

CLASSIFICATION	SALARY GRADE (Details in Appendices)	2021-22 FISCAL YEAR	2022-23 FISCAL YEAR
Regular Employees			
Municipal Judge	EXEMPT	1	1
Chief Court Clerk	Grade M	1	1
Court Clerk	Grade I	1	1
Violations Clerk	Grade F	1	1
Administrative Clerk	Grade D	<u>1</u>	<u>1</u>
TOTAL		5	5

## City of Cape Girardeau 2022-2023 Budget

### Facility Maintenance

This division accounts for all costs of maintaining the City Hall, Police Station, and certain areas of all city facilities.

#### 2021-2022 Accomplishments:

- Re-structured the maintenance of the City Hall HVAC and Boiler System. This will allow staff to better monitor the system and make repairs and improvements as quickly as possible.
- Improved the alarm system at City Hall. This will assist in staff being able to respond in emergency situations.
- Re-structured facility supply purchasing to gain more flexibility in the amount purchased and to be more budget friendly.
- Successfully transitioned from old City Hall to the new City Hall.

#### 2022-2023 Goals:

- Evaluate and make needed changes in maintenance practices and tasks. With new and old facilities, proper planning will be needed to complete preventative and normal maintenance and ensure efficiencies in staff daily schedules . (*Improve Efficiency*)
- Improve knowledge and practices of communication technology. Understand and be able to use technology (computers, email, text) to communicate will be imperative to the success of projects and maintenance. (*Improve Efficiency*)
- Made changes to facility generator maintenance. Although this may cost a little more, it will ensure the operation of facility generators when needed in emergency situations. (This will need to be in coordination with PW staff.) (*Safety and Emergency Preparedness*)

FACILITY MAINTENANCE (1080)

BUDGET BY MAJOR OBJECT

	2019-20 <u>ACTUAL</u>	2020-21 <u>ACTUAL</u>	2021-22 <u>BUDGET</u>	2022-23 <u>PROPOSED</u>
PERSONNEL COSTS	\$153,386	\$169,988	\$170,428	\$220,585
MATERIALS AND SUPPLIES	42,760	41,231	43,996	48,883
CONTRACTUAL SERVICES	20,044	104,852		53,132
GENERAL OPERATIONS	-	-	60	-
CAPITAL EXPENDITURES	-	-	-	-
SPECIAL PROJECTS	-	-	-	-
DEBT PAYMENTS	-	-	-	-
TRANSFERS	-	-	-	-
	<u>\$216,190</u>	<u>\$316,071</u>	<u>\$257,658</u>	<u>\$322,600</u>

TOTAL PERSONNEL SERVICE BY POSITION  
FACILITY MAINTENANCE

CLASSIFICATION	SALARY GRADE (Details in Appendices)	2021-22 FISCAL YEAR	2022-23 FISCAL YEAR
Regular Employees			
Facility Maintenance Coord.	Grade M	1	1
Maintenance Worker II	Grade G	1	3
Maintenance Worker	Grade E	<u>1</u>	<u>0</u>
TOTAL		3	4

Part-Time Employees

	2021-22		2022-23	
	<u>Actual Hours</u>	<u>Full-Time Equivalent</u>	<u>Actual Hours</u>	<u>Full-Time Equivalent</u>
Maintenance Workers	<u>1,400</u>	<u>0.67</u>	<u>0</u>	<u>0.00</u>
	1,400	0.67	0	0.00



## City of Cape Girardeau 2022-2023 Budget

### Planning Services

The Planning Services Division is responsible for both long-range and current planning functions, including managing the City's comprehensive plan and providing staff support for the Board of Adjustment, the Historic Preservation Commission, and the Planning and Zoning Commission. The Division administers the application and review processes for these advisory boards. In addition, Planning staff serves as the City liaison to various organizations such as Old Town Cape, Southeast Metropolitan Planning Organization (SEMPO), and the Neighborhood Development Initiative (NDI) neighborhood groups.

#### 2021-2022 Accomplishments:

- Adopted 2022 Endangered Buildings List (Historic Preservation Commission)
- Amended Development Code to comply with federal and state stormwater requirements
- Amended Development Code to reduce parking requirements for certain types of land use
- Amended Development Code to provide relief for developments taken out of compliance with the code due to a City transportation project
- Assisted with development of SEMPO Electric Vehicle Readiness Plan
- Assisted with Marina Feasibility Study
- Reduced costs by posting advisory board and commission agenda packets online and offering online subdivision plat review via ProjectDox (eplans)

#### 2022-2023 Goals:

- Increase use of ProjectDox digital plan review software.
- Amend the zoning and development codes as necessary to facilitate mixed-use development and redevelopment of existing properties.
- Revise the subdivision regulations as necessary to increase efficiency.
- Support neighborhood improvement programs such as NDI and the PORCH Initiative.

PLANNING SERVICES (2010)

BUDGET BY MAJOR OBJECT

	2019-20 <u>ACTUAL</u>	2020-21 <u>ACTUAL</u>	2021-22 <u>BUDGET</u>	2022-23 <u>PROPOSED</u>
PERSONNEL COSTS	\$240,471	\$204,925	\$278,414	\$242,590
MATERIALS AND SUPPLIES	523	1,452	6,981	1,232
CONTRACTUAL SERVICES	99,183	120,057	102,470	86,558
GENERAL OPERATIONS	2,378	1,547	2,200	3,100
CAPITAL EXPENDITURES	-	-	-	-
SPECIAL PROJECTS	663	70,500	1,500	1,500
DEBT PAYMENTS	-	-	-	-
TRANSFERS	-	-	-	-
	<u>\$343,218</u>	<u>\$398,481</u>	<u>\$391,565</u>	<u>\$334,980</u>

TOTAL PERSONNEL SERVICE BY POSITION  
PLANNING SERVICES

CLASSIFICATION	SALARY GRADE (Details in Appendices)	2021-22 FISCAL YEAR	2022-23 FISCAL YEAR
Regular Employees			
Director of Development Services	Grade V	0.33	0.33
City Planner	Grade R	1	1
Housing Asst. Coord.	Grade M	1	0
Acquisition Agent	Grade L	0	1
Planning Technician	Grade K	<u>1</u>	<u>1</u>
TOTAL		3.33	3.33

Part-Time Employees

	2021-22		2022-23	
	<u>Actual Hours</u>	<u>Full-Time Equivalent</u>	<u>Actual Hours</u>	<u>Full-Time Equivalent</u>
Prop Acquisition & Land Specialist	1400	0.67	0	0.00

## City of Cape Girardeau 2022-2023 Budget

### Inspection Services

This division is responsible for all inspections, interpretation, and enforcement activities required by the International Code Council family of codes adopted by the City.

#### 2021-2022 Accomplishments:

- Hired a 2<sup>nd</sup> Plan Reviewer/Site Inspector, License Inspector, Code Inspector, MS4 Inspector, Permit Technician and obtained the Storm Water Coordinator position.
- Took on part of the nuisance process (trash, weeds, and minimum property standards).
- Combined the nuisance and code inspector positions for increased employee efficiency and to improve upon fuel costs and wear to vehicles.
- Developed a standardized rental inspection checklist based upon the International Property Management Code.
- Took on identifying and inspections for condemnation and updated the condemnation inspection processes.
- Developed a standardized business and liquor license inspection checklist.
- Improved upon the residential plan review checklist and required contractors to fill it out before we review it. Thus allowing for more clarity of the project and to speed up review time.
- Brought storm water plan review into the department to eliminate the need to pay a 3<sup>rd</sup> party reviewer.
- Updated the storm water management web page with updated pdf files, educational materials for the contractors, and created an interactive web map using GIS software removing the need to pay a 3<sup>rd</sup> party.
- Met with the City of Jackson to discuss how our building departments can mirror each other to make things easier for both cities and contractors.

#### 2022-2023 Goals:

- Review and adopt the 2021 International codes and 2020 National Electric Code.
- Complete inspection checklists for Inspectors and Contractors for the Inspections Division to provide more clarity of what we are looking for to reduce the number of failed inspections.
- Research the Temporary Certificate of Occupancy process for improvements.
- Improve upon the Rental Program to make it more efficient and effective.
- Continue to find new ways of engagement to educate and involve the community, staff, and contractors in improving water quality.
- Strive to get commercial plan review time to 2 weeks or less.
- Increase the use of ProjectDox online submittals.
- Research how to improve nuisance, condemnation, and abandoned homes.

INSPECTION SERVICES (2011)

BUDGET BY MAJOR OBJECT

	2019-20 <u>ACTUAL</u>	2020-21 <u>ACTUAL</u>	2021-22 <u>BUDGET</u>	2022-23 <u>PROPOSED</u>
PERSONNEL COSTS	469,854	460,186	692,428	816,180
MATERIALS AND SUPPLIES	7,464	10,484	17,486	22,442
CONTRACTUAL SERVICES	84,180	74,177	288,600	83,385
GENERAL OPERATIONS	1,756	3,506	13,410	15,610
CAPITAL EXPENDITURES	-	-	-	-
DEBT PAYMENTS	-	-	-	-
TRANSFERS	-	-	-	-
	<u>563,254</u>	<u>548,353</u>	<u>1,011,924</u>	<u>937,617</u>

TOTAL PERSONNEL SERVICE BY POSITION  
INSPECTION SERVICES

CLASSIFICATION	SALARY GRADE (Details in Appendices)	2021-22 FISCAL YEAR	2022-23 FISCAL YEAR
Regular Employees			
Director Development Services	Grade V	0.33	0.33
Building and Code Enforcement Mgr	Grade R	1	1
Plan Reviewer and Site Inspector	Grade Q	1	2
Stormwater Coordinator	Grade P	0	1
Senior Code Inspector	Grade O	1	1
Code Inspector	Grade L	2	3
Inspections Technician	Grade L	1	0
MS4 Inspector	Grade L	1	1
Property Mntc/Rental Inspector	Grade L	1	1
Property Mntc/Zoning Inspector	Grade L	1	0
License Technician	Grade G	1	1
Permit Technician	Grade G	1	1
Administrative Secretary	Grade E	<u>1</u>	<u>1</u>
TOTAL		12.33	13.33

Part-Time Employees

	2021-22		2022-23	
	<u>Actual Hours</u>	<u>Full-Time Equivalent</u>	<u>Actual Hours</u>	<u>Full-Time Equivalent</u>
Constr. Inspector	<u>150</u>	<u>0.07</u>	<u>100</u>	<u>0.05</u>
	150	0.07	100	0.05

## City of Cape Girardeau 2022-2023 Budget

### Engineering Services

This division provides engineering design services for some City construction projects, reviews private development designs and construction in accordance with ordinances and other policy statements by the City Council, keeps the necessary records, and performs other such engineering assignments and duties as required.

#### 2021-2022 Accomplishments:

- Completed Concrete Street Repair 2021
  - Designed Concrete Street Repair 2022
  - Finalized design, bid, awarded, and began construction on Penny-Capaha Drainage Improvement project (PRS2), College Street (TTF6) project, and Sprigg Street (TTF5) project
  - Finalized design, bid, and awarded West End Blvd (TTF5) project and Main Street (TTF5) project
  - Began construction on Water Plant No. 1 Filter & Secondary Basin Rehabilitation project
  - Reviewed, Inspected & Accepted Public Improvements that serve VA Hospital at 711 S Mt. Auburn, the Humane Society, Mid America Hotels project at 4072 State Highway K, 530 County Road 317, and Scooter's Coffee at 2404 William Street
  - Inspected & Accepted Public Improvements that were completed with the 2020 Concrete Street Repair
  - Inspected & Accepted Public Improvements that were completed with the Lorimier & Spanish Street Construction Projects
  - Inspected & Accepted Public Improvements that serve Lilmac East Second Subdivision
  - Inspected & Accepted Public Improvements that serve Legends at Cape Girardeau
  - Facilitated accepting various public easements for 10 privately developed projects
  - Accepted Temporary Construction and Permanent Drainage Easements for West End Boulevard TTF5 Project, from Rose to Bertling
- 
- Entered into Agreement for design/surveying/cost-share for 7 public projects
  - Awarded TEAP Grant for the Broadway Street Corridor Traffic Signal Optimization & Safety Study
  - Oversaw process for 9 License and Indemnity Agreements, 5 Vacations for easement/right-of-way, and 1 Special Warranty Deed
  - Completed requested traffic studies
  - Amended all traffic schedules for the recodification
  - Updated new contract documents and special provisions
  - Started sidewalk transition plan utilizing data from SEMPO
  - Finalized the Water Facility Plan and began implementation of resulting CIP projects
  - Hired and trained an Engineering Technician (twice) and an Acquisition Agent

### **2022-2023 Goals:**

- Finalize acquisition for Independence Street TTF5 Project, bid, award and begin construction
- Finalize design, bid, award and begin construction for Intersection Improvements at Route 74/Shawnee Parkway and Minnesota Avenue (MoDOT Cost-Share)
- Finalize design, bid, award and begin construction for Greater Cape Business Park project
- Finalize design for Maria Louise Lane/Kiwanis Drive/Broadview Street Intersection Improvements TTF6 project
- Finalize design & implementation for the Broadway Street Corridor Traffic Signal Optimization & Safety Study (MoDOT TEAP)
- Finalize and implement Pavement Management Program
- Finalize sidewalk transition plan utilizing data from SEMPO
- Finalize in-house design for Sprigg Street TTF6 Project
- Finalize preliminary engineering and begin acquisition for VMD6 TTF6 Project
- Complete construction for Concrete Street Repair 2022
- Complete construction for College Street TTF6 project
- Complete construction for Sprigg Street TTF5 project
- Complete construction for West End Blvd TTF5 project
- Complete construction for Main Street TTF5 project
- Complete construction for Water Plant No. 1 Filter & Secondary Basin Rehabilitation project.
- Begin/Complete in-house design for Bertling Street TTF6 project
- Begin in-house design for Lexington Ave TTF6 projects
- Increase use of ProjectDox digital plan review software

ENGINEERING (2012)

BUDGET BY MAJOR OBJECT

	<u>2019-20</u> <u>ACTUAL</u>	<u>2020-21</u> <u>ACTUAL</u>	<u>2021-22</u> <u>BUDGET</u>	<u>2022-23</u> <u>PROPOSED</u>
PERSONNEL COSTS	\$915,187	\$865,007	\$977,442	\$1,083,242
MATERIALS AND SUPPLIES	12,468	19,469		20,876
CONTRACTUAL SERVICES	113,214	188,964	106,888	188,501
GENERAL OPERATIONS	4,380	883	9,100	17,258
CAPITAL EXPENDITURES	-	-	-	-
SPECIAL PROJECTS	-	-	-	-
DEBT PAYMENTS	-	-	-	-
TRANSFERS	-	-	-	-
	<u>\$1,045,249</u>	<u>\$1,074,323</u>	<u>\$1,114,464</u>	<u>\$1,309,877</u>

TOTAL PERSONNEL SERVICE BY POSITION  
ENGINEERING

CLASSIFICATION	SALARY GRADE (Details in Appendices)	2021-22 FISCAL YEAR	2022-23 FISCAL YEAR
Regular Employees			
Director Development Services	Grade V	0.34	0.34
City Engineer	Grade T	1	1
Civil Engineer II	Grade R	1	1
Assistant City Engineer	Grade Q	1	1
Civil Engineer I	Grade P	1	1
Chief Construction Inspector	Grade P	1	1
Survey Crew Chief	Grade N	1	1
Sr. Construction Inspector	Grade N	2	2
Construction Inspector	Grade M	2	2
Engineering Technician	Grade L	1	1
Project Concierge	Grade N	0	1
Project Specialist	Grade J	2	1
Administrative Coordinator	Grade J	<u>1</u>	<u>1</u>
TOTAL		14.34	14.34

Part-Time Employees

	2021-22		2022-23	
	<u>Actual</u> <u>Hours</u>	<u>Full-Time</u> <u>Equivalent</u>	<u>Actual</u> <u>Hours</u>	<u>Full-Time</u> <u>Equivalent</u>
Constr. Inspector	<u>1,500</u>	<u>0.72</u>	<u>1,500</u>	<u>0.72</u>
	1,500	0.72	1,500	0.72

## City of Cape Girardeau 2022-2023 Budget

### Police

The Police Department maintains the public peace, suppresses crime, enforces traffic and other City ordinances, executes warrants and other processes issued by the Municipal Court and City Attorney, and performs related duties.

#### **2022-2023 Accomplishments:**

- Reduced crime statistics by 15% through collaboration with community, state, and federal partners
- Implementation of gunshot detection system in city's areas with highest levels of gun violence
- Partnership developed with social service agencies to correspond to citizens dealing with mental health crisis

#### **2022-2023 Goals:**

- Continue to address violent crime through partnerships with our community
- Reengage in community-focused events with the lifting of COVID restrictions



POLICE (3010)

BUDGET BY MAJOR OBJECT

	2019-20 <u>ACTUAL</u>	2020-21 <u>ACTUAL</u>	2021-22 <u>BUDGET</u>	2022-23 <u>PROPOSED</u>
PERSONNEL COSTS	\$7,725,268	\$7,757,744	\$8,149,915	\$9,127,375
MATERIALS AND SUPPLIES	424,793	400,822	580,128	605,470
CONTRACTUAL SERVICES	830,891	912,854	857,416	958,276
GENERAL OPERATIONS		42,659	47,750	47,750
CAPITAL EXPENDITURES	298,342	-	-	-
SPECIAL PROJECTS	69,334	22,084	328,827	349,930
DEBT PAYMENTS	-	-	-	-
TRANSFERS	-	-	-	-
	<u>\$9,387,100</u>	<u>\$9,136,163</u>	<u>\$9,964,036</u>	<u>\$11,088,801</u>

TOTAL PERSONNEL SERVICE BY POSITION  
POLICE

CLASSIFICATION	SALARY GRADE (Details in Appendices)	2021-22 FISCAL YEAR	2022-23 FISCAL YEAR
Regular Employees			
Police Chief	Grade LL	1	1
Assistant Police Chief	Grade KK	2	2
Lieutenant	Grade II	5	5
Sergeant	Grade FF	8	8
Corporal	Grade EE	10	11
Patrolman	Grade CC	53	53
Bailiff	Grade CC	1	1
Police Officer - Hospital	Grade CC	5	4
Communications Manager	Grade M	1	1
Property Evidence Tech	Grade J	1	1
Administrative Coordinator	Grade J	1	1
Lead Communications Officer	Grade I	4	4
Station Commander	Grade H	2	2
Communications Officer	Grade G	11	11
Jailer	Grade G	12	12
Administrative Assistant	Grade F	1	1
Records Clerk	Grade D	3	3
CTSP Co -Coordinators	Grade N/A	2	2
TOTAL		123	123

Part-Time Employees

	2021-22		2022-23	
	<u>Actual Hours</u>	<u>Full-Time Equivalent</u>	<u>Actual Hours</u>	<u>Full-Time Equivalent</u>
CTSP Co -Coordinator	1000	0.48	1000	0.48
Communicators	-	-	-	-
	1000	0.48	1000	0.48

## City of Cape Girardeau 2022-2023 Budget

### Fire

The major emphasis of this department will continue to be fire prevention and enforcement of the fire code, suppressing fires, together with providing first response emergency medical service, and performance of related duties.

#### **2021-2022 Accomplishments:**

- Successfully implemented the Fire Department Policy and Guideline manual.
- Added 7 Paramedics to our staff as of March 1<sup>st</sup> (with 3 others awaiting certification) bringing our total number to 19 on staff. This further enhances our ability to be a leader in the delivery of Advanced Life Support to our community.
- Developed skills task books for all ranks. This will close a gap between ranks to ensure promotional candidates are adequately prepared to move to the next level.
- Participated in Active Shooter training with the Police Department to better understand our roles as EMS providers during an active incident.
- Implemented bi-annual Mental Wellness Check-Ins for all firefighters as a preventative measure to support the department's initiative for mental well-being.
- Hosted the *5 Alarm Leadership* and *Pride and Ownership* seminars with national fire service leader Rick Lasky.
- Hosted the International Association of Firefighters Resiliency Course to better equip our firefighters with the tools for mental and physical well-being throughout their career.

#### **2022-2023 Goals:**

- Continue to explore solutions for EMS transport in Cape Girardeau.
- Improve our training site to make it more secure and useful for our firefighters.
- Develop a plan to dispatch the closest unit to an emergency.
- Improve our public outreach and community engagement through fire safety.
- Explore options on future fleet replacement.
- Focus on preparing for a future ISO (Insurance Services Office) inspection.
- Explore further opportunities to attract firefighter candidates.

FIRE (3030)

BUDGET BY MAJOR OBJECT

	2019-20 <u>ACTUAL</u>	2020-21 <u>ACTUAL</u>	2021-22 <u>BUDGET</u>	2022-23 <u>PROPOSED</u>
PERSONNEL COSTS	\$5,178,830	\$5,600,145	\$5,401,837	\$5,898,920
MATERIALS AND SUPPLIES	283,674	264,441	292,228	343,538
CONTRACTUAL SERVICES	346,657	316,835	477,060	500,855
GENERAL OPERATIONS	37,192	30,843	45,800	35,310
CAPITAL EXPENDITURES	-	-	-	-
SPECIAL PROJECTS	-	998	3,500	3,500
DEBT PAYMENTS	-	-	-	-
TRANSFERS	-	-	-	-
	<u>\$5,846,353</u>	<u>\$6,213,262</u>	<u>\$6,220,425</u>	<u>\$6,782,123</u>

TOTAL PERSONNEL SERVICE BY POSITION  
FIRE

CLASSIFICATION	SALARY GRADE (Details in Appendices)	2021-22 FISCAL YEAR	2022-23 FISCAL YEAR
Regular Employees			
Fire Chief	Grade LL	1	1
Deputy Chief - Field Operations	Grade KK	1	1
Battalion Chief	Grade II	5	5
Captain	Grade FF	13	14
Captain FSI	Grade FF	1	1
Driver Operator	Grade EE	13	14
Firefighter	Grade CC	31	30
Assistant Emergency Mgmt Coord.	Grade N/A	1	1
Mechanic/Maintenance Officer	Grade M	1	1
Administrative Coordinator	Grade J	1	1
Administrative Secretary	Grade E	<u>1</u>	<u>1</u>
TOTAL		69	70

## City of Cape Girardeau 2022-2023 Budget

### Streets

This division maintains over 200 miles of public streets and right-of-ways. The division repairs street defects for short term and long term repairs, mows over 600 acres of right of way, and responds to emergencies as needed. The division also installs and maintains pavement markings, traffic signals and signs. This division manages multiple street maintenance contracts which expedite street repairs, and performs street evaluations to track City street conditions.

#### **2021-2022 Accomplishments:**

- Maintained the City's 22 traffic signals for optimal traffic flow.
- Maintained the City's street infrastructure, including pothole patching.
- Completed leaf pick-up for the citizens of Cape Girardeau.
- Performed snow removal for February 2022 winter weather events.
- Provided traffic control signage for all City departments.
- Removed storm debris from wind and storm events.
- Inspected half of City Streets for condition ratings.
- Completed the street lighting work related to the DDI at I-55 Exit 99.

#### **2022-2023 Goals:**

- Have no lost time or at-fault accidents.
- Continue to respond to call-outs in a timely manner.
- Continue to maintain street infrastructure for the citizens, visitors, and businesses of the City of Cape Girardeau.
- Prepare for winter weather events
- Complete various traffic signal upgrades for safety improvements.
- Perform project management for the 2022-23 CIST concrete street repair project.

STREET (4010)

BUDGET BY MAJOR OBJECT

	2019-20 <u>ACTUAL</u>	2020-21 <u>ACTUAL</u>	2021-22 <u>BUDGET</u>	2022-23 <u>PROPOSED</u>
PERSONNEL COSTS	\$1,119,552	\$1,168,931	\$1,223,217	\$1,325,751
MATERIALS AND SUPPLIES	814,803	728,949	825,746	753,968
CONTRACTUAL SERVICES	655,099	694,540	640,078	729,403
GENERAL OPERATIONS	18,254		17,240	16,590
CAPITAL EXPENDITURES	-	-	-	-
SPECIAL PROJECTS	-	-	-	-
DEBT PAYMENTS	-	-	-	-
TRANSFERS	-	-	-	-
	<u>\$2,607,708</u>	<u>\$2,600,487</u>	<u>\$2,706,281</u>	<u>\$2,825,712</u>

TOTAL PERSONNEL SERVICE BY POSITION  
STREET

CLASSIFICATION	SALARY GRADE (Details in Appendices)		2021-22 FISCAL YEAR	2022-23 FISCAL YEAR
Regular Employees				
Public Works Director	Grade	V	0.20	0.20
Traffic Operations Manager	Grade	R	1	1
Special Projects Coord.	Grade	N	1	1
Street Maintenance Supervisor	Grade	M	1	1
Street Maintenance Crew LI	Grade	L	2	2
PW System/GIS Analyst	Grade	L	0.125	0.125
Traffic Control Technician	Grade	I	1	1
Equipment Operator	Grade	I	4.5	4.5
Street Maintenance Technician	Grade	J	1	1
Street Maintenance Worker II	Grade	G	9	9
Public Works Technician	Grade	L	0.5	0.5
			<u>21.325</u>	<u>21.325</u>
TOTAL				

Part-Time Employees

	2021-22		2022-23	
	<u>Actual Hours</u>	<u>Full-Time Equivalent</u>	<u>Actual Hours</u>	<u>Full-Time Equivalent</u>
General Worker	<u>2,040</u>	<u>0.98</u>	<u>2,040</u>	<u>0.98</u>
	2,040	0.98	2,040	0.98

## City of Cape Girardeau 2022-2023 Budget

### Park Maintenance

This division maintains and operates all public parks, buildings, medians and areas around other public buildings and recreational facilities.

#### 2021-2022 Accomplishments:

- Replaced old benches and trash cans along the recreation trail system. These new amenities greatly improved the appearance of the trail. (*Improve Area*)
- Implemented the planning of Arena Park PRS II improvements. (*Improving Area and Efficiency*)
- Continued to improve project planning, scheduling and implementation. This helped us continue to improve on completing projects in a timely manner while ensuring high quality. (*Improving Area and Efficiency*)
- Improved signage in all park areas. This enhanced park users experience by guiding them in the right direction and helped them reach their destination. (*Citizen Interaction and Area Efficiency*)
- Improved signage along the Cape La Croix Trail area and trail heads parking areas. (*Citizen Interaction and Area Efficiency*)
- Improved safety practices and training. This improved safety for our staff and reduced injuries and claims. (*Safety, Efficiency*)
- Completed Capaha Park Dan Cotner Amphitheatre renovations.
- Updated PRS 2 Capaha Park Master Plan budget.

#### 2022-2023 Goals:

- Complete Capaha Park/Cherry Hill renovations and improvements. (*Improve Area and Citizen Interaction*)
- Complete Rose Garden renovations and improvements. (*Improve Area and Citizen Interaction*)
- Perform computer training for staff to engage them in more usage of Outlook, Excel and Word and documentation. (*Improve Efficiency*)
- Continue to improve safety practices and training. This is imperative to ensure the safety of our staff and reduce injuries and claims. (*Safety, Efficiency*)
- Continue to improve signage along the Cape La Croix Trail area and trail heads parking areas. (*Citizen Interaction and Area Efficiency*)
- Continue to improve park signage in all park areas to assist park users and guide them in the right direction to help them reach their destination. (*Citizen Interaction and Area Efficiency*)
- Complete phase 2 and 3 of the trail widening project to 12'. This will greatly enhance the usability of the trail and make it safer for users. (*Improve Area and Citizen Interaction*)
- Complete Capaha Park Pond Renovations by Spring of 2023.

PARK MAINTENANCE (5010)

BUDGET BY MAJOR OBJECT

	2019-20 <u>ACTUAL</u>	2020-21 <u>ACTUAL</u>	2021-22 <u>BUDGET</u>	2022-23 <u>PROPOSED</u>
PERSONNEL COSTS	\$1,070,309	\$1,006,690	\$1,063,350	\$1,169,042
MATERIALS AND SUPPLIES	149,963	155,370	149,138	162,069
CONTRACTUAL SERVICES	231,905	232,493	264,084	277,875
GENERAL OPERATIONS	5,620	3,947	11,300	10,800
CAPITAL EXPENDITURES	14,846	-	-	-
SPECIAL PROJECTS	505	480	1,500	1,500
DEBT PAYMENTS	-	-	-	-
TRANSFERS	-	-	-	-
	<u>\$1,473,148</u>	<u>\$1,398,980</u>	<u>\$1,489,372</u>	<u>\$1,621,286</u>

TOTAL PERSONNEL SERVICE BY POSITION  
PARK MAINTENANCE

CLASSIFICATION	SALARY GRADE (Details in Appendices)	2021-22 FISCAL YEAR	2022-23 FISCAL YEAR
Regular Employees			
Director of Parks & Recreation	Grade V	1	1
Parks Division Manager	Grade S	1	1
Parks Supervisor	Grade O	1	1
Parks Crew Leader	Grade L	2	2
Administrative Coordinator	Grade J	1	1
Sr. Maintenance Worker	Grade I	3	6
Maintenance Worker	Grade G	7	4
Administrative Secretary	Grade F	1	1
TOTAL		17	17

Part-Time Employees

	2021-22		2022-23	
	<u>Actual Hours</u>	<u>Full-Time Equivalent</u>	<u>Actual Hours</u>	<u>Full-Time Equivalent</u>
Park Keepers	9,400	4.52	10,380	4.99
Office Worker	2,000	0.96	820	0.39
	<u>11,400</u>	<u>5.48</u>	<u>11,200</u>	<u>5.38</u>

## City of Cape Girardeau 2022-2023 Budget

### Cemetery Maintenance

This division operates and maintains three Cemetery facilities within the community.

#### 2021-2022 Accomplishments:

- Contacted families with grave spaces that have not been used in over 50 years and successfully got ten spaces donated back to the city.
- We applied to get markers for Veterans who did not have markers and have received ten markers.
- New Lorimier Cemetery and Fairmount Grave Spaces all have a GPS Location thanks to the help of a volunteer, Ruth Smith. We have started on Old Lorimier.
- Updates and improvements were made to the maintenance building area.
- Made improvements to flower beds.
- Office updates were made.
- New MAP Signs were placed in New Lorimier and Fairmount Cemeteries. In addition, we have started to place Section Signs throughout both cemeteries.
- The mowing cycle of the Cemeteries went from a 12-14 day cycle to a 5-7 day cycle mowing Old Lorimier every other week.
- Grooming of several trees in all three Cemeteries to make the mowing process more efficient.
- Cleaning of Military Markers in New Lorimier and Fairmount.
- We have patched pot holes in all driveways in the Cemeteries.

#### 2022-2023 Goals:

- Finish the section signs for New Lorimier and Fairmount Cemeteries. *(Improving the area)*
- Adding native plants under the Map Signs and throughout the Cemeteries. *.(Improving the area)*
- Adding a building to house all vehicles and trailers. *(Improving the area and Safety)*
- Acquire additional Military Markers.
- Continue to find ways to streamline the mowing, trimming processes. *(Efficiency)*
- Acquire additional grave spaces by contacting families or finding additional spaces on the current property.
- Repairing driveways in Cemeteries. *(Improving the area and Safety)*
- Cremation Garden Research.
- Security System for Old Lorimier Cemetery. *(Safety)*
- Refresh The Louis Lorimier Pavilion at Old Lorimier Cemetery. *(Improving the area)*
- Repair The Daues Crypt at Old Lorimier Cemetery. *(Improving the area)*



CEMETERY (5020)

BUDGET BY MAJOR OBJECT

	2019-20 <u>ACTUAL</u>	2020-21 <u>ACTUAL</u>	2021-22 <u>BUDGET</u>	2022-23 <u>PROPOSED</u>
PERSONNEL COSTS	\$122,248	\$109,989	\$148,364	\$161,109
MATERIALS AND SUPPLIES	13,265	11,177	14,955	15,976
CONTRACTUAL SERVICES	43,623	48,269	35,198	44,046
GENERAL OPERATIONS	40.00	40.00	40.00	40.00
CAPITAL EXPENDITURES	-	-	-	-
SPECIAL PROJECTS	-	-	-	-
DEBT PAYMENTS	-	-	-	-
TRANSFERS	-	-	-	-
	<u>\$179,176</u>	<u>\$169,475</u>	<u>\$198,557</u>	<u>\$221,171</u>

TOTAL PERSONNEL SERVICE BY POSITION

CLASSIFICATION	SALARY RANGE (Details in Appendices)		2021-22 FISCAL YEAR	2022-23 FISCAL YEAR
Regular Employees				
Sexton	Grade	N	1	1
Maintenance Worker	Grade	G	<u>1</u>	<u>1</u>
TOTAL			2	2
Part-Time Employees				
	2021-22		2022-23	
	<u>Actual Hours</u>	<u>Full-Time Equivalent</u>	<u>Actual Hours</u>	<u>Full-Time Equivalent</u>
Seasonal Worker	<u>4,200</u>	<u>2.02</u>	<u>4,000</u>	<u>1.92</u>
	4,200	2.02	4,000	1.92

INTERDEPARTMENTAL SERVICES

BUDGET BY MAJOR OBJECT

	2019-20 <u>ACTUAL</u>	2020-21 <u>ACTUAL</u>	2021-22 <u>BUDGET</u>	2022-23 <u>PROPOSED</u>
PERSONNEL COSTS	-	-	-	-
MATERIALS AND SUPPLIES	11,957	10,845	10,026	28,492
CONTRACTUAL SERVICES	123,429	182,755	186,488	221,403
GENERAL OPERATIONS	51,821	40,762	28,600	127,600
CAPITAL EXPENDITURES	-	-	-	37,335
SPECIAL PROJECTS	403,638	433,272	414,880	434,880
DEBT PAYMENTS	-	-	-	-
TRANSFERS	4,020,206	4,755,774	3,327,256	3,593,813
	<u>\$4,611,051</u>	<u>\$5,423,408</u>	<u>\$3,967,250</u>	<u>\$4,443,523</u>

CONTINGENCY (8000)

BUDGET BY MAJOR OBJECT

	<u>2019-20</u> <u>ACTUAL</u>	<u>2020-21</u> <u>ACTUAL</u>	<u>2021-22</u> <u>BUDGET</u>	<u>2022-23</u> <u>PROPOSED</u>
PERSONNEL COSTS	-	-	-	40,000
MATERIALS AND SUPPLIES	-	-	-	-
CONTRACTUAL SERVICES	-	-	50,000	50,000
GENERAL OPERATIONS	-	-	50,000	50,000
CAPITAL EXPENDITURES	-	-	-	-
SPECIAL PROJECTS	-	-	150,000	150,000
DEBT PAYMENTS	-	-	-	-
TRANSFERS	-	-	-	-
	<hr/>	<hr/>	<hr/>	<hr/>
	<u>-</u>	<u>-</u>	<u>250,000</u>	<u>290,000</u>



**SPECIAL  
REVENUE  
FUND**

**SPECIAL REVENUE FUNDS**  
**BUDGET HIGHLIGHTS**

Special Revenue Funds account for receipts from revenue sources that have been earmarked for specific purposes. Revenue funds are administered by various City departments and including the following funds.

- Airport Fund
- Parks and Recreation Fund
  - Arena Maintenance
  - Osage Park
  - Shawnee Park Community Center
  - Central Pool
  - Family Aquatic Center
  - Jefferson Pool
  - Recreation
  - Cultural Events
- Health Fund
- Convention and Tourism Fund
- Downtown Business District Fund
- Public Safety Trust Fund
- Public Safety Trust Fund II
- Casino Revenue Fund
- Riverfront Region Economic Development
- Housing Development Grants
- Motor Fuel Tax Fund
- Transportation Sales Tax Trust Fund IV
- Transportation Sales Tax Trust Fund V
- Transportation Sales Tax Trust Fund VI
- Capital Improvement Sales Tax Fund - Water Projects
- Capital Improvement Sales Tax Fund - Sewer System Improvements
- Capital Improvement Sales Tax Fund - General Improvements
- Fire Sales Tax Fund
- Park/Stormwater Sales Tax-Capital II
- Park/Stormwater Sales Tax-Operating

City of Cape Girardeau, Missouri  
 COMBINED STATEMENT OF REVENUES COLLECTED, EXPENDITURES PAID  
 AND CHANGES IN FUND BALANCES - SPECIAL REVENUE FUNDS  
 AIRPORT, PARK/REC, HEALTH, CONV/TOURISM, DOWNTOWN BUS. DIST.,  
 PUBLIC SAFETY TRUST, PUBLIC SAFETY TRUST II, CASINO REVENUE FUND,  
 RIVERFRONT REGION ECONOMIC DEVL FUND, HOUSING DEVELOPMENT GRANTS, MOTOR FUEL,  
 TRANSP SALES TAX: I,III,IV,V,VI, CAP IMP SALES TAX-WATER PROJECTS,  
 CAP IMP SALES TAX-SEWER SYSTEM IMPR, CAP IMP SALES TAX-GENERAL IMPROVEMENTS,  
 FIRE SALES TAX, PARK/STORMWATER SALES TAX-CAPITAL,PARK/STORMWATER SALES TAX-CAPITAL II,  
 PARK/STORMWATER SALES TAX-OPERATIONS

	2019-20 <u>ACTUAL</u>	2020-21 <u>ACTUAL</u>	2021-22 <u>BUDGET</u>	2022-23 <u>PROPOSED</u>
REVENUES COLLECTED:				
TAXES	\$ 23,040,294	\$ 25,427,698	\$ 23,997,147	\$ 24,976,659
LICENSES AND PERMITS	3,797	1,735	-	-
INTERGOVERN REVENUE	2,844,125	3,285,758	2,302,400	18,033,100
SERVICE CHARGES	1,759,275	1,616,048	2,108,853	2,334,979
FINES AND FORFEITS	-	-	-	-
MISCELLANEOUS	1,054,183	2,250,855	714,519	763,900
OTHER FINANCING	<u>16,865</u>	<u>50,550</u>	<u>4,400</u>	<u>4,500</u>
 TOTAL REVENUE	 \$ 28,718,539	 \$ 32,632,644	 \$ 29,127,319	 \$ 46,113,138
EXPENSE OBJECT:				
PERSONNEL SERVICES	\$ 2,919,675	\$ 2,863,229	\$ 3,068,284	\$ 3,503,258
MATERIALS & SUPPLIES	614,016	562,991	714,678	787,966
CONTRACTUAL SERVICES	1,411,997	1,488,975	1,570,190	1,666,878
GENERAL OPERATIONS	138,672	65,550	140,908	112,692
CAPITAL OUTLAY	6,077,631	4,640,136	8,037,665	36,534,726
SPECIAL PROJECTS	1,127,009	1,181,630	1,145,663	1,165,065
DEBT SERVICE	<u>2,838,964</u>	<u>3,667,533</u>	<u>3,400,591</u>	<u>4,846,065</u>
 TOTAL EXPENSES	 \$ 15,127,964	 \$ 14,470,044	 \$ 18,077,979	 \$ 48,616,650
FUND TRANSFERS IN	4,989,714	5,553,563	4,821,306	10,078,672
FUND TRANSFERS OUT	13,487,503	19,385,676	16,493,238	22,000,027
PROJECTED REVENUE				
OVER(UNDER) BUDGET			1,753,383	
PROJECTED EXPENDITURES				
UNDER(OVER) BUDGET			4,261,699	
RESERVED FUND BALANCE				
DECREASE(INCREASE)			(45,876)	
EMERGENCY RESERVE FUND BALANCE				
DECREASE(INCREASE)			(169,863)	(58,693)
BEGINNING UNRESERVED FUND				
BALANCE			25,215,354	30,254,405
ENDING UNRESERVED FUND				
BALANCE			<u>30,254,405</u>	<u>17,122,070</u>
EMERGENCY RESERVE FUND			<u>1,379,709</u>	<u>1,275,846</u>

**AIRPORT**

**FUND**



## City of Cape Girardeau 2022-2023 Budget

### Airport/FBO

The Airport performs the operation and maintenance of the municipal airport facility in accordance with Federal Aviation Administration regulations. The airport provides a service facility for passenger traffic, private and commercial aircraft, and related business activities. Additionally, the FBO operates the Airport's fueling operations.

#### 2021-2022 Accomplishments:

- Completed an Airport Master Drainage Study
- Completed an environmental (NEPA) Study
- Finalized Land Acquisition Grant Application
- Negotiated Agricultural Lease Agreement
- Planning continued for Perimeter Fence Project
- Negotiated New Restaurant Lease with Pilot House, Inc.
  - Coordinated Repairs and Renovations
- Successfully completed Part 139 Inspection with minor discrepancies
- Updated Airport Rules and Regulations
- Updated Airport Minimum Standards
- Initiated Airport Rebranding – Formed a Rebranding Subcommittee
- Supported SEMO University Football charter flight
- Coordinated airport's 1st Veterans Honor Tour flight from CGI to IAD

#### 2022-2023 Goals:

- Select Commercial air service provider through Essential Air Service program
- Solicit Bids and Break Ground on New Airport Terminal (July 2022)
- Solicit Bids and Break Ground on 26 New t-hangars (July 2022)
- Solicit Bids and Break Ground on Taxiway Bravo (March 2022)
- Develop scope, solicit Bids, and break ground on new fuel farm (September 2022)
- Develop comprehensive lease tracking system for better revenue generation
- Re-visit Passenger Facility Charge application
- TAMP development into full Master Plan Update
- Research Contract Tower Program
- Restructure airport staffing to meet the needs of growth and development

AIRPORT FUND  
BUDGET BY MAJOR OBJECT

	2019-20 <u>ACTUAL</u>	2020-21 <u>ACTUAL</u>	2021-22 <u>BUDGET</u>	2022-23 <u>BUDGET</u>
REVENUE SOURCE:				
TAXES	\$ -	\$ -	\$ -	\$ -
LICENSES AND PERMITS	-	-	-	-
INTERGOVERN REVENUE	1,246,572	1,631,479	767,000	16,467,000
SERVICE CHARGES	499,939	488,688	493,850	534,242
FINES AND FORFEITS	-	-	-	-
MISCELLANEOUS	282,977	1,685,398	302,741	323,753
OTHER FINANCING	-	-	-	-
	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>
TOTAL REVENUE	\$ 2,029,488	\$ 3,805,565	\$ 1,563,591	\$ 17,324,995
EXPENSE OBJECT:				
PERSONNEL SERVICES	\$844,736	\$822,975	\$869,974	\$1,007,004
MATERIALS & SUPPLIES	157,248	177,416	199,954	212,997
CONTRACTUAL SERVICES	305,790	332,994	394,983	410,251
GENERAL OPERATIONS	28,002	24,269	33,120	33,710
CAPITAL OUTLAY	102,990	-	-	15,700,000
SPECIAL PROJECTS	0	1,050	1,100	1,100
DEBT SERVICE	22	23,805	-	103,525.00
	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>
TOTAL EXPENSES	\$1,438,788	\$1,382,509	\$1,499,131	\$17,468,587
FUND TRANSFERS IN	-	65,493	14,540	143,592
FUND TRANSFERS OUT	-	12,631	-	-
PROJECTED REVENUE OVER(UNDER) BUDGET			(123,229)	
PROJECTED EXPENDITURES UNDER(OVER) BUDGET			(\$455,595)	
RESERVED FUND BALANCE DECREASE(INCREASE)				
EMERGENCY RESERVE FUND BALANCE DECREASE(INCREASE)			(29,791)	(28,568)
BEGINNING UNRESERVED FUND BALANCE			610,532	80,917
ENDING UNRESERVED FUND BALANCE			<u>80,917</u>	<u>52,349</u>
EMERGENCY RESERVE FUND		<u>206,929</u>	<u>236,720</u>	<u>265,288</u>

AIRPORT FUND REVENUE

	2019-20 <u>ACTUAL</u>	2020-21 <u>ACTUAL</u>	2021-22 <u>BUDGET</u>	2022-23 <u>PROPOSED</u>
DOT-FAA Control Tower	\$ 167,000	\$ 167,000	\$ 167,000	\$ 167,000
Other Federal Grants	948,508	1,399,157	-	16,300,000.00
Other State Grants	<u>131,064</u>	<u>65,322</u>	<u>600,000</u>	<u>-</u>
	1,246,572	1,631,479	767,000	16,467,000
Special Event Fees	14,350.00	-	-	500.00
Fuel Flowage Fees	31,417	31,481	35,800	47,800
Miscellaneous Usage Fees	22,768	22,010	30,500	25,092
Airport Sales-Jet A Fuel Sales	786,234	694,447	854,000	854,000
Airport Sales-100 LL Fuel Sales	252,528	281,191	305,500	396,000
Airport Sales-Oil Sales	11,623	11,838	14,900	12,000
Airport Sales-Deicing	-	-	-	-
Airport Sales-Catering	91	(11)	250	250
Airport Sales-Aircraft Washing	64	-	50	500
Airport Sales-Misc Retail Sales	1,732	1,914	2,500	2,500
Airport Sales-Miscellaneous Fees	2,100	2,942	6,000	6,000
Airport Sales-Emerg Call Out Fees	925	1,806	650	1,400
Cost of Items Resold-Jet A Fuel Sales	(423,567)	(343,759)	(503,500)	(500,000)
Cost of Items Resold-100 LL Fuel Sales	(190,685)	(202,843)	(241,000)	(300,000)
Cost of Items Resold-Oil Sales	(8,434)	(9,356)	(9,800)	(9,800)
Cost of Items Resold-Misc Retail Sales	<u>(1,207)</u>	<u>(2,972)</u>	<u>(2,000)</u>	<u>(2,000)</u>
	499,939	488,688	493,850	534,242
Interest on Overnight Inv.	358	-	5,000	5,000
Office Space Lease	18,351	16,549	21,200	26,832
Crop Lease	46,781	-	57,681	65,877
Building Lease	12,663	12,663	12,663	12,663
Land Lease	21,420	20,897	21,420	20,256
Aviation Rental	24,372	23,128	21,400	22,000
Restaurant Rental	9,000	5,250	-	7,200.00
Retail Space Lease	715	-	-	-
Sign Rentals	3,252	3,481	3,252	3,800
T-Hanger Rental	142,814	147,255	158,000	158,000
Cash Over and Short	-	(1,050)	-	-
General Miscellaneous	3,251	420	2,125	2,125
Long-Term Advance	-	1,407,984	-	-
Proceeds from Sale of Assets	-	-	-	-
Compensation for damages	<u>-</u>	<u>2,040</u>	<u>-</u>	<u>-</u>
	282,977	1,685,398	302,741	323,753
Transfer from General Fund	-	65,493	14,540	58,592
Transfer from PRS II	<u>-</u>	<u>-</u>	<u>-</u>	<u>85,000</u>
	-	65,493	14,540	143,592
	<u>\$2,029,488</u>	<u>\$3,871,058</u>	<u>\$1,578,131</u>	<u>\$17,468,587</u>

AIRPORT OPERATIONS (2020)

BUDGET BY MAJOR OBJECT

	2019-20 <u>ACTUAL</u>	2020-21 <u>ACTUAL</u>	2021-22 <u>BUDGET</u>	2022-23 <u>PROPOSED</u>
PERSONNEL COSTS	\$717,184	\$807,253	\$602,249	\$730,335
MATERIALS AND SUPPLIES	125,012	142,298	144,324	150,649
CONTRACTUAL SERVICES	247,009	235,347	301,417	288,226
GENERAL OPERATIONS	26,638	21,608	23,620	24,210
CAPITAL EXPENDITURES	102,990	-	-	15,700,000
SPECIAL PROJECTS	-	1,050	1,100	1,100
DEBT PAYMENTS	22	23,805	-	103,525
TRANSFERS	-	-	-	-
	<u>\$1,218,855</u>	<u>\$1,231,361</u>	<u>\$1,072,710</u>	<u>\$16,998,045</u>

TOTAL PERSONNEL SERVICE BY POSITION  
AIRPORT OPERATIONS

CLASSIFICATION	SALARY GRADE (Details in Appendices)	2021-22 FISCAL YEAR	2022-23 FISCAL YEAR
Regular Employees			
Airport Manager	Grade S	1	1
Control Tower Chief	Grade R	1	1
Air Traffic Controllers	Grade Q	2	3
Airport Operation Specialist	Grade I	1	2
Airport Operation Supervisor	Grade M	0	1
Maintenance Worker	Grade G	2	0
Building Maintenance Worker	Grade D	1	0
Airport Support Specialist	Grade E	<u>1</u>	<u>1</u>
TOTAL		9.00	9.00

Part-Time Employees

	2021-22		2022-23	
	<u>Actual Hours</u>	<u>Full-Time Equivalent</u>	<u>Actual Hours</u>	<u>Full-Time Equivalent</u>
Maintenance Worker	<u>300</u>	<u>0.14</u>	<u>1,300</u>	<u>0.63</u>
	300	0.14	1,300	0.63

AIRPORT FBO OPERATIONS (2022)

BUDGET BY MAJOR OBJECT

	2019-20 <u>ACTUAL</u>	2020-21 <u>ACTUAL</u>	2021-22 <u>BUDGET</u>	2022-23 <u>PROPOSED</u>
PERSONNEL COSTS	\$ 127,552	\$ 15,722		\$ 276,669
MATERIALS AND SUPPLIES	32,236	35,118	55,630	62,348
CONTRACTUAL SERVICES	58,781	97,647	93,566	122,025
GENERAL OPERATIONS	1,364	2,661	9,500	9,500
CAPITAL EXPENDITURES	-	-	-	-
SPECIAL PROJECTS	-	-	-	-
DEBT PAYMENTS	-	-	-	-
TRANSFERS	-	12,631	-	-
	<u>-\$ 219,933</u>	<u>\$ 163,779</u>	<u>\$ 426,421</u>	<u>\$ 470,542</u>

TOTAL PERSONNEL SERVICE BY POSITION  
AIRPORT FBO OPERATIONS

CLASSIFICATION	SALARY GRADE (Details in Appendices)		2021-22 FISCAL YEAR	2022-23 FISCAL YEAR
Regular Employees				
Flight Line Supervisor	Grade	M	1	1
Lead Flight Line Technician	Grade	H	1	1
Administrative Clerk	Grade	D	1	1
Flight Line Technician II	Grade	F	1	1
Flight Line Technician	Grade	E	<u>1</u>	<u>1</u>
TOTAL			5	5

Part-Time Employees

	2021-22		2022-23	
	Actual <u>Hours</u>	Full-Time <u>Equivalent</u>	Actual <u>Hours</u>	Full-Time <u>Equivalent</u>
Administrative Clerk	832	0.40	832	0.40
Lineman	<u>2,480</u>	<u>1.19</u>	<u>2,480</u>	<u>1.19</u>
	3,312	1.59	3,312	1.59

**PARKS  
AND  
RECREATION  
FUND**

PARKS & RECREATION FUND  
BUDGET BY MAJOR OBJECT

	<u>2019-20</u> <u>ACTUAL</u>	<u>2020-21</u> <u>ACTUAL</u>	<u>2021-22</u> <u>BUDGET</u>	<u>2022-23</u> <u>BUDGET</u>
REVENUE SOURCE:				
TAXES	\$ -	\$ -	\$ -	-
LICENSES AND PERMITS	-	-	-	-
INTERGOVERN REVENUE	-	-	-	-
SERVICE CHARGES	1,259,336	1,127,360	1,615,003	1,900,737
FINES AND FORFEITS	-	-	-	-
MISCELLANEOUS	29,524	26,485	36,868	33,500
OTHER FINANCING	<u>1,982</u>	<u>21,584</u>	<u>-</u>	<u>-</u>
TOTAL REVENUE	\$ 1,290,842	\$ 1,175,429	\$ 1,651,871	1,934,237
EXPENSE OBJECT:				
PERSONNEL SERVICES	\$1,935,057	\$1,873,129	\$2,029,885	\$2,315,474
MATERIALS & SUPPLIES	391,991	361,555	472,404	534,369
CONTRACTUAL SERVICES	225,012	254,424	263,549	290,252
GENERAL OPERATIONS	13,580	11,898	40,273	40,666
CAPITAL OUTLAY	22,938	-	-	-
SPECIAL PROJECTS	124,173	103,992	132,510	142,615
DEBT SERVICE	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL EXPENSES	<u>\$2,712,751</u>	<u>\$2,604,998</u>	<u>\$2,938,621</u>	<u>3,323,376</u>
FUND TRANSFERS IN	1,882,667	1,884,448	1,590,683	1,722,472
FUND TRANSFERS OUT	333,333	333,333	333,333	333,333
PROJECTED REVENUE				
OVER(UNDER) BUDGET			122,984	
PROJECTED EXPENDITURES				
UNDER(OVER) BUDGET			(126,124)	
RESERVED FUND BALANCE				
DECREASE(INCREASE)			(45,876)	
EMERGENCY RESERVE FUND BALANCE				
DECREASE(INCREASE)			(76,687)	-
BEGINNING UNRESERVED FUND				
BALANCE			371,104	216,001
ENDING UNRESERVED FUND				
BALANCE			<u>216,001</u>	<u>216,001</u>
EMERGENCY RESERVE FUND		<u>414,226</u>	<u>490,913</u>	<u>498,506</u>
OPERATIONS AND REPAIR FUND		<u>414,387</u>	<u>373,284</u>	<u>328,357</u>

PARKS & RECREATION FUND REVENUE

	2019-20 <u>ACTUAL</u>	2020-21 <u>ACTUAL</u>	2021-22 <u>BUDGET</u>	2022-23 <u>PROPOSED</u>
Arena Building Usage Fees	54,230	53,347	64,000	76,500
Park Shelter Fees	13,030	21,566	18,500	22,500
Miscellaneous Usage Fees	1,482	1,171	1,800	36,300
City Central Pool Fees	98,442	107,871	115,747	95,672
Aquatic Center Annual Passes	21,788	35,373	32,000	35,000
Recreation Special Event Fees	104,221	90,166	124,155	119,620
Parks Miscellaneous Retail Sales	2	7	100	75.00
Cost of Items Resold	-	-	(100)	(50.00)
Central Vending Machines	35	43	-	-
Special Events Fees	-	-	500	750
Central Pool Concessions	221	531	1,000	750
Cost of Items Resold	(441)	(433)	(600)	(450)
Special Events Fees	3,919	2,434	5,600	4,600
Aquatic Center-Concessions	142,600	126,071	175,000	230,000
Aquatic Miscellaneous Retail Sales	5,951	5,910	8,000	8,000
Cost of Items Resold	(88,657)	(87,800)	(107,265)	(115,000)
Cost-sale of misc retail items	(5,770)	(2,633)	(5,500)	(6,000)
League Fees	135,213	112,920	114,875	132,550
Special Events Concessions	230	390	6,500	1,200
Recreation Vending Machines	1,355	635	2,000	1,250
Cost of Items Resold	(2,403)	(443)	(6,500)	(1,200)
Osage-Misc Retail Items	15	-	-	-
Osage Repair & Replacement	10,492	7,234	24,850	8,500
Osage Building Usage	199,412	154,541	229,000	225,000
Cost of Items Resold	(9,783)	(7,968)	(7,000)	(7,000)
Shawnee Park Ctr Bldg Usage Fees	30,939	38,157	44,300	38,357
Shawnee Park Program Fees	3,131	3,625	3,500	11,000
Shawnee League Fees	-	-	1,000	-
Special Events Fees	422	874	2,000	2,200
Shawnee Pk Ctr-Concs-Non-Alcohol	1,258	303	1,200.00	500
Shawnee Pk Ctr Vending Machines	3,760	3,874	4,000	4,000
Cost of Items Resold	(3,753)	(2,802)	(3,000)	(2,600)
Recreation Program Fees	54,965	59,443	36,695	31,350
Aquatics Program Fees-Central	11,380	13,187	21,100	15,900
Miscellaneous Pool Revenue	-	10.00	-	-
Program Fees	-	-	-	37,500
Pool Entrance Fees	-	-	-	110,813
Miscellaneous Pool Revenue	-	-	-	3,750
Jefferson Concessions	-	-	-	20,000
Cost of Items Resold	-	-	-	(12,000)
Aquatics Program Fees-Splash	21,523	20,411	26,000	28,900
Family Aquatic Ctr Pool Usage	375,357	295,952	593,046	665,000
Miscellaneous Fees	5,964	4,538	8,000	8,000
Osage Building Concessions	7,870	4,927	8,500	8,500
Osage Vending	5,097	5,996	6,000	6,000
Osage Program Fees	55,839	57,932	66,000	55,000
	1,259,336	1,127,360	1,615,003	1,900,737
Interest on Overnight Investments	16,146	10,318	16,100	15,000
Operating Contributions	75	1,325	200	-
Property Rental	13,068	14,375	13,068	14,400
General Miscellaneous	733	847	7,500	4,100



Cash Overages & Shortages	<u>(498)</u>	<u>(380)</u>	<u>-</u>	<u>-</u>
	29,524	26,485	36,868	33,500
Proceeds from Sale of Assets	-	4,900.00	-	-
Compensation for Damages	<u>1,982</u>	<u>16,684</u>	<u>-</u>	<u>-</u>
	1,982	21,584	-	-
Transfer-General Fund	1,042,252		214,444	335,661
Transfer-CVB	333,333	333,333	333,333	333,333
Transfer - PRS Capital	49,999	-	-	-
Transfer-Park/Stormwtr-Operating	<u>457,083</u>	<u>23,841</u>	<u>1,042,906</u>	<u>1,053,478</u>
	1,882,667	1,884,448	1,590,683	1,722,472
	<u>\$ 3,173,509</u>	<u>\$ 3,059,877</u>	<u>\$ 3,242,554</u>	<u>\$ 3,656,709</u>

## City of Cape Girardeau 2022-2023 Budget

### A. C. BRASE ARENA/4-H EXHIBIT HALL

This division is responsible for the operations and maintenance of the A.C. Brase Arena building and the 4-H Exhibit Hall in Arena Park

#### **2021-2022 Accomplishments:**

- We were able to start up (2) new annual events with the community involving athletics and Veterans (*Economic Development/Fiscal Discipline*)
- We were able to safely and responsibly provide rental services to (34) A.C. Brase Arena events and (58) 4-H Exhibit Hall events. (*Improve Safety & Health/Improves Neighborhoods*)
- We successfully filled our 3<sup>rd</sup> Maintenance Worker II position (*Economic Development/Fiscal Discipline*)

#### **2022-2023 Goals:**

- Meet or exceed revenue goals for this budget year. (*Fiscal Discipline*)
- Absorb the minimum wage and compression increase by lowering other expenses and increasing revenue. (*Fiscal Discipline*)
- Purchase new tables, chairs for the A.C. Brase Arena. (*Improve Safety & Health/Improves Neighborhoods*)
- Refinish stage/balcony floors. (*Improve Safety & Health/Improves Neighborhoods*)
- Create a facility maintenance plan for upcoming desired facility repairs and restorations. (*Improve Safety & Health/Improves Neighborhoods*)
- Recruit (5) new multi-day rental events for the A.C. Brase Arena. (*Economic Development/Fiscal Discipline*)
- Increase daily rental fees for the A.C. Brase Arena and the 4-H Exhibit Hall (*Fiscal Discipline*)

ARENA MAINTENANCE (5032)

BUDGET BY MAJOR OBJECT

	2019-20 <u>ACTUAL</u>	2020-21 <u>ACTUAL</u>	2021-22 <u>BUDGET</u>	2022-23 <u>PROPOSED</u>
PERSONNEL COSTS	166,895	129,800	175,573	195,280
MATERIALS AND SUPPLIES	66,038	61,203	71,615	89,525
CONTRACTUAL SERVICES	30,899	26,230	25,735	27,737
GENERAL OPERATIONS	563	580		1,103
CAPITAL EXPENDITURES	6,893	-	-	-
SPECIAL PROJECTS	-	-	-	-
DEBT PAYMENTS	-	-	-	-
TRANSFERS	-	-	-	-
	<u>271,288</u>	<u>217,813</u>	<u>274,073</u>	<u>313,645</u>

TOTAL PERSONNEL SERVICE BY POSITION  
ARENA MAINTENANCE

CLASSIFICATION	SALARY GRADE (Details in Appendices)		2021-22 FISCAL YEAR	2022-23 FISCAL YEAR
Regular Employees				
Maintenance Worker II	Grade	G	<u>3</u>	<u>3</u>
TOTAL			3	3

Part-Time Employees

	2021-22		2022-23	
	<u>Actual Hours</u>	<u>Full-Time Equivalent</u>	<u>Actual Hours</u>	<u>Full-Time Equivalent</u>
Maintenance Workers	1830	0.88	1845	0.89

## City of Cape Girardeau 2022-2023 Budget

### Osage Centre

This division is responsible for the operations and maintenance of the multi-purpose building at Osage Park.

#### **2021-2022 Accomplishments:**

- Increased open play and gym usage by 2,000 visits. (*Safety & Health*)
- Increased Birthday Party rentals and court reservation to make up for some of main floor losses. (*Fiscal Responsibility*)
- Added phone app (Audio Fetch) to upgrade Cardio Equipment in Osage Fitness Room to upgrade experience and enhance appeal.
- Redesigned Administrative area to better serve the patrons. (*Customer Service*)
- Replaced the HVAC system to improve performance and efficiency. (*Fiscal Discipline*)

#### **2022-2023 Goals:**

- Meet or exceed 2022-2023 operating revenue goal. (*Fiscal Discipline and economic impact*)
- Bring back some pre-COVID Main Floor events. (*Economic Impact*)
- Meet or exceed cost recovery goal of 50%. (*Fiscal Discipline*)
- Obtain new meeting room clients. (*Economic Impact*)
- Improve the quality and safety of group fitness through the purchases of equipment. (*Safety and Health as well as Economic Impact*)
- Change the locks in the locker rooms. (*Safety*)
- Purchase new tables and chairs to increase inventory to better improve and enhance quality. (*Safety*)

OSAGE PARK COMMUNITY CENTER (5034)

BUDGET BY MAJOR OBJECT

	2019-20 <u>ACTUAL</u>	2020-21 <u>ACTUAL</u>	2021-22 <u>BUDGET</u>	2022-23 <u>PROPOSED</u>
PERSONNEL COSTS	397,310	398,974	502,742	538,214
MATERIALS AND SUPPLIES	94,205	87,484	87,700	96,263
CONTRACTUAL SERVICES		66,816	57,299	63,910
GENERAL OPERATIONS	1,052	1,008	1,400	1,680
CAPITAL EXPENDITURES	10,971	-	-	-
SPECIAL PROJECTS	-	-	1,500	1,500
DEBT PAYMENTS	-	-	-	-
TRANSFERS	-	-	-	-
	<u>551,065</u>	<u>554,282</u>	<u>650,641</u>	<u>701,567</u>

TOTAL PERSONNEL SERVICE BY POSITION  
OSAGE PARK COMMUNITY CENTER

CLASSIFICATION	SALARY GRADE (Details in Appendices)		2021-22 FISCAL YEAR	2022-23 FISCAL YEAR
Regular Employees				
Asst. Recreation Division Manager	Grade	P	0.25	0.25
Recreation Supervisor	Grade	O	1	1
Facility Maintenance Coordinator	Grade	M	0.50	0.50
Fitness & Wellness Specialist	Grade	M	0.50	0.50
Maintenance Worker	Grade	G	2	2
Administrative Assistant	Grade	F	1	1
Administrative Secretary	Grade	E	<u>0.50</u>	<u>0.50</u>
TOTAL			5.75	5.75

Part-Time Employees

	2021-22		2022-23	
	<u>Actual Hours</u>	<u>Full-Time Equivalent</u>	<u>Actual Hours</u>	<u>Full-Time Equivalent</u>
Morning Manager	2,640	1.27	2,640	1.27
Evening Manager	1,810	0.87	1,810	0.87
Personal Trainer	1,700	0.82	1,700	0.82
Administrative Clerk	1,000	0.48	1,000	0.48
Maintenance Workers	1,000	0.48	1,000	0.48
Recreation Fitness	1,000	0.48	1,000	0.48
Concessions Worker	100	0.05	100	0.05
Facility Attendants	<u>6,820</u>	<u>3.28</u>	<u>6,820</u>	<u>3.28</u>
	16,070	7.73	16,070	7.73

## City of Cape Girardeau 2022-2023 Budget

### Shawnee Park Center

This division is responsible for the operations and maintenance of the Shawnee Park Center.

#### 2021-2022 Accomplishments:

- Increased admissions to the facility by 10% over the previous fiscal year comparing July 1, 2020 to March 30, 2021 (Difference of 354 admissions) (*Streamline Services, Improve Neighborhoods*)
- Successfully hired two part time Recreation Leaders to help with South Cape programming. (*Improved Neighborhoods*)
- We scheduled and marketed six activities to serve South Cape in conjunction with PORCH including: Walking Club, Walking Basketball Games, an Open House, Nature Night, Cuddle-A-Pup and an All-Star Dunk Contest. (*Improved Neighborhoods*)
- We have scheduled and marketed six camps to South Cape in conjunction with PORCH including: SPARKS, Happy Campers, We're So Dramatic! Camp, Basketball Camp, Football Camp and Baseball Camp. (*Improved Neighborhoods*)

#### 2022-2023 Goals:

- Reach a cost recovery of 35%. (*Fiscal Stewardship*)
- Continue to look for ways to increase revenue in non-peak times (*Economic Development*)
- Increase Facility Attendance (*Streamline Services, Improve Neighborhoods*)
- Implement the camps and programs developed with PORCH. (*Improved Neighborhoods*)

SHAWNEE PARK COMMUNITY CENTER (5036)

BUDGET BY MAJOR OBJECT

	2019-20 <u>ACTUAL</u>	2020-21 <u>ACTUAL</u>	2021-22 <u>BUDGET</u>	2022-23 <u>PROPOSED</u>
PERSONNEL COSTS	\$ 67,405	\$ 101,581	\$114,458	\$136,838
MATERIALS AND SUPPLIES	32,268	28,323	33,969	34,028
CONTRACTUAL SERVICES	20,763	21,492	21,121	22,906
GENERAL OPERATIONS	1,237	887	22,098	
CAPITAL EXPENDITURES	-	-	-	-
SPECIAL PROJECTS	484	633	2,100	2,300
DEBT PAYMENTS	-	-	-	-
TRANSFERS	-	-	-	-
	<u>\$ 122,157</u>	<u>\$ 152,916</u>	<u>\$ 193,746</u>	<u>\$218,170</u>

TOTAL PERSONNEL SERVICE BY POSITION  
SHAWNEE PARK COMMUNITY CENTER

CLASSIFICATION	SALARY GRADE (Details in Appendices)		2021-22 FISCAL YEAR	2022-23 FISCAL YEAR
Regular Employees				
Recreation Supervisor	Grade	P	<u>0.50</u>	<u>0.50</u>
TOTAL			0.50	0.50

Part-Time Employees

	2021-22		2022-23	
	<u>Actual Hours</u>	<u>Full-Time Equivalent</u>	<u>Actual Hours</u>	<u>Full-Time Equivalent</u>
Managers	2,900	1.39	2,284	1.10
Fitness Room Supervisor	3,600	1.73	0	0.00
Facility Attendant	0	0.00	4,216	2.03
Recreation Leader	0	0.00	400	0.19
Concessions Workers	120	0.06	90	0.04
Maintenance Workers	200	0.10	0	0.00
Assistant Maintenance Worker	420	0.20	120	0.06
Administrative Clerk	200	0.10	560	0.27
Security Officer	<u>20</u>	<u>0.01</u>	<u>0</u>	<u>0.00</u>
	7,460	3.59	7,670	3.69

## City of Cape Girardeau 2022-2023 Budget

### Central Pool

This division operates an indoor/outdoor pool facility in conjunction with the Cape Girardeau Public School District.

#### **2021-2022 Accomplishments:**

- Had another successful year in facility safety and emergency response.
- Maintenance staff continued to do many repairs in-house saving thousands to the Annual Operating Budget.
- Restructured Swim Lesson Program and had great success both educationally and in overall quality.
- Upgraded facility with new pool pump, pool vacuum, and new One Meter Diving Board.
- Added 1 Special Event (Pumpkin Dive).
- Raised rental fees to maintain comparable market value and increase overall revenue.

#### **2022-2023 Goals:**

- Create RFP and begin Pool Renovation. (*Economic Impact/Citizen Interaction*)
- Continue to endeavor towards fiscal stewardship to control expenditures. (*Fiscal Discipline*)
- Continue to draw new users in through special events to increase usage, attendance and revenue. (*Economic Impact*)
- Develop a plan to replace long course starting blocks. (*Safety & Health*)
- Continue developing a positive relationship with the Cape Girardeau Public School District and Local Swim Club. (*Citizen Interaction/Economic Impact*)
- Review current pool agreement with school district and develop new agreement. (*Citizen Interaction/Economic Impact*)
- Continue to improve safety staff readiness and response. (*Safety & Health*)
- Evaluate concession operations. (*Fiscal Discipline*)
- Purchase and install lounge furniture on pool deck. (*Neighborhood Improvement/Economic Impact*)
- Continue development of swim lesson program (*Safety & Health/Citizen Interaction*)



CENTRAL POOL (5040)

BUDGET BY MAJOR OBJECT

	2019-20 <u>ACTUAL</u>	2020-21 <u>ACTUAL</u>	2021-22 <u>BUDGET</u>	2022-23 <u>PROPOSED</u>
PERSONNEL COSTS	268,840	285,956	336,216	313,506
MATERIALS AND SUPPLIES	101,089	96,880	98,464	79,060
CONTRACTUAL SERVICES	19,245	29,726	27,445	26,278
GENERAL OPERATIONS	2,530	1,559	3,150	3,210
CAPITAL EXPENDITURES	5,074	-	-	-
	285	588	2,300	1,725
DEBT PAYMENTS	-	-	-	-
TRANSFERS	-	-	-	-
	<u>397,063</u>	<u>414,709</u>	<u>467,575</u>	<u>423,779</u>

TOTAL PERSONNEL SERVICE BY POSITION  
CENTRAL POOL

CLASSIFICATION	SALARY GRADE (Details in Appendices)	2021-22 FISCAL YEAR	2022-23 FISCAL YEAR
Regular Employees			
Asst. Recreation Division Manager	Grade P	0	0.25
Recreation Supervisor	Grade O	0.58	0.58
Recreation Coordinator	Grade L	1	1
Senior Maintenance Worker	Grade I	<u>1</u>	<u>1</u>
TOTAL		2.58	2.83

Part-Time Employees

	2021-22		2022-23	
	<u>Actual Hours</u>	<u>Full-Time Equivalent</u>	<u>Actual Hours</u>	<u>Full-Time Equivalent</u>
Managers	4,000	1.92	4,000	1.92
Instructor	1,200	0.58	850	0.41
Lifeguards, Cashiers, Other	9,170	4.41	8,800	4.23
Maintenance	<u>50</u>	<u>0.02</u>	<u>50</u>	<u>0.02</u>
	14,420	6.93	13,700	6.58

## City of Cape Girardeau 2022-2023 Budget

### Family Aquatic Center (Cape Splash)

This division is responsible for the operations and maintenance of an Outdoor Family Aquatic Center adjacent to the Osage Centre.

#### 2021-2022 Accomplishments:

- Endeavored to fulfill the expectation to manage a gainful operation.
- Expanded River Walking program to two nights a week and lengthened by three weeks to increase revenue.
- Continued to have an exemplary record in facility safety concerning major incidents. Minor incidents that staff reported to continued to help them understand the importance of safety protocols.
- Expanded after hour party booking days to increase revenue.
- Redeveloped birthday party package offerings to better accommodate patrons and staff.
- Renovated concession stand and lifeguard room with new cabinetry.
- Instituted third session for the Doggy Swim Day to create more revenue.
- Improved Swim Lesson Program by adding an additional class level to help with demand and increase revenue.
- Added new food offerings in concession stand that increased concession sales.
- Expanded merchandise offerings to increase revenue sales.
- Raised admission prices by \$1 to maintain comparable market value and increase overall revenue.

#### 2022-2023 Goals:

- Continue endeavor towards fiscal stewardship by controlling expenditures and effectively managing part time personnel schedules. (*Economic Impact*)
- Continue to improve marketing special events including two Adult Beach Bashes, Luau Party and Doggy Swim Day through social media. (*Citizen Interaction*)
- Continue to evaluate events to determine what to reduce, eliminate, or expand based on trends and fiscal outcome. (*Fiscal Discipline*)
- Develop a plan to create soft surfacing around the pirate ship. (*Citizen Interaction*)
- Develop a plan to offer Wi-Fi for patrons at the facility. (*Citizen Interaction*)
- Continue to improve safety, staff readiness and response to emergencies by evaluating and integrating emergency response protocol with the Fire Department. (*Safety & Health*)
- Invest in further Lifeguard staff development, training, and recruitment. (*Safety & Health*)
- Replace Lazy River Pumps. (*Safety & Health*)
- Develop an evening Fitness Class offering. (*Citizen Interaction, Economic Impact*)

FAMILY AQUATIC CENTER (5042)

BUDGET BY MAJOR OBJECT

	2019-20 <u>ACTUAL</u>	2020-21 <u>ACTUAL</u>	2021-22 <u>BUDGET</u>	2022-23 <u>PROPOSED</u>
PERSONNEL COSTS	493,120	435,695	\$ 519,481	\$ 596,763
MATERIALS AND SUPPLIES	87,478	79,024	89,306	
CONTRACTUAL SERVICES	45,333	41,169	58,142	62,120
GENERAL OPERATIONS	1,293	1,511	3,100	3,000
CAPITAL EXPENDITURES	-	-	-	-
SPECIAL PROJECTS	536	420	300	900
DEBT PAYMENTS	-	-	-	-
TRANSFERS	-	-	-	-
	<u>\$ 627,760</u>	<u>\$ 557,819</u>	<u>\$670,329</u>	<u>\$767,526</u>

TOTAL PERSONNEL SERVICE BY POSITION  
FAMILY AQUATIC CENTER

CLASSIFICATION	SALARY GRADE (Details in Appendices)		2021-22 FISCAL YEAR	2022-23 FISCAL YEAR
Regular Employees				
Asst. Recreation Division Manager	Grade	P	0	0.25
Recreation Supervisor	Grade	O	0.42	0.42
Facility Maintenance Coordinator	Grade	M	0.50	0.50
Marketing Director	Grade	L	0.25	0.25
Administrative Secretary	Grade	E	0.50	0.50
TOTAL			<u>1.67</u>	<u>1.92</u>

Part-Time Employees

	2021-22		2022-23	
	<u>Actual Hours</u>	<u>Full-Time Equivalent</u>	<u>Actual Hours</u>	<u>Full-Time Equivalent</u>
Assistant Facility Supervisor	0	0.00	150	0.07
Security Guard	160	0.08	160	0.08
Concessions Workers	4,870	2.34	5,500	2.64
Customer Safety/ Lifeguard Manager	1,940	0.93	2,000	0.96
Customer Service	3,380	1.63	2,200	1.06
Instructors	440	0.21	400	0.19
Lifeguards	16,880	8.12	17,100	8.22
Slide Attendants	5,970	2.87	5,800	2.79
Maintenance	<u>1,600</u>	<u>0.77</u>	<u>1,900</u>	<u>0.91</u>
	35,240	16.95	35,210	16.92

## City of Cape Girardeau 2022-2023 Budget

### Jefferson Aquatic Center

This division operates an indoor aquatic facility in conjunction with the Cape Girardeau Public School District at Jefferson Elementary School. The facility is scheduled to open October 2022.

#### 2022-2023 Goals:

- Develop a positive partnership with the Cape Girardeau Public School District in the collaborative operation of the facility. (*Citizen Interaction/Economic Impact*)
- Practice good fiscal stewardship by controlling expenses and maximizing revenue potential. (*Fiscal Discipline*)
- Maximize facility usage, attendance and revenue through quality programming, marketing and professional operation of the facility. (*Citizen Interaction/Economic Impact*)
- Developing positive relationships with the Local Swim Club and other groups engaged in use of the facility. (*Citizen Interaction/Economic Impact*)
- Develop and implement in-service programs to ensure excellent staff readiness and response. (*Safety & Health*)
- Design and implement concession operations to serve the needs of facility patrons and generate additional revenue. (*Citizen Interaction/Fiscal Discipline*)
- Design a program portfolio to maximize revenue potential including birthday party packages, facility rentals and other applicable programs. (*Neighborhood Improvement/Economic Impact*)
- Develop swim lesson and water exercise programs to serve the needs of the community (*Safety & Health/Citizen Interaction*)

JEFFERSON POOL (5043)

BUDGET BY MAJOR OBJECT

	2019-20 <u>ACTUAL</u>	2020-21 <u>ACTUAL</u>	2021-22 <u>BUDGET</u>	2022-23 <u>PROPOSED</u>
PERSONNEL COSTS	-	-	-	150,695
MATERIALS AND SUPPLIES	-	-	-	39,350
CONTRACTUAL SERVICES	-	-	-	10,625
GENERAL OPERATIONS	-	-	-	100
CAPITAL EXPENDITURES	-	-	-	-
SPECIAL PROJECTS	-	-	-	7,500
DEBT PAYMENTS	-	-	-	-
TRANSFERS	-	-	-	-
	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$208,270</u>

TOTAL PERSONNEL SERVICE BY POSITION  
FAMILY AQUATIC CENTER

CLASSIFICATION	SALARY GRADE (Details in Appendices)	2021-22 FISCAL YEAR	2022-23 FISCAL YEAR
Part-Time Employees			
		2021-22 Actual <u>Hours</u>	2022-23 Full-Time Equivalent
Assistant Facility Supervisor		0	0.00
Facility Manager		0	0.00
Concessions Workers		0	0.00
Customer Service/Admissions		0	0.00
Instructors		0	0.00
Lifeguards		0	0.00
Maintenance		0	0.00
		<u>0</u>	<u>0.00</u>
		10,860	5.23

## City of Cape Girardeau 2022-2023 Budget

### Recreation

This division operates a year-round public program for all age groups, including a multitude of programs, and coordinates use of all facilities by organized groups.

#### 2021-2022 Accomplishments:

- Increased participation in a majority of summer classes, events, and leagues. (*Program Enhancement/Economic Development*)
- Haunted Hall of Horror broke revenue records producing over \$50,000. (*Economic Development*)
- Coors Light Triathlon increased participation numbers from 38 in 2020 to 110 in 2021.
- Boys and Girls Basketball League teams grew from 118 teams in 2020 to 127 teams in 2021
- Men's Basketball League teams grew over 21 teams from 32 in 2021 to 53 in 2022. (*Economic Development*)
- Had a successful summer Camp Playmo with increased attendance. (*Program Enhancement/Economic Development*)

#### 2022-2023 Goals:

- Meet or exceed cost recovery goal for 2022-2023. (*Fiscal Discipline*)
- Offset some of the minimum wage increase by lowering expenses where possible and increasing revenue. (*Fiscal Discipline*)
- Continue to restructure the class schedule and come up with new opportunities. (*Program Enhancement/Economic Development*)
- Develop a more comprehensive and effective staff training program. (*Improve Efficiency*)
- Continue to offer competitive salaries and improve recruiting methods to gain quality sports officials and staff.

RECREATION (5050)

BUDGET BY MAJOR OBJECT

	2019-20 <u>ACTUAL</u>	2020-21 <u>ACTUAL</u>	2021-22 <u>BUDGET</u>	2022-23 <u>PROPOSED</u>
PERSONNEL COSTS	\$541,487	\$521,123	\$381,415	\$384,178
MATERIALS AND SUPPLIES	7,108	5,185	88,350	
CONTRACTUAL SERVICES	42,499	41,891	48,450	51,319
GENERAL OPERATIONS	6,345	6,353	9,100	9,200
CAPITAL EXPENDITURES	-	-	-	-
SPECIAL PROJECTS	104,538	82,514	106,335	108,715
DEBT PAYMENTS	-	-	-	-
TRANSFERS	-	-	-	-
	<u>\$701,977</u>	<u>\$657,066</u>	<u>\$633,650</u>	<u>\$641,812</u>

TOTAL PERSONNEL SERVICE BY POSITION  
RECREATION

CLASSIFICATION	SALARY GRADE (Details in Appendices)	2021-22 FISCAL YEAR	2022-23 FISCAL YEAR
Regular Employees			
Asst Recreation Division Manager	Grade P	0.25	0.25
Recreation Division Manager	Grade S	2	2
Recreation Specialist	Grade M	1	1
Recreation Coordinator	Grade L	0.50	0.50
Marketing Director	Grade L	<u>0.25</u>	<u>0.25</u>
TOTAL		4.00	4.00

Part-Time Employees

	2021-22		2022-23	
	<u>Actual Hours</u>	<u>Full-Time Equivalent</u>	<u>Actual Hours</u>	<u>Full-Time Equivalent</u>
Activity Coordinators	3800	1.83	2800	1.35
Sports Officials	1200	0.58	1180	0.57
Security Officer	0	0.00	30	0.02
Recreation Leader	0	0.00	100	0.05
Instructors	0	0.00	500	0.24
Assistant Recreation Programers	200	0.10	0	0.00
League Supervisor	320	0.15	320	0.15
Scorekeepers	<u>800</u>	<u>0.38</u>	<u>700</u>	<u>0.34</u>
	6,320	3.04	5,630	2.71

## City of Cape Girardeau 2022-2023 Budget

### Cultural Events

This division provides open-air concerts at the Amphitheatre in Capaha Park, the Broadway Art Exhibition and additional concerts and events in other areas within the community.

#### 2021-2022 Accomplishments:

- Placed sculptures on Broadway.
- Had eight band concerts.
- Held July 4<sup>th</sup> Celebration Event in Arena Park.

#### 2022-2023 Goals:

- Conduct the Annual Broadway Art Exhibition in conjunction with the Arts Council of Southeast Missouri. (*Citizen Interaction / Economic Impact*).
- Coordinate the Summer Concert Series in conjunction with the Cape Girardeau Municipal Band. (*Neighborhood Improvement / Economic Impact*).
- Conduct the Annual July 4<sup>th</sup> Celebration Event in Arena Park. (*Citizen Interaction / Economic Impact*).



CULTURAL EVENTS (5060)

BUDGET BY MAJOR OBJECT

	2019-20 <u>ACTUAL</u>	2020-21 <u>ACTUAL</u>	2021-22 <u>BUDGET</u>	2022-23 <u>PROPOSED</u>
PERSONNEL COSTS	-	-	-	-
MATERIALS AND SUPPLIES	3,805	3,456	3,000	3,000
CONTRACTUAL SERVICES	18,746	27,100	25,357	25,357
GENERAL OPERATIONS	560	-	275	275
CAPITAL EXPENDITURES	-	-	-	-
SPECIAL PROJECTS	18,330	19,837	19,975	19,975
DEBT PAYMENTS	-	-	-	-
TRANSFERS	-	-	-	-
	<u>41,441</u>	<u>50,393</u>	<u>48,607</u>	<u>48,607</u>

**HEALTH**

**FUND**

## City of Cape Girardeau 2022-2023 Budget

### Health Fund

This division provides limited funding for enforcement of health ordinances including animal control, weed abatement, and demolitions of condemned structures. In addition, contractual payments to the County Health Department and Humane Society are also paid by this fund.

#### **2021-2022 Accomplishments:**

- Responded to and resolved over 4,000 calls for vehicle and animal complaints.
- Condemned 17 properties and oversaw 5 demolitions.

#### **2022-2023 Goals:**

- Reduce parking and animal complaints through education and enforcement.
- Collaborate on new ideas or programs to help enforce and reduce nuisance complaints.

HEALTH FUND  
BUDGET BY MAJOR OBJECT

	2019-20	2020-21	2021-22	2022-23
	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>BUDGET</u>
REVENUE SOURCE:				
TAXES	\$386,316	\$392,700	\$390,992	\$398,890
LICENSES AND PERMITS	3,797	1,735	0	-
INTERGOVERN REVENUE	10,058	10,319	10,400	10,600
SERVICE CHARGES	-	-	-	-
FINES AND FORFEITS	-	-	-	-
MISCELLANEOUS	7,295	4,468	7,200	7,200
OTHER FINANCING	-	-	-	-
	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL REVENUE	\$407,466	\$409,222	\$408,592	\$416,690
EXPENSE OBJECT:				
PERSONNEL SERVICES	\$139,882	\$167,125	\$168,425	\$180,780
MATERIALS & SUPPLIES	7,240	8,442	25,201	22,600
CONTRACTUAL SERVICES	60,408	53,864	29,398	51,144
GENERAL OPERATIONS	83,416	29,383	67,515	38,316
CAPITAL OUTLAY	101,482	-	-	-
SPECIAL PROJECTS	114,532	109,368	118,053	123,850
DEBT SERVICE	-	-	-	-
	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL EXPENSES	\$506,960	\$368,182		\$416,690
<hr/>				
FUND TRANSFERS IN	-	-	-	-
FUND TRANSFERS OUT	-	-	-	-
PROJECTED REVENUE				
OVER(UNDER) BUDGET			70	
PROJECTED EXPENDITURES				
UNDER(OVER) BUDGET			7,543	
RESERVED FUND BALANCE				
DECREASE(INCREASE)				
EMERGENCY RESERVE FUND BALANCE				
DECREASE(INCREASE)			9,020	(11,014)
BEGINNING UNRESERVED FUND				
BALANCE			0	16,633
ENDING UNRESERVED FUND				
BALANCE			<u>16,633</u>	<u>5,619</u>
<hr/>				
EMERGENCY RESERVE FUND		<u>60,510</u>	<u>51,490</u>	<u>62,504</u>

HEALTH FUND REVENUE

	2019-20 <u>ACTUAL</u>	2020-21 <u>ACTUAL</u>	2021-22 <u>BUDGET</u>	2022-23 <u>PROPOSED</u>
Real Estate Tax	\$ 284,208	\$ 289,352	\$ 295,077	\$ 301,000
Personal Property Tax	74,370	75,674	72,300	73,800
Railroad & Utility Tax	14,115	14,615	12,500	12,750
Intangible Tax	-	525	500	500
Delinquent Real Estate Tax	8,062	7,211	5,075	5,200
Delinquent Personal Prop Tax	3,030	2,850	3,300	3,400
Penalty on Delinquent R.E. Tax	1,603	1,424	1,250	1,250
Penalty on Delinquent P.P. Tax	928	1,049	990	990
	<u>386,316</u>	<u>392,700</u>	<u>390,992</u>	<u>398,890</u>
Animal Licenses	<u>3,797</u>	<u>1,735</u>	<u>-</u>	<u>-</u>
	3,797	1,735	0	0
County Business Surtax	<u>10,058</u>	<u>10,319</u>	<u>10,400</u>	<u>10,600</u>
	10,058	10,319	10,400	10,600
Interest on Overnight Investments	7,246	4,412	7,200	7,200
Interest on Taxes from County	<u>49</u>	<u>56</u>	<u>-</u>	<u>-</u>
	7,295	4,468	7,200	7,200
	<u><u>\$407,466</u></u>	<u><u>\$409,222</u></u>	<u><u>\$408,592</u></u>	<u><u>\$416,690</u></u>

HEALTH

BUDGET BY MAJOR OBJECT

	2019-20 <u>ACTUAL</u>	2020-21 <u>ACTUAL</u>	2021-22 <u>BUDGET</u>	2022-23 <u>PROPOSED</u>
PERSONNEL COSTS	139,882	167,125		180,780
MATERIALS AND SUPPLIES	7,240	8,442	25,201	22,600
CONTRACTUAL SERVICES	60,408	53,864	29,398	51,144
GENERAL OPERATIONS	83,416	29,383	67,515	38,316
CAPITAL EXPENDITURES	101,482	-	-	-
SPECIAL PROJECTS	114,532	109,368	118,053	123,850
DEBT PAYMENTS	-	-	-	-
TRANSFERS	-	-	-	-
	<u>506,960</u>	<u>368,182</u>	<u>408,592</u>	<u>416,690</u>

TOTAL PERSONNEL SERVICE BY POSITION  
HEALTH

CLASSIFICATION	SALARY GRADE (Details in Appendices)		2021-22 FISCAL YEAR	2022-23 FISCAL YEAR
Regular Employees				
Nuisance Abatement Supervisor	Grade	CC	1	1
Nuisance Abatement Officer	Grade	F	<u>2</u>	<u>2</u>
TOTAL			3	3
Part-Time Employees				
	2021-22		2022-23	
	<u>Actual Hours</u>	<u>Full-Time Equivalent</u>	<u>Actual Hours</u>	<u>Full-Time Equivalent</u>
Nuisance Abatement Officer	<u>1040</u>	<u>0.50</u>	<u>1040</u>	<u>0.50</u>
	1040	0.50	1040	0.50

**CONVENTION  
AND  
VISITOR'S  
BUREAU  
FUND**

## **CONVENTION AND VISITOR'S FUND BUDGET HIGHLIGHTS**

### **ACTIVITIES**

The Convention and Visitor's Fund provides for the receipt and disbursement of all funds in conjunction with the hotel/motel/restaurant tax. This is a gross receipt tax that provides for a rate of 4% on hotel/motel rooms and 1% on restaurants. The funds may be used for conventions and tourism purposes, as well as other uses authorized by the ordinance and law.

Future expenditures from this fund are controlled by an agreement between the City and MidAmerican Hotels Corporation. This budget includes payments to the Cape Chamber of Commerce for operation of the Convention and Visitors Bureau, debt payments on bonds issued to fund the construction of a new indoor sports complex, and transfers to cover operations of the parks and recreation and indoor sports complex funds.



CONVENTION VISITORS FUND  
BUDGET BY MAJOR OBJECT

	2019-20 <u>ACTUAL</u>	2020-21 <u>ACTUAL</u>	2021-22 <u>BUDGET</u>	2022-23 <u>BUDGET</u>
REVENUE SOURCE:				
TAXES	\$2,260,436	\$2,434,237	\$2,261,000	\$2,306,040
LICENSES AND PERMITS	-	-	-	-
INTERGOVERN REVENUE	-	-	-	-
SERVICE CHARGES	-	-	-	-
FINES AND FORFEITS	-	-	-	-
MISCELLANEOUS	33,243	26,134	12,000	12,000
OTHER FINANCING	-	-	-	-
	<u>                    </u>	<u>                    </u>	<u>                    </u>	<u>                    </u>
TOTAL REVENUE	\$2,293,679	\$2,460,371	\$2,273,000	
EXPENSE OBJECT:				
PERSONNEL SERVICES	\$ -	\$ -	\$ -	\$ -
MATERIALS & SUPPLIES	-	-	-	-
CONTRACTUAL SERVICES	767,188	787,499	800,000	757,600
GENERAL OPERATIONS	-	-	-	-
CAPITAL OUTLAY	-	-	-	175,727
SPECIAL PROJECTS	-	-	-	-
DEBT SERVICE	702,032	853,157	808,730	1,001,750
	<u>                    </u>	<u>                    </u>	<u>                    </u>	<u>                    </u>
TOTAL EXPENSES	\$1,469,220	\$1,640,656	\$1,608,730	\$1,935,077
FUND TRANSFERS IN	-	-	-	-
FUND TRANSFERS OUT	423,852	505,456	385,140	382,963
PROJECTED REVENUE				
OVER(UNDER) BUDGET			503,878	
PROJECTED EXPENDITURES				
UNDER(OVER) BUDGET			(493,521)	
RESERVED FUND BALANCE				
DECREASE(INCREASE)			-	-
EMERGENCY RESERVE FUND BALANCE				
DECREASE(INCREASE)			4,677	(22,593)
BEGINNING UNRESERVED FUND				
BALANCE			1,425,464	1,719,628
ENDING UNRESERVED FUND				
BALANCE			<u>1,719,628</u>	<u>1,697,035</u>
EMERGENCY RESERVE FUND		<u>245,987</u>	<u>241,310</u>	<u>263,903</u>

CONVENTION/VISITOR BUREAU FUND REVENUE

	2019-20 <u>ACTUAL</u>	2020-21 <u>ACTUAL</u>	2021-22 <u>BUDGET</u>	2022-23 <u>PROPOSED</u>
Hotel / Motel Tax	\$ 723,386	\$ 789,716	\$ 709,000	\$ 723,000
Restaurant Tax	1,532,308	1,644,483	1,550,000	1,581,000
Osage Caterer Fee	<u>4,742</u>	<u>38</u>	<u>2,000</u>	<u>2,040</u>
	2,260,436	2,434,237	2,261,000	2,306,040
Interest on Overnight Invt	<u>33,243</u>	<u>26,134</u>	<u>12,000</u>	<u>12,000</u>
	33,243	26,134	12,000	12,000
Transfer from gen cap imp fund	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
	-	-	-	-
	<u><u>\$2,293,679</u></u>	<u><u>\$2,460,371</u></u>	<u><u>\$2,273,000</u></u>	<u><u>\$2,318,040</u></u>

CONVENTION & VISITORS BUREAU

BUDGET BY MAJOR OBJECT

	2019-20 <u>ACTUAL</u>	2020-21 <u>ACTUAL</u>	2021-22 <u>BUDGET</u>	2022-23 <u>PROPOSED</u>
PERSONNEL COSTS	-	-	-	-
MATERIALS AND SUPPLIES	-	-	-	-
CONTRACTUAL SERVICES	767,188	787,499	800,000	757,600
GENERAL OPERATIONS	-	-	-	-
CAPITAL EXPENDITURES	-	-	-	175,727
SPECIAL PROJECTS	-	-	-	-
DEBT PAYMENTS	702,032	853,157	808,730	1,001,750
TRANSFERS	423,852	505,456	385,140	382,963
	<u>\$1,893,072</u>	<u>\$2,146,112</u>	<u>\$1,993,870</u>	<u>\$2,318,040</u>

**DOWNTOWN  
BUSINESS  
DISTRICT  
FUND**

DOWNTOWN BUSINESS DISTRICT FUND  
BUDGET BY MAJOR OBJECT

	<u>2019-20</u> <u>ACTUAL</u>	<u>2020-21</u> <u>ACTUAL</u>	<u>2021-22</u> <u>BUDGET</u>	<u>2022-23</u> <u>BUDGET</u>
REVENUE SOURCE:				
TAXES	\$36,463	\$34,029	\$35,905	\$36,716
LICENSES AND PERMITS	-	-	-	-
INTERGOVERN REVENUE	-	-	-	-
SERVICE CHARGES	-	-	-	-
FINES AND FORFEITS	-	-	-	-
MISCELLANEOUS	2,302	1,774	2,300	2,300
OTHER FINANCING	-	1,325	-	-
	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL REVENUE	\$38,765	\$37,128	\$38,205	\$39,016
EXPENSE OBJECT:				
PERSONNEL SERVICES	\$ -	\$ -	\$ -	\$ -
MATERIALS & SUPPLIES	-	-	-	-
CONTRACTUAL SERVICES	18,785	8,584	38,205	39,016
GENERAL OPERATIONS	-	-	-	-
CAPITAL OUTLAY	-	-	-	-
SPECIAL PROJECTS	-	-	-	-
DEBT SERVICE	-	-	-	-
	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL EXPENSES	<u>\$ 18,785</u>	<u>\$ 8,584</u>	<u>\$ 38,205</u>	<u>\$ 39,016</u>
FUND TRANSFERS IN	-	-	-	-
FUND TRANSFERS OUT	-	-	-	-
PROJECTED REVENUE				
OVER(UNDER) BUDGET			(4,008)	
PROJECTED EXPENDITURES				
UNDER(OVER) BUDGET			31,226	
RESERVED FUND BALANCE				
DECREASE(INCREASE)				
EMERGENCY RESERVE FUND BALANCE				
DECREASE(INCREASE)			6,109	1,202
BEGINNING UNRESERVED FUND				
BALANCE			117,070	150,397
ENDING UNRESERVED FUND				
BALANCE			<u>150,397</u>	<u>151,599</u>
EMERGENCY RESERVE FUND		<u>11,840</u>	<u>5,731</u>	<u>4,529</u>

DOWNTOWN BUSINESS DISTRICT FUND

	2019-20 <u>ACTUAL</u>	2020-21 <u>ACTUAL</u>	2021-22 <u>BUDGET</u>	2022-23 <u>PROPOSED</u>
Real Estate Tax	\$ 34,713	\$ 33,708	\$ 35,800	\$ 36,516
Intangible Tax	1,614	-	-	-
Delinquent Real Estate Tax	-	202	-	100
Penalty on Delinquent R.E. Tax	<u>136</u>	<u>119</u>	<u>105</u>	<u>100</u>
	36,463	34,029	35,905	36,716
Interest on Overnight Investmnt	2,302	1,774	2,300	2,300
Interest Paid by County	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
	2,302	1,774	2,300	2,300
Compensation for damages	<u>-</u>	<u>1,325.00</u>	<u>-</u>	<u>-</u>
	-	1,325.00	-	-
	<u>\$38,765</u>	<u>\$37,128</u>	<u>\$38,205</u>	<u>\$39,016</u>

DOWNTOWN BUSINESS DISTRICT FUND

BUDGET BY MAJOR OBJECT

	2019-20 <u>ACTUAL</u>	2020-21 <u>ACTUAL</u>	2021-22 <u>BUDGET</u>	2022-23 <u>PROPOSED</u>
PERSONNEL COSTS	-	-	-	-
MATERIALS AND SUPPLIES	-	-	-	-
CONTRACTUAL SERVICES	18,785	8,584	38,205	39,016
GENERAL OPERATIONS	-	-	-	-
CAPITAL EXPENDITURES	-	-	-	-
SPECIAL PROJECTS	-	-	-	-
DEBT PAYMENTS	-	-	-	-
TRANSFERS	-	-	-	-
	<u>18,785</u>	<u>8,584</u>	<u>38,205</u>	<u>39,016</u>

**PUBLIC  
SAFETY  
TRUST  
FUND**



PUBLIC SAFETY TRUST FUND  
BUDGET BY MAJOR OBJECT

	<u>2019-20</u> <u>ACTUAL</u>	<u>2020-21</u> <u>ACTUAL</u>	<u>2021-22</u> <u>BUDGET</u>	<u>2022-23</u> <u>BUDGET</u>
REVENUE SOURCE:				
TAXES	\$ -	\$ -	\$ -	\$ -
LICENSES AND PERMITS	-	-	-	-
INTERGOVERN REVENUE	-	-	-	-
SERVICE CHARGES	-	-	-	-
FINES AND FORFEITS	-	-	-	-
MISCELLANEOUS	532	228	-	-
OTHER FINANCING	<u>10,400</u>	<u>12,100</u>	<u>-</u>	<u>-</u>
TOTAL REVENUE		\$ 12,328	\$ -	\$ -
EXPENSE OBJECT:				
PERSONNEL SERVICES	\$ -	\$ -	\$ -	\$ -
MATERIALS & SUPPLIES	-	-	-	-
CONTRACTUAL SERVICES	-	-	-	-
GENERAL OPERATIONS	8,674	-	-	-
CAPITAL OUTLAY	-	-	-	-
SPECIAL PROJECTS	-	-	-	-
DEBT SERVICE	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL EXPENSES	<u>\$ 8,674</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
FUND TRANSFERS IN	-	-	-	-
FUND TRANSFERS OUT	3,800	-	-	-
PROJECTED REVENUE				
OVER(UNDER) BUDGET				
PROJECTED EXPENDITURES				
UNDER(OVER) BUDGET				
RESERVED FUND BALANCE				
DECREASE(INCREASE)				
EMERGENCY RESERVE FUND BALANCE				
DECREASE(INCREASE)				
BEGINNING UNRESERVED FUND				
BALANCE				
ENDING UNRESERVED FUND				
BALANCE				
EMERGENCY RESERVE FUND				
		<u>-</u>	<u>-</u>	<u>-</u>

PUBLIC SAFETY TRUST FUND

	2019-20 ACTUAL	2020-21 ACTUAL	2021-22 BUDGET	2022-23 PROPOSED
Interest on Overnight Investments	\$ 532	\$ 228	\$ -	\$ -
	532	228	-	-
Sale of Assets (Governmental)	10,400	12,100	-	-
Compensation for damages	-	-	-	-
	10,400	12,100	-	-
Transfers In -Fleet Mntc	-	-	-	-
	-	-	-	-
	<u>\$ 10,932</u>	<u>\$ 12,328</u>	<u>\$ -</u>	<u>\$ -</u>

PUBLIC SAFETY TRUST FUND

BUDGET BY MAJOR OBJECT

	2019-20 <u>ACTUAL</u>	2020-21 <u>ACTUAL</u>	2021-22 <u>BUDGET</u>	2022-23 <u>PROPOSED</u>
PERSONNEL COSTS	\$ -	\$ -	\$ -	
MATERIALS AND SUPPLIES	-	-	-	-
CONTRACTUAL SERVICES	-	-	-	-
GENERAL OPERATIONS	8,674	-	-	-
CAPITAL EXPENDITURES	-	-	-	-
SPECIAL PROJECTS	-	-	-	-
DEBT PAYMENTS	-	-	-	-
TRANSFERS	3,800	-	-	-
	<u>\$ 12,474</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

**PUBLIC  
SAFETY  
TRUST  
FUND  
II**

## **PUBLIC SAFETY TRUST FUND II** **BUDGET HIGHLIGHTS**

### **ACTIVITIES**

The Public Safety Trust Fund II is a fund established to account for transfers received from the General Fund that is equal to the amount of Fire operating expenses offset by transfers received by the General Fund from the Fires Sales Tax Trust Fund after March 31, 2014. These revenues can only be used to offset Public Safety operating and capital expenditures.

### **REVENUE/EXPENDITURE PROJECTIONS**

This budget includes transfers from the General Fund totaling \$2,805,275 and the Parks and Recreation Fund totaling \$333,333. This budget also includes \$39,267 for police vehicle purchases, \$228,150 for fire software and vehicles, equipment and fire station repairs, \$1,434,420 for debt service on bonds issued to build a new police headquarters, replacement and relocation of fire station #4, upgrades to fire stations #1 and #2, replacement of fire apparatus, and \$1,404,638 for transfers to the General Fund to cover various public safety operating expenses.

PUBLIC SAFETY TRUST FUND II  
BUDGET BY MAJOR OBJECT

	<u>2019-20</u> <u>ACTUAL</u>	<u>2020-21</u> <u>ACTUAL</u>	<u>2021-22</u> <u>BUDGET</u>	<u>2022-23</u> <u>BUDGET</u>
REVENUE SOURCE:				
TAXES	\$ -	\$ -	\$ -	\$ -
LICENSES AND PERMITS	-	-	-	-
INTERGOVERN REVENUE	-	-	-	-
SERVICE CHARGES	-	-	-	-
FINES AND FORFEITS	-	-	-	-
MISCELLANEOUS	36,698	13,657	14,200	14,200
OTHER FINANCING	-	-	-	-
	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL REVENUE	\$ 36,698	\$ 13,657	\$ 14,200	\$ 14,200
EXPENSE OBJECT:				
PERSONNEL SERVICES	\$ -	\$ -	\$ -	\$ -
MATERIALS & SUPPLIES	-	-	-	-
CONTRACTUAL SERVICES	26,286	42,085	36,100	110,500
GENERAL OPERATIONS	-	-	-	-
CAPITAL OUTLAY	305,496	152,334	255,579	206,917
SPECIAL PROJECTS	-	-	-	-
DEBT SERVICE	1,300,994	1,315,094	1,412,229	1,434,420
	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL EXPENSES	\$ 1,671,779	\$ 1,509,513	\$ 1,703,908	\$ 1,751,837
FUND TRANSFERS IN	2,926,256	3,097,856	3,046,083	3,142,608
FUND TRANSFERS OUT	1,273,748	1,371,911	1,356,375	1,404,638
PROJECTED REVENUE OVER(UNDER) BUDGET			402,491	
PROJECTED EXPENDITURES UNDER(OVER) BUDGET			(450,589)	
RESERVED FUND BALANCE DECREASE(INCREASE)				
EMERGENCY RESERVE FUND BALANCE DECREASE(INCREASE)			(19,962)	(14,489)
BEGINNING UNRESERVED FUND BALANCE			105,576	37,516
ENDING UNRESERVED FUND BALANCE			<hr/>	<hr/>
			37,516	23,360
EMERGENCY RESERVE FUND		<hr/>	<hr/>	<hr/>
		197,287	217,249	231,738

PUBLIC SAFETY TRUST FUND II

	2019-20 ACTUAL	2020-21 ACTUAL	2021-22 BUDGET	2022-23 PROPOSED
Interest on Overnight Invmts	14,298	11,557	14,200	14,200
Sale of Assets	2,000	2,100	-	-
Operating Contributions	<u>20,400</u>	<u>-</u>	<u>-</u>	<u>-</u>
	36,698	13,657	14,200	14,200
Transfers In -General	2,547,497	2,743,823	2,712,750	2,809,275
Transfer from Pub Safety Tr Fd	3,800	20,700	-	-
Transfer from General Cap Imp.	41,626	-	-	-
Transfer from parks and rec fd	<u>333,333.00</u>	<u>333,333.00</u>	<u>333,333</u>	<u>333,333</u>
	2,926,256	3,097,856	3,046,083	3,142,608
	<u>\$ 2,962,954</u>	<u>\$ 3,111,513</u>	<u></u>	<u>\$ 3,156,808</u>

PUBLIC SAFETY TRUST FUND II

BUDGET BY MAJOR OBJECT

	2019-20 <u>ACTUAL</u>	2020-21 <u>ACTUAL</u>	2021-22 <u>BUDGET</u>	2022-23 <u>PROPOSED</u>
PERSONNEL COSTS	-	-	-	-
MATERIALS AND SUPPLIES	39,003	-	-	-
CONTRACTUAL SERVICES	26,286	42,085	36,100	110,500
GENERAL OPERATIONS	-	-	-	-
CAPITAL EXPENDITURES	305,496	152,334	255,579	206,917
SPECIAL PROJECTS	-	-	-	-
DEBT PAYMENTS	1,300,994	1,315,094	1,412,229	1,434,420
TRANSFERS	<u>1,273,748</u>	<u>1,371,911</u>	<u>1,356,375</u>	<u>1,404,638</u>
	<u>\$ 2,945,527</u>	<u>\$ 2,881,424</u>	<u>\$ 3,060,283</u>	<u>\$3,156,475</u>



# **CASINO REVENUE FUND**

## **CASINO REVENUE FUND BUDGET HIGHLIGHTS**

### **ACTIVITIES**

This fund will account for the receipt of all revenues associated with the Century (formerly) Isle of Capri Casino that opened in October 2012.

### **REVENUE/EXPENDITURE PROJECTIONS**

This budget assumes tax revenue from the Casino, interest revenue, and repayments received on a loan made to the solid waste and airport fund. It also provides for a \$170,000 matching transfer to the riverfront economic development fund, a \$460,000 payment on the Industrial Park loan, and \$75,000 for revenue share payments to adjacent communities.

CASINO REVENUE FUND  
BUDGET BY MAJOR OBJECT

	<u>2019-20</u> <u>ACTUAL</u>	<u>2020-21</u> <u>ACTUAL</u>	<u>2021-22</u> <u>BUDGET</u>	<u>2022-23</u> <u>BUDGET</u>
REVENUE SOURCE:				
TAXES	\$ 2,142,835	\$ 2,563,718	\$ 2,150,000	\$ 2,400,000
LICENSES AND PERMITS	-	-	-	-
INTERGOVERN REVENUE	-	-	-	-
SERVICE CHARGES	-	-	-	-
FINES AND FORFEITS	-	-	-	-
MISCELLANEOUS	163,714	107,184	114,160	202,397
OTHER FINANCING	-	-	-	-
	<u>2,306,549</u>	<u>\$ 2,670,902</u>	<u>\$ 2,264,160</u>	<u>\$ 2,602,397</u>
EXPENSE OBJECT:				
PERSONNEL SERVICES	\$ -	\$ -	\$ -	\$ -
MATERIALS & SUPPLIES	-	-	-	-
CONTRACTUAL SERVICES	-	-	-	-
GENERAL OPERATIONS	5,000	-	-	-
CAPITAL OUTLAY	1,681,816	1,766,123	529,160.00	-
SPECIAL PROJECTS	83,108	64,285	75,000	78,500
DEBT SERVICE	460,000	460,000	460,000	460,000
	<u>2,229,924</u>	<u>\$ 2,290,408</u>	<u>\$ 1,064,160</u>	<u>\$ 823,397</u>
FUND TRANSFERS IN	-	-	-	-
FUND TRANSFERS OUT	146,680	2,271,916	1,200,000	1,779,000
PROJECTED REVENUE OVER(UNDER) BUDGET			(3,811)	
PROJECTED EXPENDITURES UNDER(OVER) BUDGET			(221,508)	
RESERVED FUND BALANCE DECREASE(INCREASE)				
EMERGENCY RESERVE FUND BALANCE DECREASE(INCREASE)			-	-
BEGINNING UNRESERVED FUND BALANCE			1,775,442	1,550,123
ENDING UNRESERVED FUND BALANCE			<u>1,550,123</u>	<u>1,550,123</u>
EMERGENCY RESERVE FUND		<u>-</u>	<u>-</u>	<u>-</u>

CASINO REVENUE FUND

	2019-20 ACTUAL	2020-21 ACTUAL	2021-22 BUDGET	2022-23 PROPOSED
Gaming Gross Receipts Tax	\$ 2,142,835	\$ 2,563,718	\$ 2,150,000	\$ 2,400,000
	2,142,835	2,563,718	2,150,000	2,400,000
Fed Direct Cap-FEMA	-	-	-	-
Fed Indirect Cap-Police	-	-	-	-
	-	-	-	-
Interest Paid by other Funds	12,369	41,146	43,329	11,997
Repayment of Interfund Adv	20,455	8,864	5,431	125,000
Interest on Overnight Investments	130,890	57,174	65,400	65,400
	163,714	107,184	114,160	202,397
Capital Contributions-donation	-	-	-	-
Sale of Assets (Governmental)	-	-	-	-
Other Notes or Loans	-	-	-	-
	-	-	-	-
	<u>\$ 2,306,549</u>	<u>\$ 2,670,902</u>	<u>\$ 2,264,160</u>	<u>\$ 2,602,397</u>

CASINO REVENUE FUND

BUDGET BY MAJOR OBJECT

	2019-20 <u>ACTUAL</u>	2020-21 <u>ACTUAL</u>	2021-22 <u>BUDGET</u>	2022-23 <u>PROPOSED</u>
PERSONNEL COSTS	-	-	-	
MATERIALS AND SUPPLIES	-	-	-	-
CONTRACTUAL SERVICES	-	-	-	-
GENERAL OPERATIONS	5,000	-	-	-
CAPITAL EXPENDITURES	1,681,816	1,766,123	529,160	284,897
SPECIAL PROJECTS	83,108	64,285	75,000	78,500
DEBT PAYMENTS	460,000	460,000	460,000	460,000
TRANSFERS	146,680	2,271,916	1,200,000	1,779,000
	<u>\$ 2,376,604</u>	<u>\$ 4,562,324</u>	<u>\$ 2,264,160</u>	<u>\$2,602,397</u>

**RIVERFRONT  
REGION  
ECONOMIC  
DEVELOPMENT  
FUND**

## **RIVERFRONT REGION ECONOMIC DEVELOPMENT FUND BUDGET HIGHLIGHTS**

### **ACTIVITIES**

This fund was established by a development agreement between IOC-Cape Girardeau LLC (Developer) and the City. The developer shall pay monthly .3% of its gross gaming revenue into this fund for improvements, economic development, and other public purposes benefiting the downtown commercial and riverfront areas. The developer's monthly payments are only required if the City funds, or makes a binding commitment to fund an equal amount to be deposited into this fund.

### **REVENUE/EXPENDITURE PROJECTIONS**

This budget includes \$170,000 in revenue that is expected to be received from the developer during the current fiscal year and matching funding from the City. This budget allocates \$102,000 to be used to fund the operations of Old Town Cape, \$18,000 Bill Emerson Bridge lighting, \$8,115 for downtown parking, and \$231,885 for currently undetermined future development projects.

RIVERFRONT REGION ECONOMIC DEVELOPMENT  
BUDGET BY MAJOR OBJECT

	<u>2019-20</u> <u>ACTUAL</u>	<u>2020-21</u> <u>ACTUAL</u>	<u>2021-22</u> <u>BUDGET</u>	<u>2022-23</u> <u>BUDGET</u>
REVENUE SOURCE:				
TAXES	\$ 236,344	\$ 218,117	\$ 170,000	\$ 170,000
LICENSES AND PERMITS	-	-	-	-
INTERGOVERN REVENUE	-	-	-	-
SERVICE CHARGES	-	-	-	-
FINES AND FORFEITS	-	-	-	-
MISCELLANEOUS	25,628	13,649	15,000	15,000
OTHER FINANCING	-	-	-	-
	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL REVENUE		\$ 231,766	\$ 185,000	\$ 185,000
EXPENSE OBJECT:				
PERSONNEL SERVICES	\$ -	\$ -	\$ -	\$ -
MATERIALS & SUPPLIES	18,534	15,578	17,119	18,000
CONTRACTUAL SERVICES	7,800	7,800	7,955	8,115
GENERAL OPERATIONS	-	-	-	-
CAPITAL OUTLAY	-	-	227,926	231,885
SPECIAL PROJECTS	114,000	101,820	102,000	102,000
DEBT SERVICE	-	-	-	-
	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL EXPENSES	\$ 140,334	\$ 125,198	\$ 355,000	\$ 360,000
FUND TRANSFERS IN	146,680	212,918	170,000	170,000
FUND TRANSFERS OUT	-	-	-	-
PROJECTED REVENUE OVER(UNDER) BUDGET			43,464	
PROJECTED EXPENDITURES UNDER(OVER) BUDGET			119,005	
RESERVED FUND BALANCE DECREASE(INCREASE)				
EMERGENCY RESERVE FUND BALANCE DECREASE(INCREASE)				
BEGINNING UNRESERVED FUND BALANCE			-	162,469
ENDING UNRESERVED FUND BALANCE			<hr/> <u>162,469</u>	<hr/> <u>157,469</u>
EMERGENCY RESERVE FUND		<hr/> <u>-</u>	<hr/> <u>-</u>	<hr/> <u>-</u>



RIVERFRONT REGIONAL ECONOMIC DEVELOPMENT FUND

	2019-20 ACTUAL	2020-21 ACTUAL	2021-22 BUDGET	2022-23 PROPOSED
Gaming Gross Receipts Tax	\$ 152,533	\$ 212,031	\$ 170,000	\$ 170,000
CID - Sales Ta	\$ 83,811	\$ 6,086	\$ -	\$ 5,000
	<u>236,344</u>	<u>218,117</u>	<u>170,000</u>	<u>175,000</u>
Interest on Overnight Investments	<u>25,628</u>	<u>13,649</u>	<u>15,000</u>	<u>15,000</u>
	25,628	13,649	15,000	15,000
Transfer fm Casino Rev Fd	<u>146,680</u>	<u>212,918</u>	<u>170,000</u>	<u>170,000</u>
	146,680	212,918	170,000	170,000
	<u>\$ 408,652</u>	<u>\$ 444,684</u>	<u>\$ 355,000</u>	<u>\$ 360,000</u>

RIVERFRONT REGIONAL ECONOMIC DEVELOPMENT FUND

BUDGET BY MAJOR OBJECT

	2019-20	2020-21	2021-22	2022-23
	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>PROPOSED</u>
PERSONNEL COSTS	-	-	-	-
MATERIALS AND SUPPLIES	18,534	15,578	17,119	18,000
CONTRACTUAL SERVICES	7,800	7,800	7,955	8,115
GENERAL OPERATIONS	-	-	-	-
CAPITAL EXPENDITURES	-	-	227,926	231,885
SPECIAL PROJECTS	114,000	101,820	102,000	102,000
DEBT PAYMENTS	-	-	-	-
TRANSFERS	-	-	-	-
	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>
	<u>\$ 140,334</u>	<u>\$ 125,198</u>	<u>\$ 355,000</u>	<u>\$ 360,000</u>

**HOUSING  
DEVELOPMENT  
GRANTS  
FUND**

HOUSING DEVELOPMENT GRANTS  
BUDGET BY MAJOR OBJECT

	2019-20 <u>ACTUAL</u>	2020-21 <u>ACTUAL</u>	2021-22 <u>BUDGET</u>	2022-23 <u>BUDGET</u>
REVENUE SOURCE:				
TAXES	\$ -	\$ -	\$ -	\$ -
LICENSES AND PERMITS	-	-	-	-
INTERGOVERN REVENUE	89,211	31,436	-	-
SERVICE CHARGES	-	-	-	-
FINES AND FORFEITS	-	-	-	-
MISCELLANEOUS	17	6	-	-
OTHER FINANCING	-	-	-	-
	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL REVENUE	\$ 89,228	\$ 31,442		\$ -
EXPENSE OBJECT:				
PERSONNEL SERVICES	\$ -	\$ -	\$ -	\$ -
MATERIALS & SUPPLIES	-	-	-	-
CONTRACTUAL SERVICES	728	-	-	-
GENERAL OPERATIONS	-	-	-	-
CAPITAL OUTLAY	-	-	-	-
SPECIAL PROJECTS	117,135	-	-	-
DEBT SERVICE	-	-	-	-
	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL EXPENSES	\$ 117,863	\$ -	\$ -	\$ -
FUND TRANSFERS IN	34,111	20,062	-	-
FUND TRANSFERS OUT	-	-	-	-
PROJECTED REVENUE OVER(UNDER) BUDGET				
PROJECTED EXPENDITURES UNDER(OVER) BUDGET				
RESERVED FUND BALANCE DECREASE(INCREASE)				
EMERGENCY RESERVE FUND BALANCE DECREASE(INCREASE)				
BEGINNING UNRESERVED FUND BALANCE			-	-
ENDING UNRESERVED FUND BALANCE			<hr/> <hr/>	<hr/> <hr/>
EMERGENCY RESERVE FUND		<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

HOUSING DEVELOPMENT GRANTS REVENUE

	2019-20 <u>ACTUAL</u>	2020-21 <u>ACTUAL</u>	2021-22 <u>BUDGET</u>	2022-23 <u>PROPOSED</u>
Program Income-Neighborhood Stabiliz	\$ 8,125	\$ 3,423	\$ -	\$ -
Miscellaneous local cap grants	<u>81,086</u>	<u>28,013</u>	<u>-</u>	<u>-</u>
	89,211	31,436	-	-
Interest on Overnight Inv	<u>17</u>	<u>6</u>	<u>-</u>	<u>-</u>
	17	6	-	-
Transfer from general fund	28,566	20,062		
Transfer from CDBG	<u>5,545</u>	<u>-</u>	<u>-</u>	<u>-</u>
	34,111	20,062	-	-
	<u><u>\$ 123,339</u></u>	<u><u>\$ 51,504</u></u>	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>

HOUSING DEVELOPMENT GRANTS

BUDGET BY MAJOR OBJECT

	2019-20 <u>ACTUAL</u>	2020-21 <u>ACTUAL</u>	2021-22 <u>BUDGET</u>	2022-23 <u>PROPOSED</u>
PERSONNEL COSTS	-	-	-	-
MATERIALS AND SUPPLIES	-	-	-	-
CONTRACTUAL SERVICES	728	-	-	-
GENERAL OPERATIONS	-	-	-	-
CAPITAL EXPENDITURES	-	-	-	-
SPECIAL PROJECTS	117,135	-	-	-
DEBT PAYMENTS	-	-	-	-
TRANSFERS	-	-	-	-
	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>
	<u>\$ 117,863</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

**MOTOR  
FUEL  
TAX  
FUND**

## **MOTOR FUEL TAX FUND BUDGET HIGHLIGHTS**

### **ACTIVITIES**

The Motor Fuel Tax Fund provides for the receipt of funds from the City's allocable portion of the state motor fuel taxes, the state sales tax on motor vehicles, the state vehicle license fees. The state motor fuel tax is 15% of the remaining net proceeds of that tax and is allocated to various incorporated cities, towns and villages within the State based on the population of that City. As stipulated in Article IV of the Missouri Constitution all taxes in this fund provide for the construction, repair, signing or lighting of roads, street and bridge projects. The only airport improvement expenses that could be approved are those for construction or repair of streets and roads within the airport property.

### **REVENUE/EXPENDITURE PROJECTIONS**

State Motor Fuel Tax revenues for fiscal year ending June 30, 2023 are projected to be comparable to the projected revenues from fiscal year ending June 30, 2022. Revenues are anticipated to be stable over the following five years.

This budget includes \$1,400,000 transfers to the general fund.



MOTOR FUEL TAX FUND  
BUDGET BY MAJOR OBJECT

	<u>2019-20</u> <u>ACTUAL</u>	<u>2020-21</u> <u>ACTUAL</u>	<u>2021-22</u> <u>BUDGET</u>	<u>2022-23</u> <u>BUDGET</u>
REVENUE SOURCE:				
TAXES	\$ -	\$ -	\$ -	\$ -
LICENSES AND PERMITS	-	-	-	-
INTERGOVERN REVENUE	1,490,309	1,612,524	1,525,000	1,555,500
SERVICE CHARGES	-	-	-	-
FINES AND FORFEITS	-	-	-	-
MISCELLANEOUS	13,608	4,835	8,300	8,300
OTHER FINANCING	<u>4,483</u>	<u>15,541</u>	<u>4,400</u>	<u>4,500</u>
TOTAL REVENUE	\$ 1,508,400	\$ 1,632,900	\$ 1,537,700	\$ 1,568,300
EXPENSE OBJECT:				
PERSONNEL SERVICES	\$ -	\$ -	\$ -	\$ -
MATERIALS & SUPPLIES	-	-	-	-
CONTRACTUAL SERVICES	-	-	-	-
GENERAL OPERATIONS	-	-	-	-
CAPITAL OUTLAY	-	-	137,700.00	168,300
SPECIAL PROJECTS	-	-	-	-
DEBT SERVICE	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL EXPENSES	<u>\$ -</u>	<u>\$ -</u>	<u>\$137,700.00</u>	<u>\$ 168,300</u>
FUND TRANSFERS IN	-	-	-	-
FUND TRANSFERS OUT	1,431,045	1,398,551	1,400,000	1,400,000
PROJECTED REVENUE				
OVER(UNDER) BUDGET			(78,688)	
PROJECTED EXPENDITURES				
UNDER(OVER) BUDGET			95,130	
RESERVED FUND BALANCE				
DECREASE(INCREASE)				
EMERGENCY RESERVE FUND BALANCE				
DECREASE(INCREASE)			-	-
BEGINNING UNRESERVED FUND				
BALANCE			266,574	283,016
ENDING UNRESERVED FUND				
BALANCE			<u>283,016</u>	<u>283,016</u>
EMERGENCY RESERVE FUND		<u>-</u>	<u>-</u>	<u>-</u>

MOTOR FUEL FUND REVENUE

	2019-20 <u>ACTUAL</u>	2020-21 <u>ACTUAL</u>	2021-22 <u>BUDGET</u>	2022-23 <u>PROPOSED</u>
Motor Fuel Tax	988,027	995,693	1,015,000	1,035,000
Motor Vehicle Sales Tax	335,750	424,820	340,000	347,000
Vehicle License Fees	<u>166,532</u>	<u>192,011</u>	<u>170,000</u>	<u>173,500</u>
	1,490,309	1,612,524	1,525,000	1,555,500
Interest on Overnight Investments	5,835	2,893	5,800	5,800
Special Assessments	<u>7,773</u>	<u>1,942</u>	<u>2,500</u>	<u>2,500</u>
	13,608	4,835	8,300	8,300
Street Assessments	<u>4,483</u>	<u>15,541</u>	<u>4,400</u>	<u>4,500</u>
	4,483	15,541	4,400	4,500
Transfer fm Street Improve Fd	-	-	-	-
Transfer fm STP-U Fund	-	-	-	-
Transfer fm TTF 1	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
	0	-	-	-
	<u>\$1,508,400</u>	<u>\$1,632,900</u>	<u>\$1,537,700</u>	<u>\$1,568,300</u>

MOTOR FUEL

BUDGET BY MAJOR OBJECT

	2019-20 <u>ACTUAL</u>	2020-21 <u>ACTUAL</u>	2021-22 <u>BUDGET</u>	2022-23 <u>PROPOSED</u>
PERSONNEL COSTS		-	-	-
MATERIALS AND SUPPLIES	-	-	-	-
CONTRACTUAL SERVICES	-	-	-	-
GENERAL OPERATIONS	-	-	-	-
CAPITAL EXPENDITURES	-	-	137,700.00	168,300.00
SPECIAL PROJECTS	-	-	-	-
DEBT PAYMENTS	-	-	-	-
TRANSFERS	<u>1,431,045</u>	<u>1,398,551</u>	<u>1,400,000</u>	<u>1,400,000</u>
	<u>\$1,431,045</u>	<u>\$1,398,551</u>	<u>\$1,537,700</u>	<u>\$1,568,300</u>

**TRANSPORTATION  
SALES  
TAX  
TRUST  
FUND  
IV**

TRANSPORTATION SALES TAX TRUST FUND IV  
BUDGET BY MAJOR OBJECT

	<u>2019-20</u> <u>ACTUAL</u>	<u>2020-21</u> <u>ACTUAL</u>	<u>2021-22</u> <u>BUDGET</u>	<u>2022-23</u> <u>BUDGET</u>
REVENUE SOURCE:				
TAXES	\$ -	\$ -	\$ -	\$ -
LICENSES AND PERMITS	-	-	-	-
INTERGOVERN REVENUE	-	-	-	-
SERVICE CHARGES	-	-	-	-
FINES AND FORFEITS	-	-	-	-
MISCELLANEOUS	17,419	2,042	-	-
OTHER FINANCING	-	-	-	-
	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL REVENUE	\$ 17,419	\$ 2,042	\$ -	\$ -
EXPENSE OBJECT:				
PERSONNEL SERVICES	\$ -	\$ -	\$ -	\$ -
MATERIALS & SUPPLIES	-	-	-	-
CONTRACTUAL SERVICES	-	-	-	-
GENERAL OPERATIONS	-	-	-	-
CAPITAL OUTLAY	724,848	-	-	-
SPECIAL PROJECTS	-	-	-	-
DEBT SERVICE	-	-	-	-
	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL EXPENSES	\$ 724,848	\$ -	\$ -	\$ -
FUND TRANSFERS IN	-	196,558	-	-
FUND TRANSFERS OUT	-	-	-	-
PROJECTED REVENUE OVER(UNDER) BUDGET				
PROJECTED EXPENDITURES UNDER(OVER) BUDGET				
RESERVED FUND BALANCE DECREASE(INCREASE)				
EMERGENCY RESERVE FUND BALANCE DECREASE(INCREASE)				
BEGINNING UNRESERVED FUND BALANCE			-	-
ENDING UNRESERVED FUND BALANCE			<hr/> <hr/>	<hr/> <hr/>
EMERGENCY RESERVE FUND		<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

TRANSPORTATION SALES TAX TRUST FUND IV

	2019-20 ACTUAL	2020-21 ACTUAL	2021-22 BUDGET	2022-23 PROPOSED
Interest on Overnight Inv	<u>17,419</u>	<u>2,042</u>	<u>-</u>	<u>-</u>
	17,419	2,042	-	-
Trf fm downtown bs district fd	-	-	-	-
Transfer from Motor Fuel Tax	-	196,558	-	-
Trg fm TTFII	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
	0	196,558	-	-
	<u>\$ 17,419</u>	<u>\$ 198,600</u>	<u>\$ -</u>	<u>\$ -</u>

TRANSPORTATION SALES TAX TRUST FUND IV

BUDGET BY MAJOR OBJECT

	2019-20 <u>ACTUAL</u>	2020-21 <u>ACTUAL</u>	2021-22 <u>BUDGET</u>	2022-23 <u>PROPOSED</u>
PERSONNEL COSTS	-		-	-
MATERIALS AND SUPPLIES	-	-	-	-
CONTRACTUAL SERVICES	-	-	-	-
GENERAL OPERATIONS	-	-	-	-
CAPITAL EXPENDITURES	724,848	-	-	-
SPECIAL PROJECTS	-	-	-	-
DEBT PAYMENTS	-	-	-	-
TRANSFERS	-	-	-	-
	<hr/>	<hr/>	<hr/>	<hr/>
	<u>\$ 724,848</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

**TRANSPORTATION  
SALES  
TAX  
TRUST  
FUND  
V**



**TRANSPORTATION SALES TAX TRUST FUND V**  
**BUDGET HIGHLIGHTS**

**ACTIVITIES**

The Transportation Sales Tax Trust Fund is a fund established to account for receipt of ½ cent sales tax authorized by the voters in August 2015, to fund major street improvement projects. The tax is effective January 1, 2016 through December 31, 2020.

**REVENUE/EXPENDITURE PROJECTIONS**

No revenues are expected for fiscal year ending June 30, 2023. It is assumed that all projects will be completed by the end of Fiscal Year 2023.

TRANSPORTATION SALES TAX TRUST FUND V  
BUDGET BY MAJOR OBJECT

	<u>2019-20</u> <u>ACTUAL</u>	<u>2020-21</u> <u>ACTUAL</u>	<u>2021-22</u> <u>BUDGET</u>	<u>2022-23</u> <u>BUDGET</u>
REVENUE SOURCE:				
TAXES	\$ 5,053,646	\$ 3,947,727	\$ -	\$ -
LICENSES AND PERMITS	-	-	-	-
INTERGOVERN REVENUE	7,975	-	-	-
SERVICE CHARGES	-	-	-	-
FINES AND FORFEITS	-	-	-	-
MISCELLANEOUS	244,714	190,514	116,000	45,000
OTHER FINANCING	-	-	-	-
	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL REVENUE	\$ 5,306,335	\$ 4,138,241	\$ 116,000	\$45,000
EXPENSE OBJECT:				
PERSONNEL SERVICES	\$ -	\$ -	\$ -	
MATERIALS & SUPPLIES	-	-	-	-
CONTRACTUAL SERVICES	-	-	-	-
GENERAL OPERATIONS	-	-	-	-
CAPITAL OUTLAY	2,896,336	2,596,633	6,025,000	13,488,500
SPECIAL PROJECTS	271,927	268,722	-	-
DEBT SERVICE	-	-	-	-
	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL EXPENSES	\$ 3,168,263	\$ 2,865,355	\$ 6,025,000	\$ 13,488,500
FUND TRANSFERS IN	-	-	-	-
FUND TRANSFERS OUT	-	-	-	-
PROJECTED REVENUE OVER(UNDER) BUDGET				
PROJECTED EXPENDITURES UNDER(OVER) BUDGET			5,864,000	
RESERVED FUND BALANCE DECREASE(INCREASE)				
EMERGENCY RESERVE FUND BALANCE DECREASE(INCREASE)				
BEGINNING UNRESERVED FUND BALANCE			13,488,500	13,443,500
ENDING UNRESERVED FUND BALANCE			<hr/> <u>13,443,500</u>	<hr/> <u>-</u>
EMERGENCY RESERVE FUND		<hr/> <u>-</u>	<hr/> <u>-</u>	<hr/> <u>-</u>

TRANSPORTATION SALES TAX TRUST FUND V

	2019-20 ACTUAL	2020-21 ACTUAL	2021-22 BUDGET	2022-23 PROPOSED
Transportation Sales Tax	\$ 5,053,646	\$ 3,947,727	\$ -	\$ -
	5,053,646	3,947,727	-	-
Fd indirect cap-Transportation	7,975	-	-	-
	7,975	-	-	-
Interest on Overnight Investments	232,026	187,242	116,000	45,000
Interest paid by state	12,688	3,272	-	-
	244,714	190,514	116,000	45,000
Transfer from TTF IV	-	-	-	-
	-	-	-	-
	\$ 5,306,335	\$ 4,138,241	\$ 116,000	\$ 45,000

TRANSPORTATION SALES TAX TRUST FUND V

BUDGET BY MAJOR OBJECT

	2019-20 <u>ACTUAL</u>	2020-21 <u>ACTUAL</u>	2021-22 <u>BUDGET</u>	2022-23 <u>PROPOSED</u>
PERSONNEL COSTS	-	-	-	-
MATERIALS AND SUPPLIES	-	-	-	-
CONTRACTUAL SERVICES	-	-	-	-
GENERAL OPERATIONS	-	-	-	-
CAPITAL EXPENDITURES	2,896,336	2,596,633	6,025,000	13,488,500
SPECIAL PROJECTS	271,927	268,722	-	-
DEBT PAYMENTS	-	-	-	-
TRANSFERS	-	-	-	-
	<u>\$ 3,168,263</u>	<u>\$ 2,865,355</u>	<u>\$ 6,025,000</u>	<u>\$13,488,500</u>

**TRANSPORTATION  
SALES  
TAX  
TRUST  
FUND  
VI**

## **TRANSPORTATION SALES TAX TRUST FUND VI** **BUDGET HIGHLIGHTS**

### **ACTIVITIES**

The Transportation Sales Tax Trust Fund is a fund established to account for receipt of ½ cent sales tax authorized by the voters in August 2020, to fund major street improvement projects. The tax is effective January 1, 2021 through December 31, 2025.

### **REVENUE/EXPENDITURE PROJECTIONS**

Capital expenditures for this fund are being analyzed by management and appropriations for the projects will be made annually through the budget process.

TRANSPORTATION SALES TAX TRUST FUND VI  
BUDGET BY MAJOR OBJECT

	<u>2019-20</u> <u>ACTUAL</u>	<u>2020-21</u> <u>ACTUAL</u>	<u>2021-22</u> <u>BUDGET</u>	<u>2022-23</u> <u>BUDGET</u>
REVENUE SOURCE:				
TAXES	\$ -	\$ 1,621,022	\$ 5,425,500	\$ 5,618,550
LICENSES AND PERMITS	-	-	-	-
INTERGOVERN REVENUE	-	-	-	-
SERVICE CHARGES	-	-	-	-
FINES AND FORFEITS	-	-	-	-
MISCELLANEOUS	-	6,174.00	11,250	11,250
OTHER FINANCING	-	-	-	-
	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL REVENUE	\$ -	\$ 1,627,196	\$ 5,436,750	\$5,629,800
EXPENSE OBJECT:				
PERSONNEL SERVICES	\$ -	\$ -	\$ -	\$ -
MATERIALS & SUPPLIES	-	-	-	-
CONTRACTUAL SERVICES	-	1,725	-	-
GENERAL OPERATIONS	-	-	-	-
CAPITAL OUTLAY	-	4,470	-	5,290,800
SPECIAL PROJECTS	-	117,734	339,000	339,000
DEBT SERVICE	-	-	-	-
	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL EXPENSES	\$ -	\$ 123,929.00	\$ 339,000.00	\$ 5,629,800
FUND TRANSFERS IN	-	-	-	-
FUND TRANSFERS OUT	-	-	-	-
PROJECTED REVENUE OVER(UNDER) BUDGET			(149,213.00)	
PROJECTED EXPENDITURES UNDER(OVER) BUDGET			(409,961.00)	
RESERVED FUND BALANCE DECREASE(INCREASE)				
EMERGENCY RESERVE FUND BALANCE DECREASE(INCREASE)				
BEGINNING UNRESERVED FUND BALANCE			1,445,620	5,984,196
ENDING UNRESERVED FUND BALANCE			<hr/> <hr/>	<hr/> <hr/>
EMERGENCY RESERVE FUND		<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

TRANSPORTATION SALES TAX TRUST FUND VI

	2019-20 ACTUAL	2020-21 ACTUAL	2021-22 BUDGET	2022-23 PROPOSED
Transportation Sales Tax	<u>-</u>	<u>1,621,022</u>	<u>5,425,500</u>	<u>5,618,550</u>
	-	1,621,022	5,425,500	5,618,550
Interest on Overnight Investments	<u>-</u>	<u>6,174.00</u>	<u>11,250</u>	<u>11,250</u>
	-	6,174.00	11,250	11,250
	<u>-</u>	<u>1,627,196</u>	<u>5,436,750</u>	<u>5,629,800</u>



TRANSPORTATION SALES TAX TRUST FUND VI

BUDGET BY MAJOR OBJECT

	2019-20 <u>ACTUAL</u>	2020-21 <u>ACTUAL</u>	2021-22 <u>BUDGET</u>	2022-23 <u>PROPOSED</u>
PERSONNEL COSTS	-		-	-
MATERIALS AND SUPPLIES	-	-	-	-
CONTRACTUAL SERVICES	-	1,725	-	-
GENERAL OPERATIONS	-	-	-	-
CAPITAL EXPENDITURES	-	4,470	-	5,290,800
SPECIAL PROJECTS	-	117,734	339,000	339,000
DEBT PAYMENTS	-	-	-	-
TRANSFERS	-	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
	<u>\$ -</u>	<u>\$ 123,929</u>	<u>\$ 339,000</u>	<u>\$ 5,629,800</u>

**CAPITAL  
IMPROVEMENT  
SALES  
TAX  
FUND**

**WATER PROJECTS**

CAPITAL IMPROVEMENT SALES TAX FUND  
(WATER PROJECTS)  
BUDGET BY MAJOR OBJECT

	2019-20 <u>ACTUAL</u>	2020-21 <u>ACTUAL</u>	2021-22 <u>BUDGET</u>	2022-23 <u>BUDGET</u>
REVENUE SOURCE:				
TAXES	\$ -	-	\$ -	\$ -
LICENSES AND PERMITS	-	-	-	-
INTERGOVERN REVENUE	-	-	-	-
SERVICE CHARGES	-	-	-	-
FINES AND FORFEITS	-	-	-	-
MISCELLANEOUS	35,085	12,250	-	-
OTHER FINANCING	-	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL REVENUE	\$35,085	\$12,250	\$ -	\$ -
EXPENSE OBJECT:				
PERSONNEL SERVICES	\$ -	\$ -	\$ -	\$ -
MATERIALS & SUPPLIES	-	-	-	-
CONTRACTUAL SERVICES	-	-	-	-
GENERAL OPERATIONS	-	-	-	-
CAPITAL OUTLAY	-	-	-	-
SPECIAL PROJECTS	-	-	-	-
DEBT SERVICE	59,108	582,073	0	-
	<u>59,108</u>	<u>582,073</u>	<u>0</u>	<u>-</u>
TOTAL EXPENSES	<u>\$ 59,108</u>	<u>\$ 582,073</u>	<u>\$ -</u>	<u>\$ -</u>
FUND TRANSFERS IN	-	-	-	-
FUND TRANSFERS OUT	299,848	794,771	-	-
PROJECTED REVENUE				
OVER(UNDER) BUDGET			-	
PROJECTED EXPENDITURES				
UNDER(OVER) BUDGET			-	
RESERVED FUND BALANCE				
DECREASE(INCREASE)				
EMERGENCY RESERVE FUND BALANCE				
DECREASE(INCREASE)			-	-
BEGINNING UNRESERVED FUND				
BALANCE			-	-
ENDING UNRESERVED FUND				
BALANCE			<u>-</u>	<u>-</u>
EMERGENCY RESERVE FUND		<u>-</u>	<u>-</u>	<u>-</u>

CAPITAL IMPROVEMENT SALES TAX REVENUE  
(WATER PROJECTS)

	<u>2019-20</u> <u>ACTUAL</u>	<u>2020-21</u> <u>ACTUAL</u>	<u>2021-22</u> <u>BUDGET</u>	<u>2022-23</u> <u>PROPOSED</u>
Interest on Overnight Invmts	\$ 34,708	\$ 12,247	\$ -	-
Interest paid by state	-	-	-	-
Interest on SRF Investments	<u>377</u>	<u>3</u>	<u>-</u>	<u>-</u>
	35,085	12,250	-	-
	<u><u>\$35,085</u></u>	<u><u>\$12,250</u></u>	<u><u>\$ -</u></u>	<u><u>-</u></u>

CAPITAL IMPROVEMENT SALES TAX  
(WATER PROJECTS)  
BUDGET BY MAJOR OBJECT

	2019-20 <u>ACTUAL</u>	2020-21 <u>ACTUAL</u>	2021-22 <u>BUDGET</u>	2022-23 <u>PROPOSED</u>
	\$ -	\$ -	\$ -	\$ -
MATERIALS AND SUPPLIES	-	-	-	-
CONTRACTUAL SERVICES	-	-	-	-
GENERAL OPERATIONS	-	-	-	-
CAPITAL EXPENDITURES	-	-	-	-
SPECIAL PROJECTS	-	-	-	-
DEBT PAYMENTS	59,108	582,073	-	-
TRANSFERS	299,848	794,771	-	-
	<u>299,848</u>	<u>794,771</u>	<u>-</u>	<u>-</u>
	<u>\$358,956</u>	<u>\$1,376,844</u>	<u>\$0</u>	<u>\$0</u>

**CAPITAL  
IMPROVEMENT  
SALES  
TAX  
FUND**

**SEWER PROJECTS**

## **CAPITAL IMPROVEMENT SALES TAX FUND-SEWER SYSTEM IMPRV. BUDGET HIGHLIGHTS**

### **ACTIVITIES**

The Capital Improvement Sales Tax Fund – Sewer System Improvements is a fund established to account for receipt of ¼¢ sales tax collections authorized by the voters for improvements to the city's sewer system. This tax was initially authorized by voters in November, 1988, to fund major capital improvement projects for flood control and subsequently extended by the voters for twenty years to pay for improvements to the city's sewer system. The extension of the tax will be reported in this fund through its December 31, 2019 expiration.

A ¼¢ sales tax that was initially authorized by voters to fund major capital improvement projects for the water system which was set to expire March 31, 2017 was subsequently extended by the voters for twenty years to pay for improvements to the city's sewer system. The extension of this tax will also be reported in this fund.

Included in this budget are sales tax and interest revenue, payments on the Sears Grand's, Kohl's, and Greater Missouri Builder's development agreements, and transfers to the sewer fund for debt service on bonds issued to build the new sewer plant.

CAPITAL IMPROVEMENT SALES TAX FUND  
(SEWER SYSTEM IMPROVEMENTS)  
BUDGET BY MAJOR OBJECT

	2018-19 <u>ACTUAL</u>	2019-20 <u>ACTUAL</u>	2020-21 <u>BUDGET</u>	2021-22 <u>BUDGET</u>
REVENUE SOURCE:				
TAXES	\$ 4,543,824	\$2,854,726	\$2,712,750	\$2,809,275
LICENSES AND PERMITS	-	-	-	-
INTERGOVERN REVENUE	-	-	-	-
SERVICE CHARGES	-	-	-	-
FINES AND FORFEITS	-	-	-	-
	65,081	65,223	27,000	27,000
OTHER FINANCING	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL REVENUE	\$ 4,608,905	\$ 2,919,949	\$ 2,739,750	\$ 2,836,275
EXPENSE OBJECT:				
PERSONNEL SERVICES	\$ -	\$ -	\$ -	\$ -
MATERIALS & SUPPLIES	-	-	-	-
CONTRACTUAL SERVICES	-	-	-	-
GENERAL OPERATIONS	-	-	-	-
CAPITAL OUTLAY	-	-	-	-
SPECIAL PROJECTS	263,217	211,645	189,000	189,000
DEBT SERVICE	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL EXPENSES	<u>\$ 263,217</u>	<u>\$ 211,645</u>	<u>\$ 189,000</u>	<u>\$ 189,000</u>
FUND TRANSFERS IN	-	-	-	-
FUND TRANSFERS OUT	3,450,000	4,416,826	2,550,750	2,647,275
PROJECTED REVENUE				
OVER(UNDER) BUDGET			(18,035)	
PROJECTED EXPENDITURES				
UNDER(OVER) BUDGET			76,756	
RESERVED FUND BALANCE				
DECREASE(INCREASE)				
EMERGENCY RESERVE FUND BALANCE				
DECREASE(INCREASE)				-
BEGINNING UNRESERVED FUND				
BALANCE			2,798,144	2,856,865
ENDING UNRESERVED FUND				
BALANCE			<u>2,856,865</u>	<u>2,856,865</u>
EMERGENCY RESERVE FUND		<u>-</u>	<u>-</u>	<u>-</u>



CAPITAL IMPROVEMENT SALES TAX REVENUE  
(SEWER SYSTEM IMPROVEMENTS)

	<u>2019-20</u> <u>ACTUAL</u>	<u>2020-21</u> <u>ACTUAL</u>	<u>2021-22</u> <u>BUDGET</u>	<u>2022-23</u> <u>PROPOSED</u>
Capital Improvements Sales Tax	\$ 4,543,824	\$ 2,854,726	\$ 2,712,750	\$ 2,809,275
	4,543,824	2,854,726	2,712,750	2,809,275
Interest on Overnight Investments	65,081	52,145	27,000	27,000
interest paid by state	<u>-</u>	<u>13,078</u>	<u>-</u>	<u>-</u>
	65,081	65,223	27,000	27,000
	<u>\$ 4,608,905</u>	<u>\$ 2,919,949</u>	<u>\$ 2,739,750</u>	<u>\$ 2,836,275</u>

CAPITAL IMPROVEMENT SALES TAX  
 (SEWER SYSTEM IMPROVEMENTS)  
 BUDGET BY MAJOR OBJECT

	2019-20 <u>ACTUAL</u>	2020-21 <u>ACTUAL</u>	2021-22 <u>BUDGET</u>	2022-23 <u>PROPOSED</u>
MATERIALS AND SUPPLIES	-	-	-	-
CONTRACTUAL SERVICES	-	-	-	-
GENERAL OPERATIONS	-	-	-	-
CAPITAL EXPENDITURES	-	-	-	-
SPECIAL PROJECTS	263,217	211,645	189,000	189,000
DEBT PAYMENTS	-	-	-	-
TRANSFERS	<u>3,450,000</u>	<u>4,416,826</u>	<u>2,550,750</u>	<u>2,647,275</u>
	<u>\$3,713,217</u>	<u>\$4,628,471</u>	<u>\$2,739,750</u>	<u>\$2,836,275</u>

**CAPITAL  
IMPROVEMENT  
SALES  
TAX  
FUND**

**GENERAL  
PROJECTS**

**CAPITAL IMPROVEMENT SALES TAX FUND-  
GENERAL IMPROVEMENTS  
BUDGET HIGHLIGHTS**

**ACTIVITIES**

The Capital Improvement Sales Tax Fund – General Improvements was a fund established to account for the receipt of ¼ cent sales tax collections authorized by the voters in August, 2019, to fund a New City Hall project and major water, street, and airport improvement projects. The tax will expire on December 31, 2034.

CAPITAL IMPROVEMENT SALES TAX FUND  
(GENERAL IMPROVEMENTS)  
BUDGET BY MAJOR OBJECT

	<u>2019-20</u> <u>ACTUAL</u>	<u>2020-21</u> <u>ACTUAL</u>	<u>2021-22</u> <u>BUDGET</u>	<u>2022-23</u> <u>BUDGET</u>
REVENUE SOURCE:				
TAXES	\$ 654,892	\$ 2,861,185	\$ 2,712,750	\$2,809,275
LICENSES AND PERMITS	-	-	-	-
INTERGOVERN REVENUE	-	-	-	-
SERVICE CHARGES	-	-	-	-
FINES AND FORFEITS	-	-	-	-
MISCELLANEOUS	4,560	26,660	-	22,000
OTHER FINANCING	-	-	-	-
	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL REVENUE	\$ 659,452	\$ 2,887,845	\$ 2,712,750	
EXPENSE OBJECT:				
PERSONNEL SERVICES	\$ -	\$ -	\$ -	\$ -
MATERIALS & SUPPLIES	-	-	-	-
CONTRACTUAL SERVICES	-	-	-	-
GENERAL OPERATIONS	-	-	-	-
CAPITAL OUTLAY	-	-	1,000,000	1,000,000
SPECIAL PROJECTS	38,917	203,014	189,000	189,000
DEBT SERVICE	18,809	135,476	421,522	1,548,260
	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL EXPENSES	\$ 57,726	\$ 338,490	\$ 1,610,522	\$ 2,737,260
FUND TRANSFERS IN	-	-	-	4,900,000
FUND TRANSFERS OUT	-	400,000	1,500,000	4,994,015
PROJECTED REVENUE				
OVER(UNDER) BUDGET			1,082,181	
PROJECTED EXPENDITURES				
UNDER(OVER) BUDGET			1,146,518	
RESERVED FUND BALANCE				
DECREASE(INCREASE)				
EMERGENCY RESERVE FUND BALANCE				
DECREASE(INCREASE)			(63,229)	(169,010)
BEGINNING UNRESERVED FUND				
BALANCE			114,582	1,882,280
ENDING UNRESERVED FUND				
BALANCE			<u>1,882,280</u>	<u>1,713,270</u>
EMERGENCY RESERVE FUND		<u>28,350</u>	<u>91,579</u>	<u>260,589</u>

CAPITAL IMPROVEMENT SALES TAX REVENUE  
(GENERAL IMPROVEMENTS)

	<u>2019-20</u> <u>ACTUAL</u>	<u>2020-21</u> <u>ACTUAL</u>	<u>2021-22</u> <u>BUDGET</u>	<u>2022-23</u> <u>PROPOSED</u>
Capital Improvement Sales Tax	\$ 654,892	\$ 2,861,185	\$ 2,712,750	\$ 2,809,275
	654,892	2,861,185	2,712,750	2,809,275
Interest on Overnight Investments	4,560	24,981	-	20,000
Interest paid by state	<u>-</u>	<u>1,679</u>	<u>-</u>	<u>2,000</u>
	4,560	26,660	-	22,000
Transfer from Casino Revenue	-	-	-	400,000
Transfer from General Capital Improve.	<u>-</u>	<u>-</u>	<u>-</u>	<u>4,500,000</u>
	-	-	-	4,900,000
	<u>659,452</u>	<u>2,887,845</u>	<u>2,712,750</u>	<u>7,731,275</u>

CAPITAL IMPROVEMENT SALES TAX  
(GENERAL IMPROVEMENTS)  
BUDGET BY MAJOR OBJECT

	2019-20 <u>ACTUAL</u>	2020-21 <u>ACTUAL</u>	2021-22 <u>BUDGET</u>	2022-23 <u>PROPOSED</u>
PERSONNEL COSTS		-	-	-
MATERIALS AND SUPPLIES	-	-	-	-
CONTRACTUAL SERVICES	-	-	-	-
GENERAL OPERATIONS	-	-	-	-
CAPITAL EXPENDITURES	-	-	1,000,000	1,000,000
SPECIAL PROJECTS	38,917	203,014	189,000	189,000
DEBT PAYMENTS	18,809	135,476	421,522	1,548,260
TRANSFERS	-	400,000	1,500,000	4,994,015
	<u>\$ 57,726.00</u>	<u>\$738,490.00</u>	<u>\$ 3,110,522</u>	<u>\$ 7,731,275</u>

**FIRE  
SALES  
TAX  
FUND**



## **FIRE SALES TAX FUND** **BUDGET HIGHLIGHTS**

### **ACTIVITIES**

The Fire Sales Tax Fund is a fund established to account for receipt of ¼ cent sales tax authorized by the voters in June 2004 to fund operating and capital expenditures of the Fire department. The tax went into effect October 1, 2004. One-eighth of the tax expires December 31, 2035 and the remaining 1/8 does not expire. The total amount of the tax will be transferred each year to the General Fund to offset Fire operating and capital expenditures.

FIRE SALES TAX FUND  
BUDGET BY MAJOR OBJECT

	<u>2019-20</u> <u>ACTUAL</u>	<u>2020-21</u> <u>ACTUAL</u>	<u>2021-22</u> <u>BUDGET</u>	<u>2022-23</u> <u>BUDGET</u>
REVENUE SOURCE:				
TAXES	\$ 2,526,823	\$ 2,784,372	\$ 2,712,750	\$ 2,809,275
LICENSES AND PERMITS	-	-	-	-
INTERGOVERN REVENUE	-	-	-	-
SERVICE CHARGES	-	-	-	-
FINES AND FORFEITS	-	-	-	-
MISCELLANEOUS	6,344	1,636	-	-
OTHER FINANCING	-	-	-	-
	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL REVENUE	\$ 2,533,167	\$ 2,786,008	\$ 2,712,750	\$ 2,809,275
EXPENSE OBJECT:				
PERSONNEL SERVICES	\$ -	\$ -	\$ -	\$ -
MATERIALS & SUPPLIES	-	-	-	-
CONTRACTUAL SERVICES	-	-	-	-
GENERAL OPERATIONS	-	-	-	-
CAPITAL OUTLAY	-	-	-	-
SPECIAL PROJECTS	-	-	-	-
DEBT SERVICE	-	-	-	-
	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL EXPENSES	\$ -	\$ -	\$ -	\$ -
FUND TRANSFERS IN	-	-	-	-
FUND TRANSFERS OUT	2,547,497	2,743,823	2,712,750	2,809,275
PROJECTED REVENUE OVER(UNDER) BUDGET				
PROJECTED EXPENDITURES UNDER(OVER) BUDGET				
RESERVED FUND BALANCE DECREASE(INCREASE)				
EMERGENCY RESERVE FUND BALANCE DECREASE(INCREASE)				
BEGINNING UNRESERVED FUND BALANCE				
			231,963	231,963
ENDING UNRESERVED FUND BALANCE				
			<u>231,963</u>	<u>231,963</u>
EMERGENCY RESERVE FUND				
		<u>-</u>	<u>-</u>	<u>-</u>

FIRE SALES TAX FUND

	2019-20 ACTUAL	2020-21 ACTUAL	2021-22 BUDGET	2022-23 PROPOSED
Fire Sales Tax	<u>\$ 2,526,823</u>	<u>\$ 2,784,372</u>	<u>\$ 2,712,750</u>	<u>\$ 2,809,275</u>
	2,526,823	2,784,372	2,712,750	2,809,275
Interest paid by state	<u>6,344</u>	<u>1,636</u>	<u>-</u>	<u>-</u>
	6,344	1,636	-	-
	<u><u>\$ 2,533,167</u></u>	<u><u>\$ 2,786,008</u></u>	<u><u>\$ 2,712,750</u></u>	<u><u>\$ 2,809,275</u></u>

FIRE SALES TAX FUND

BUDGET BY MAJOR OBJECT

	2019-20 <u>ACTUAL</u>	2020-21 <u>ACTUAL</u>	2021-22 <u>BUDGET</u>	2022-23 <u>PROPOSED</u>
PERSONNEL COSTS	-	-	-	-
MATERIALS AND SUPPLIES	-	-	-	-
CONTRACTUAL SERVICES	-	-	-	-
GENERAL OPERATIONS	-	-	-	-
CAPITAL EXPENDITURES	-	-	-	-
SPECIAL PROJECTS	-	-	-	-
DEBT PAYMENTS	-	-	-	-
TRANSFERS	<u>2,547,497</u>	<u>2,743,823</u>	<u>2,712,750</u>	<u>2,809,275</u>
	<u>\$ 2,547,497</u>	<u>\$ 2,743,823</u>	<u>\$ 2,712,750</u>	<u>\$2,809,275</u>

**PARKS/  
STORMWATER  
SALES TAX –  
CAPITAL  
FUND II**

## **PARKS/STORMWATER SALES TAX-CAPITAL FUND II**

### **BUDGET HIGHLIGHTS**

#### **ACTIVITIES**

The Parks/Storm Water Sales Tax - Capital Fund was a fund established to account for receipt of 3/8 cent sales tax authorized by the voters in April 2018. Two thirds of this tax will fund major parks, recreation, and storm water capital projects and parks and recreation equipment. The remaining third will fund other storm water projects and operating expenditures. The tax went into effect January 1, 2019. This tax will expire on December 31, 2033.

PARK/STORMWATER SALES TAX - CAPITAL II  
BUDGET BY MAJOR OBJECT

	<u>2019-20</u> <u>ACTUAL</u>	<u>2020-21</u> <u>ACTUAL</u>	<u>2021-22</u> <u>BUDGET</u>	<u>2022-23</u> <u>BUDGET</u>
REVENUE SOURCE:				
TAXES	\$ 3,899,036	\$ 4,286,899	\$ 4,069,125	\$4,214,000
LICENSES AND PERMITS	-	-	-	-
INTERGOVERN REVENUE	-	-	-	-
SERVICE CHARGES	-	-	-	-
FINES AND FORFEITS	-	-	-	-
MISCELLANEOUS	54,035	-	40,000	40,000
OTHER FINANCING	-	-	-	-
	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL REVENUE	\$ 3,953,071	\$ 4,338,379	\$ 4,109,125	\$ 4,254,000
EXPENSE OBJECT:				
PERSONNEL SERVICES	\$ -	\$ -	\$ -	\$ -
MATERIALS & SUPPLIES	-	-	-	-
CONTRACTUAL SERVICES	-	-	-	-
GENERAL OPERATIONS	-	-	-	-
CAPITAL OUTLAY	241,725	120,576	-	156,000
SPECIAL PROJECTS	-	-	-	-
DEBT SERVICE	297,928	297,928	298,110	298,110
	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL EXPENSES	\$ 539,653	\$ 418,504	\$ 298,110	\$ 454,110
FUND TRANSFERS IN	-	-	-	-
FUND TRANSFERS OUT	1,697,433	3,772,583	3,691,015	4,844,890
PROJECTED REVENUE OVER(UNDER) BUDGET			(24,799)	
PROJECTED EXPENDITURES UNDER(OVER) BUDGET			(921,181)	
RESERVED FUND BALANCE DECREASE(INCREASE)				
EMERGENCY RESERVE FUND BALANCE DECREASE(INCREASE)			-	-
BEGINNING UNRESERVED FUND BALANCE			2,277,003	1,451,023
ENDING UNRESERVED FUND BALANCE			<hr/> <u>1,451,023</u>	<hr/> <u>406,023</u>
EMERGENCY RESERVE FUND		<hr/> <u>44,717</u>	<hr/> <u>44,717</u>	<hr/> <u>44,717</u>

PARK STORMWATER SALES TAX - CAPITAL II

	2019-20 ACTUAL	2020-21 ACTUAL	2021-22 BUDGET	2022-23 PROPOSED
Park/Stormwater Sales Tax	<u>\$ 3,899,036</u>	<u>\$ 4,286,899</u>	<u>\$ 4,069,125</u>	<u>\$ 4,214,000</u>
	3,899,036	4,286,899	4,069,125	4,214,000
Int-cash equiv and pooled inv	44,226	51,480	40,000	40,000
Interest Paid by State	<u>9,809</u>	<u>-</u>	<u>-</u>	<u>-</u>
	54,035	51,480	40,000	40,000
	<u>\$ 3,953,071</u>	<u>\$ 4,338,379</u>	<u>\$ 4,109,125</u>	<u>\$ 4,254,000</u>



PARK STORMWATER SALES TAX - CAPITAL II

BUDGET BY MAJOR OBJECT

	2019-20	2020-21	2021-22	2022-23
	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>PROPOSED</u>
PERSONNEL COSTS	-	-	-	-
MATERIALS AND SUPPLIES	-	-	-	-
CONTRACTUAL SERVICES	-	-	-	-
GENERAL OPERATIONS	-	-	-	-
CAPITAL EXPENDITURES	241,725	120,576	-	156,000
SPECIAL PROJECTS	-	-	-	-
DEBT PAYMENTS	297,928	297,928	298,110	298,110
TRANSFERS	1,697,433	3,772,583	3,691,015	4,844,890
	<u>\$ 2,237,086</u>	<u>\$ 4,191,087</u>	<u>\$ 3,989,125</u>	<u>\$5,299,000</u>

**PARKS/  
STORMWATER  
SALES TAX –  
CAPITAL  
FUND**

PARK/STORMWATER SALES TAX - CAPITAL  
BUDGET BY MAJOR OBJECT

	<u>2018-19</u> <u>ACTUAL</u>	<u>2019-20</u> <u>ACTUAL</u>	<u>2020-21</u> <u>BUDGET</u>	<u>2021-22</u> <u>BUDGET</u>
REVENUE SOURCE:				
TAXES	\$ -	\$ -	\$ -	\$ -
LICENSES AND PERMITS	-	-	-	-
INTERGOVERN REVENUE	-	-	-	-
SERVICE CHARGES	-	-	-	-
FINES AND FORFEITS	-	-	-	-
MISCELLANEOUS	13,073	-	-	-
OTHER FINANCING	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL REVENUE	\$ 13,073	\$ -	\$ -	\$ -
EXPENSE OBJECT:				
PERSONNEL SERVICES	\$ -	\$ -	\$ -	\$ -
MATERIALS & SUPPLIES	-	-	-	-
CONTRACTUAL SERVICES	-	-	-	-
GENERAL OPERATIONS	-	-	-	-
CAPITAL OUTLAY	-	-	-	-
SPECIAL PROJECTS	-	-	-	-
DEBT SERVICE	<u>71</u>	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL EXPENSES	\$ 71	\$ -	\$ -	\$ -
FUND TRANSFERS IN	-	76,228	-	-
FUND TRANSFERS OUT	1,265,807	-	-	-
PROJECTED REVENUE OVER(UNDER) BUDGET				
PROJECTED EXPENDITURES UNDER(OVER) BUDGET				
RESERVED FUND BALANCE DECREASE(INCREASE)				
EMERGENCY RESERVE FUND BALANCE DECREASE(INCREASE)			-	-
BEGINNING UNRESERVED FUND BALANCE			-	-
ENDING UNRESERVED FUND BALANCE			<u>-</u>	<u>-</u>
EMERGENCY RESERVE FUND		<u>-</u>	<u>-</u>	<u>-</u>

PARK STORMWATER SALES TAX - CAPITAL

	2019-20 ACTUAL	2020-21 ACTUAL	2021-22 BUDGET	2022-23 PROPOSED
Park/Stormwater Sales Tax	\$ -	\$ -	\$ -	\$ -
	-	-	-	-
Interest on Overnight Investments	13,073	-	-	-
Interest paid by state	-	-	-	-
Interest on Inv Bond Proceeds	-	-	-	-
	13,073	-	-	-
Sale of Assets	-	-	-	-
	-	-	-	-
Transfr from pk systm imp ph 2	-	-	-	-
Transfer from Parks Project Fund	-	76,228	-	-
Transfer-A C Brase Foundation	-	-	-	-
	-	76,228	-	-
	<u>\$ 13,073</u>	<u>\$ 76,228</u>	<u>\$ -</u>	<u>\$ -</u>

PARK STORMWATER SALES TAX - CAPITAL

BUDGET BY MAJOR OBJECT

	2019-20 <u>ACTUAL</u>	2020-21 <u>ACTUAL</u>	2021-22 <u>BUDGET</u>	2022-23 <u>PROPOSED</u>
PERSONNEL COSTS	\$ -	\$ -	\$ -	
MATERIALS AND SUPPLIES	-	-	-	-
CONTRACTUAL SERVICES	-	-	-	-
GENERAL OPERATIONS	-	-	-	-
CAPITAL EXPENDITURES	-	-	-	-
SPECIAL PROJECTS	-	-	-	-
DEBT PAYMENTS	71	-	-	-
TRANSFERS	1,265,807	-	-	-
	<u>\$ 1,265,878</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

**PARKS/  
STORMWATER  
SALES TAX –  
OPERATIONS  
FUND**

**PARKS/STORMWATER SALES TAX-OPERATIONS FUND**  
**BUDGET HIGHLIGHTS**

**ACTIVITIES**

The Parks/Storm Water Sales Tax - Operations Fund is a fund established to account for receipt of 1/8 cent sales tax authorized by the voters in April 2008 to fund parks and recreation operating expenditures. The tax went into effect October 1, 2008. This tax does not expire. Approximately 75% of the revenue from taxes for periods before January 1, 2019 was transferred to the General, Parks and Recreation, Golf, and Softball Complex funds to cover additional personnel and operating expenses.

PARK/STORMWATER SALES TAX - OPERATIONS  
BUDGET BY MAJOR OBJECT

	<u>2019-20</u> <u>ACTUAL</u>	<u>2020-21</u> <u>ACTUAL</u>	<u>2021-22</u> <u>BUDGET</u>	<u>2022-23</u> <u>BUDGET</u>
REVENUE SOURCE:				
TAXES	\$ 1,299,679	\$ 1,428,966	\$ 1,356,375	\$ 1,404,638
LICENSES AND PERMITS	-	-	-	-
INTERGOVERN REVENUE	-	-	-	-
SERVICE CHARGES	-	-	-	-
FINES AND FORFEITS	-	-	-	-
MISCELLANEOUS	18,334	-	7,500	-
OTHER FINANCING	-	-	-	-
	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL REVENUE	\$ 1,318,013	\$ 1,440,024	\$ 1,363,875	\$ 1,404,638
EXPENSE OBJECT:				
PERSONNEL SERVICES	\$ -	\$ -	\$ -	\$ -
MATERIALS & SUPPLIES	-	-	-	-
CONTRACTUAL SERVICES	-	-	-	-
GENERAL OPERATIONS	-	-	-	-
CAPITAL OUTLAY	-	-	-	-
SPECIAL PROJECTS	-	-	-	-
DEBT SERVICE	-	-	-	-
	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL EXPENSES	\$ -	\$ -	\$ -	\$ -
FUND TRANSFERS IN	-	-	-	-
FUND TRANSFERS OUT	614,460	1,330,084	1,363,875	1,404,638
PROJECTED REVENUE				
OVER(UNDER) BUDGET			98	
PROJECTED EXPENDITURES				
UNDER(OVER) BUDGET			-	
RESERVED FUND BALANCE				
DECREASE(INCREASE)				
EMERGENCY RESERVE FUND BALANCE				
DECREASE(INCREASE)				
BEGINNING UNRESERVED FUND				
BALANCE			187,780	187,878
ENDING UNRESERVED FUND				
BALANCE			<u>187,878</u>	<u>187,878</u>
EMERGENCY RESERVE FUND		<u>-</u>	<u>-</u>	<u>-</u>



PARK STORMWATER SALES TAX - OPERATIONS

	2019-20 ACTUAL	2020-21 ACTUAL	2021-22 BUDGET	2022-23 PROPOSED
Park/Stormwater Sales Tax	<u>\$ 1,299,679</u>	<u>\$ 1,428,966</u>	<u>\$ 1,356,375</u>	<u>\$ 1,404,638</u>
	1,299,679	1,428,966	1,356,375	1,404,638
Interest on Overnight Invmnts	15,064	10,218	7,500	-
Interest paid by state	<u>3,270</u>	<u>840</u>	<u>-</u>	<u>-</u>
	18,334	11,058	7,500	-
	<u>\$ 1,318,013</u>	<u>\$1,440,024</u>	<u>\$ 1,363,875</u>	<u>\$ 1,404,638</u>

PARK STORMWATER SALES TAX - OPERATIONS

BUDGET BY MAJOR OBJECT

	2019-20 <u>ACTUAL</u>	2020-21 <u>ACTUAL</u>	2021-22 <u>BUDGET</u>	2022-23 <u>PROPOSED</u>
PERSONNEL COSTS	\$ -		\$ -	\$ -
MATERIALS AND SUPPLIES	-	-	-	-
CONTRACTUAL SERVICES	-	-	-	-
GENERAL OPERATIONS	-	-	-	-
CAPITAL EXPENDITURES	-	-	-	-
SPECIAL PROJECTS	-	-	-	-
DEBT PAYMENTS	-	-	-	-
TRANSFERS	<u>614,460</u>	<u>1,330,084</u>	<u>1,363,875</u>	<u>1,404,638</u>
	<u>\$ 614,460</u>	<u>\$ 1,330,084</u>	<u>\$ 1,363,875</u>	<u>\$1,404,638</u>

# **CAPITAL PROJECT FUNDS**

**CAPITAL PROJECTS FUNDS**  
**BUDGET HIGHLIGHTS**

Capital Project Funds account for receipts from revenue sources that have been earmarked for specific capital purposes. Revenue funds are administered by various City departments and including the following funds.

General Capital Improvement Fund

City of Cape Girardeau, Missouri  
 COMBINED STATEMENT OF REVENUES COLLECTED, EXPENDITURES PAID  
 AND CHANGES IN FUND BALANCES - CAPITAL PROJECTS FUNDS  
 GENERAL CAPITAL IMPROVEMENTS, CORP FLOOD CONTROL, STREET IMPROVEMENTS,  
 SURFACE TRANSPORTATION PROGRAM-URBAN PROJECTS FUND  
 CDBG GRANTS AND PARK IMPROVEMENTS

	<u>2019-20</u> <u>ACTUAL</u>	<u>2020-21</u> <u>ACTUAL</u>	<u>2021-22</u> <u>BUDGET</u>	<u>2022-23</u> <u>PROPOSED</u>
REVENUES COLLECTED:				
TAXES	\$ -	\$ -	\$ -	\$ -
LICENSES AND PERMITS	-	-	-	-
INTERGOVERN REVENUE	-	-	-	-
SERVICE CHARGES	-	-	-	-
FINES AND FORFEITS	-	-	-	-
MISCELLANEOUS	20,409	52,017	-	-
OTHER FINANCING	<u>1,835,000</u>	<u>10,300,000</u>	<u>5,000,000</u>	<u>1,200,000</u>
TOTAL REVENUE	\$ 1,855,409	\$ 10,352,017	\$ 5,000,000	\$ 1,200,000
EXPENSE OBJECT:				
PERSONNEL SERVICES	\$ -	\$ -	\$ -	\$ -
MATERIALS & SUPPLIES	-	-	-	-
CONTRACTUAL SERVICES	-	-	-	-
GENERAL OPERATIONS	-	-	-	-
CAPITAL OUTLAY	12,000,029	3,699,111	-	2,409,000
SPECIAL PROJECTS	-	-	-	-
DEBT SERVICE	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL EXPENSES	<u>\$ 12,000,029</u>	<u>\$ 3,699,111</u>	<u>\$ -</u>	<u>\$ 2,409,000</u>
FUND TRANSFERS IN	-	4,198,893	400,000	1,209,000
FUND TRANSFERS OUT	-	-	-	4,500,000
PROJECTED REVENUE OVER(UNDER) BUDGET			36,105	
PROJECTED EXPENDITURES UNDER(OVER) BUDGET			0	
RESERVED FUND BALANCE DECREASE(INCREASE)			-	-
EMERGENCY RESERVE FUND BALANCE DECREASE(INCREASE)			-	-
BEGINNING UNRESERVED FUND BALANCE			5,302,450	10,738,555
ENDING UNRESERVED FUND BALANCE			<u>10,738,555</u>	<u>3,829,555</u>
EMERGENCY RESERVE FUND			<u>-</u>	<u>-</u>

# **GENERAL CAPITAL IMPROVEMENT**

**GENERAL CAPITAL IMPROVEMENTS FUND**  
**BUDGET HIGHLIGHTS**

**ACTIVITIES**

The General Capital Improvements Fund is a fund established to account for major capital improvement projects, funded through local revenue sources, involving general public facilities. This budget proposes no major capital improvement projects.

GENERAL CAPITAL IMPROVEMENT FUND  
BUDGET BY MAJOR OBJECT

	<u>2019-20</u> <u>ACTUAL</u>	<u>2020-21</u> <u>ACTUAL</u>	<u>2021-22</u> <u>BUDGET</u>	<u>2022-23</u> <u>BUDGET</u>
REVENUE SOURCE:				
TAXES	\$ -	\$ -	\$ -	\$ -
LICENSES AND PERMITS	-	-	-	-
INTERGOVERN REVENUE	-	-	-	-
SERVICE CHARGES	-	-	-	-
FINES AND FORFEITS	-	-	-	-
MISCELLANEOUS	20,409	52,017	-	-
OTHER FINANCING	<u>1,835,000</u>	<u>10,300,000</u>	<u>5,000,000</u>	<u>1,200,000</u>
TOTAL REVENUE	\$ 1,855,409	\$ 10,352,017	\$ 5,000,000	\$ 1,200,000
EXPENSE OBJECT:				
PERSONNEL SERVICES	\$ -	\$ -	\$ -	\$ -
MATERIALS & SUPPLIES	-	-	-	-
CONTRACTUAL SERVICES	-	-	-	-
GENERAL OPERATIONS	-	-	-	-
CAPITAL OUTLAY	12,000,029	3,699,111	-	2,409,000
SPECIAL PROJECTS	-	-	-	-
DEBT SERVICE	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL EXPENSES	<u>\$ 12,000,029</u>	<u>\$ 3,699,111</u>	<u>\$ -</u>	<u>\$ 2,409,000</u>
FUND TRANSFERS IN	-	4,198,893	400,000	1,209,000
FUND TRANSFERS OUT	-	-	-	4,500,000
PROJECTED REVENUE OVER(UNDER) BUDGET			36,105	
PROJECTED EXPENDITURES UNDER(OVER) BUDGET			-	
RESERVED FUND BALANCE DECREASE(INCREASE)				
EMERGENCY RESERVE FUND BUDGET DECREASE(INCREASE)				
BEGINNING UNRESERVED FUND BALANCE			5,302,450	10,738,555
ENDING UNRESERVED FUND BALANCE			<u>10,738,555</u>	<u>6,238,555</u>
EMERGENCY RESERVE FUND			<u>-</u>	<u>-</u>



GENERAL CAPITAL IMPROVEMENT REVENUE

	2019-20 <u>ACTUAL</u>	2020-21 <u>ACTUAL</u>	2021-22 <u>BUDGET</u>	2022-23 <u>PROPOSED</u>
Interest on Overnight Invments	\$ 20,409	\$ 52,017	\$ -	\$ -
	20,409	52,017	-	-
EDA Grant	-	-	-	1,200,000
Annual approp bond proceeds	<u>1,835,000.00</u>	<u>10,300,000</u>	<u>5,000,000</u>	<u>0</u>
	1,835,000	10,300,000	5,000,000	1,200,000
Transfer from General Fund	-	-	-	-
Trfer from Sewer Fund	-	222,391	-	-
Trfer from Water Fund	-	222,391	-	-
Transfer from Casino Rev Fd	-	2,058,998	-	1,209,000
Transfer from Casino Rev Fd	-	-	400,000	-
Transfer from Riverfront Ec. Dev	<u>-</u>	<u>1,695,113</u>	<u>-</u>	<u>-</u>
	-	4,198,893	400,000	1,209,000
	<u>\$ 1,855,409</u>	<u>\$ 14,550,910</u>	<u>\$ 5,400,000</u>	<u>\$ 2,409,000</u>

GENERAL CAPITAL IMPROVEMENT

BUDGET BY MAJOR OBJECT

	2019-20 <u>ACTUAL</u>	2020-21 <u>ACTUAL</u>	2021-22 <u>BUDGET</u>	2022-23 <u>PROPOSED</u>
PERSONNEL COSTS	\$ -		\$ -	\$ -
MATERIALS AND SUPPLIES	-	-	-	-
CONTRACTUAL SERVICES	-	-	-	-
GENERAL OPERATIONS	-	-	-	-
CAPITAL EXPENDITURES	12,000,029	3,699,111	-	2,409,000.00
SPECIAL PROJECTS	-	-	-	-
DEBT PAYMENTS	-	-	-	-
TRANSFERS	-	-	-	4,500,000.00
	<u>\$ 12,000,029</u>	<u>\$ 3,699,111</u>	<u>\$ -</u>	<u>\$ 6,909,000.00</u>

**ENTERPRISE**

**FUNDS**

**ENTERPRISE FUNDS**  
**BUDGET HIGHLIGHTS**

Enterprise Funds account for business type activities that are supported by user charges. The City of Cape Girardeau operates the water, sewer, solid waste utilities, golf course, indoor sports complex, and sport complexes as enterprise operations. Utility billing works in conjunction with the utility based enterprise funds.

City of Cape Girardeau, Missouri  
 COMBINED STATEMENT OF REVENUES COLLECTED, EXPENDITURES PAID  
 AND CHANGES IN FUND BALANCES - ENTERPRISE FUNDS  
 SEWER, WATER, SOLID WASTE, GOLF COURSE, INDOOR SPORTS COMPLEX, SPORTS COMPLEXES

	2019-20 <u>ACTUAL</u>	2020-21 <u>ACTUAL</u>	2021-22 <u>BUDGET</u>	2022-23 <u>PROPOSED</u>
REVENUES COLLECTED:				
TAXES	\$ -	\$ -	\$ -	\$ -
LICENSES AND PERMITS	-	-	-	-
INTERGOVERN REVENUE	57,883	97,206	-	-
SERVICE CHARGES	19,638,915	21,924,680	21,175,072	22,436,321
FINES AND FORFEITS	-	-	-	-
MISCELLANEOUS	568,942	432,928	432,011	431,375
OTHER FINANCING	<u>10,564,773</u>	<u>239,865</u>	<u>51,850</u>	<u>73,300</u>
 TOTAL REVENUE	 \$ 30,830,513	 \$ 22,694,679	 \$ 21,658,933	 \$ 22,940,996
EXPENSE OBJECT:				
PERSONNEL SERVICES	\$4,566,050	\$4,418,174	\$5,189,546	\$5,072,419
MATERIALS & SUPPLIES	2,684,810	2,709,239	3,214,301	3,514,878
CONTRACTUAL SERVICES	7,303,863	7,943,490	8,553,672	10,405,626
GENERAL OPERATIONS	717,113	738,635	810,016	938,002
CAPITAL OUTLAY	3,380,120	1,940,239	3,593,654	3,931,906
SPECIAL PROJECTS	240,486	223,145	332,911	377,608
DEBT SERVICE	<u>16,688,077</u>	<u>6,904,577</u>	<u>5,537,256</u>	<u>7,106,797</u>
 TOTAL EXPENSES	 <u>\$35,580,519</u>	 <u>\$24,877,499</u>	 <u>\$27,231,356</u>	 <u>\$31,347,236</u>
 FUND TRANSFERS IN	 6,231,396	 7,693,715	 5,572,413	 6,881,240
FUND TRANSFERS OUT	-	-	-	-
 PROJECTED REVENUE				
OVER(UNDER) BUDGET			4,797,360	
PROJECTED EXPENDITURES				
UNDER(OVER) BUDGET			(2,512,856)	
RESERVED FUND BALANCE				
DECREASE (INCREASE)			530,405	(22,780)
EMERGENCY RESERVE FUND BALANCE				
DECREASE (INCREASE)			53,863	(565,651)
BEGINNING UNRESERVED FUND				
BALANCE			3,347,094	6,215,856
ENDING UNRESERVED FUND				
BALANCE			<u>6,215,856</u>	<u>4,100,449</u>
 EMERGENCY RESERVE FUND			 <u>3,545,664</u>	 <u>4,111,315</u>

\* - Eliminates Interfund Transfers between Enterprise Funds

# **UTILITY BILLING**

## City of Cape Girardeau 2022-2023 Budget

### Utility Billing Office

The overall goal is to provide quality customer service to the citizens of Cape Girardeau through personal accountability and professional commitment. Activities involve interfacing (in person, over the phone and email) with customers concerning their utility services which may include transfers, turn on/off and general service issues/inquiries (leaks, rereads, billing questions, etc.); providing over-the-phone payment processing for billing needs; handling weekly collection attempts for delinquent accounts and issuing cut off work orders; daily mail pickup and bank deposit deliveries; adjusting the annual sewer rate calculations for each customer's account and billing for state required fees, along with submittal of those fees back to the state; facilitating in the testing/training of the Utility Billing's software upgrades, service pack releases and initiating/following up with support of any issues that may arise on a daily basis or because of these releases.

We strive to provide great service to each person that comes in, calls or emails our office. We may every effort to be fair and consistent with all of our customers and help them with whatever concerns they may have.

#### **2021-2022 Accomplishments:**

- Completed massive purge for TCM documents for Utility Bills and Tyler Cashiering check images
- Worked with software to create a way to move over unpaid final bill amounts
- Facilitated testing and implementing Tyler Cashiering upgrade to 2019.1
- Facilitated testing and implementing move to SaaS environment for Utility Billing
- Updated the Red Flag Rule/Policy and completed staff training
- Completed physical move of Utility Billing office to the Osage Centre with education and communication on move/transition.

#### **2022-2023 Goals:**

- With City Council approval, revamp the disconnect procedure to decrease the length of time from bill delinquency to utility disconnection.
- Merge customers within the UB module to allow only one CID to be used for each person/entity
- Changing payment vendors to allow EMV compliance within the needed upgrade to the Tyler Cashiering system
- Update and re-adopt the Utility Billing Policy Manual
- Set up/implement training documents for a UB manual (optimal for new hires)
- Switch citizen access via CSS to log in credentials instead of only searching, thus allowing linking of multiple module's accounts under one log in and preparing for future enhancements of the citizen portal
- Research options for use of kiosks for utility payments
- Identify customers within 200' of sewer main and allocate a unique charge code for tracking purposes
- Schedule tour/ride along to Alliance Water and water plant for all UB staff to get a better understanding of what they do and how it impacts our processes

**SEWER**

**FUND**



## **SEWER FUND BUDGET HIGHLIGHTS**

### **ACTIVITIES**

The Sewer Fund provides for five critical functions for the City including, Storm Water, Main Street Levees, Sludge Operations, Wastewater Operations, and Sewer Line Maintenance.

### **REVENUE/RATE INCREASES**

Revenue is projected based on projected residential and commercial usage for the current year. A 3.5% rate increase for residential service and a 5% increase for commercial service is included in this budget.

### **CAPITAL IMPROVEMENT BUDGET AND EQUIPMENT REPLACEMENT**

Capital expenditures provided by this budget include \$145,000 for SCADA system improvements and \$1,520,647 for additional sewer system improvements.

SEWER FUND  
BUDGET BY MAJOR OBJECT

	2019-20 <u>ACTUAL</u>	2020-21 <u>ACTUAL</u>	2021-22 <u>BUDGET</u>	2022-23 <u>BUDGET</u>
REVENUE SOURCE:				
TAXES	\$ -	\$ -	\$ -	\$ -
LICENSES AND PERMITS	-	-	-	-
INTERGOVERN REVENUE	-	68,405	-	-
SERVICE CHARGES	7,029,375	7,496,323	7,357,197	7,498,350
FINES AND FORFEITS	-	-	-	-
MISCELLANEOUS	159,833	120,270	113,500	113,500
OTHER FINANCING	<u>84,997</u>	<u>62,690</u>	<u>-</u>	<u>-</u>
TOTAL REVENUE	\$ 7,274,205	\$ 7,747,688	\$ 7,470,697	\$ 7,611,850
EXPENSE OBJECT:				
PERSONNEL SERVICES	\$1,727,883	\$1,588,008	\$1,939,976	\$1,527,664
MATERIALS & SUPPLIES	749,702	756,665	1,098,284	1,111,117
CONTRACTUAL SERVICES	1,101,960	1,072,041	1,672,347	2,370,942
GENERAL OPERATIONS	368,748	377,149	419,465	419,545
CAPITAL OUTLAY	991,513	724,896	1,738,056	1,665,647
SPECIAL PROJECTS	12,288	32,489	100,000	100,000
DEBT SERVICE	<u>5,979,367</u>	<u>5,914,851</u>	<u>4,309,694</u>	<u>5,700,100</u>
TOTAL EXPENSES	<u>\$10,931,461</u>	<u>\$10,466,099</u>	<u>\$11,277,822</u>	<u>\$12,895,015</u>
FUND TRANSFERS IN	5,147,433	5,828,019	3,807,125	3,883,165
FUND TRANSFERS OUT	-	-	-	-
PROJECTED REVENUE OVER(UNDER) BUDGET			4,693,704	
PROJECTED EXPENDITURES UNDER(OVER) BUDGET			(1,936,194)	
RESERVED FUND BALANCE DECREASE(INCREASE)			947,631	1,108,574
EMERGENCY RESERVE FUND BALANCE DECREASE(INCREASE)			151,868	(253,440)
BEGINNING UNRESERVED FUND BALANCE			-	3,857,009
ENDING UNRESERVED FUND BALANCE			<u>3,857,009</u>	<u>3,312,143</u>
EMERGENCY RESERVE FUND		<u>1,582,833</u>	<u>1,430,965</u>	<u>1,684,405</u>
FUNDS RESERVED FOR DEBT SERVICE		<u>5,964,860</u>	<u>4,311,687</u>	<u>2,911,687</u>
FUNDS RESERVED FOR EQUIPMENT REPLACEMENT		<u>3,486,250</u>	<u>3,620,158</u>	<u>3,620,158</u>
FUNDS RESERVED FOR STORMWATER		<u>540,590.00</u>	<u>1,099,612</u>	<u>1,391,038</u>

SEWER FUND REVENUE

	2019-20 <u>ACTUAL</u>	2020-21 <u>ACTUAL</u>	2021-22 <u>BUDGET</u>	2022-23 <u>PROPOSED</u>
FEMA - Capital Grant	\$ -	50,993	\$ -	\$ -
Treasury - Grant	-	10,613	-	-
SEMA Disaster Grant	-	6,799	-	-
	-	68,405		-
Residential Sewer Usage	4,548,093	4,829,406	4,657,697	4,750,850
Commercial Sewer Usage	2,226,740	2,294,272	2,400,000	2,448,000
Waste Haulers Dumping Fees	27,532	18,170	30,000	30,000
Com sewer penalty charges	15,759	20,220	22,500	22,500
Penalty	89,948	93,192	97,000	97,000
Special Assessment	2,130	17,374	-	-
Sewer Connection Fees	114,009	223,045	150,000	150,000
	7,024,211	7,495,679	7,357,197	7,498,350
Interest-Restrict Inv-SRF Bond	71,396	251	56,500	56,500
Interest on Overnight Investments	86,054	75,005	55,000	55,000
General Miscellaneous	2,383	45,014	2,000	2,000
	159,833	120,270	113,500	113,500
Property sale (Proprietary)	2,775	62,690	-	-
Proceeds from Asset Trade-In	70,000	-	-	-
Compensation for damages	12,222	-	-	-
	84,997	62,690	-	-
Project Personnel Cost	5,164	644	-	-
	5,164	644	-	-
Transfer from Water Project ST	-	-	-	-
Transfer-Capital Imp. Sales Tax	3,450,000	4,416,826	2,550,750	2,647,275
Transfer - Park/Stormwater II	1,697,433	1,411,193	-	-
Transfer-Park/Stormwtr-Capital	-	-	1,256,375	1,235,890
Transfer - Park/Stormwater - Operating	-	-	-	-
	5,147,433	5,828,019	3,807,125	3,883,165
	<u>\$12,421,638</u>	<u>13,575,707</u>	<u>\$11,277,822</u>	<u>\$11,495,015</u>

## City of Cape Girardeau 2022-2023 Budget

### Stormwater

This division maintains stormwater drainage and retention facilities accepted by the City from private developers or neighborhoods and will continue operations and maintenance of the Flood Protection System. This division also provides nuisance abatement services.

#### **2021-2022 Accomplishments:**

- Manned the Mill Street and Merriwether pump stations during Mississippi River flood events.
- Completed routine maintenance along the floodwall and levee.
- Continued routine stormwater basin mowing and maintenance.
- Continued maintenance on the La Salle Dam & Detention Basin
- Responded to nuisance abatement orders.
- Completed MS4 permit renewal application.
- Completed the PRS2 project for Good Hope Street Stormwater Improvements
- Received bids and signed contracts for the Capaha Park Pond Dredging Project

#### **2022-2023 Goals:**

- Continue to maintain and operate the Mill and Merriwether pump stations and floodwall/levee system.
- Continue to mow and maintain stormwater basins and the La Salle Dam & Basin
- Have no lost time or at-fault accidents.
- Respond to nuisance abatement orders.
- Respond to stormwater complaints in a timely manner.
- Maintain fleet for extended service life.

STORMWATER (4020)

BUDGET BY MAJOR OBJECT

	2019-20 <u>ACTUAL</u>	2020-21 <u>ACTUAL</u>	2021-22 <u>BUDGET</u>	2022-23 <u>PROPOSED</u>
PERSONNEL COSTS	340,672	323,560	348,960	413,020
MATERIALS AND SUPPLIES	39,599	35,968	90,147	94,833
CONTRACTUAL SERVICES	117,214	154,042		181,261
GENERAL OPERATIONS	7,235	2,348	14,350	14,350
CAPITAL EXPENDITURES	-	-	80,000	-
SPECIAL PROJECTS	-	-	-	-
DEBT PAYMENTS	-	-	-	-
TRANSFERS	-	-	-	-
	<u>\$504,720</u>	<u>\$515,918</u>	<u>\$724,908</u>	<u>\$703,464</u>

TOTAL PERSONNEL SERVICE BY POSITION  
STORMWATER

CLASSIFICATION	SALARY GRADE (Details in Appendices)		2021-22 FISCAL YEAR	2022-23 FISCAL YEAR
Regular Employees				
Assistant Public Works Director	Grade	U	0.125	0.125
Storm/Sewer Supervisor	Grade	Q	1	1
Flood Protection/I&I Coord.	Grade	P	0.5	0.5
Stormwater Crewleader	Grade	L	1	1
PW System/GIS Analyst	Grade	L	0.25	0.25
Street/Stormwater Inspector	Grade	K	0.25	0
Equipment Operator	Grade	I	2	2
Stormwater Maintenance Worker	Grade	G	<u>2</u>	<u>2</u>
TOTAL			7.125	6.875

## **City of Cape Girardeau 2022-2023 Budget**

### **Main Street Levees**

During the fiscal year ending June 30, 2008 the assets and operations of the Main Street Levee District and North Main Street Levee District were assumed by the City. This division accounts for the operations of these two districts which is the Riverfront Levee and Floodwall System.

#### **2021-2022 Accomplishments:**

- Manned the Mill Street and Merriwether Pump Stations during Mississippi River flood events.
- Completed routine maintenance along the floodwall and levee.
- Performed load bank testing on auxiliary generators at each pump station
- Worked with USACE for update of the Levee Safety System data base.

#### **2022-2023 Goals:**

- Continue operations during Mississippi River flooding events.
- Continue routine maintenance activities for the floodwall and levee system.
- Paint the four gates (2 pedestrian and 2 railroad) and replace seals.
- Have no lost time or at-fault accidents.
- Maintain fleet for extended service life.

MAIN STREET LEVEES (4025)

BUDGET BY MAJOR OBJECT

	2019-20 <u>ACTUAL</u>	2020-21 <u>ACTUAL</u>	2021-22 <u>BUDGET</u>	2022-23 <u>PROPOSED</u>
PERSONNEL COSTS	-	-	-	-
MATERIALS AND SUPPLIES	17,263	16,594	23,962	22,799
	8,015	15,227	35,615	37,199
GENERAL OPERATIONS	3,019	1,165	3,500	3,500
CAPITAL EXPENDITURES	55,642	539	-	-
SPECIAL PROJECTS	-	-	-	-
DEBT PAYMENTS	-	-	-	-
TRANSFERS	-	-	-	-
	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>
	<u>\$ 83,939</u>	<u>\$ 33,525</u>	<u>\$ 63,077</u>	<u>\$ 63,498</u>

TOTAL PERSONNEL SERVICE BY POSITION  
MAIN STREET LEVEES

Part-Time Employees

	2021-22		2022-23	
	<u>Actual Hours</u>	<u>Full-Time Equivalent</u>	<u>Actual Hours</u>	<u>Full-Time Equivalent</u>
General Worker	<u>0</u>	<u>-</u>	<u>0</u>	<u>0.00</u>
	0	-	0	0.00

## City of Cape Girardeau 2022-2023 Budget

### Sludge Operations

The sludge division processes approximately 800 dry tons of biosolids per year from the wastewater. Biosolids are heat treated to reduce pathogens and moisture content to >92% solids for vector control. This produces a Class “A” exceptional quality unrestricted use product. Other material is sent to the landfill for disposal. The biosolids program involves labor, testing, hauling, and farming practices. With the addition of the pathogen reduction system, the City meets the current Environmental Protection Agency and Missouri Department of Natural Resources rules and regulations.

#### 2021-2022 Accomplishments:

- Registered with the Missouri Fertilizer Control Board as a fertilizer.
- Maintained biosolids dryer equipment and worked through equipment issues.
- Identified and procured critical spare parts inventory to minimize downtime.
- Produced majority of product as a fertilizer.
- Recognition as a leader in Biosolids programs by a major environmental state organization.

#### 2022-2023 Goals:

- Continue increasing ratio of fertilizer produced.
- Have no lost time or at-fault accidents.



SLUDGE OPERATIONS (4030)

BUDGET BY MAJOR OBJECT

	2019-20 <u>ACTUAL</u>	2020-21 <u>ACTUAL</u>	2021-22 <u>BUDGET</u>	2022-23 <u>PROPOSED</u>
PERSONNEL COSTS	\$198,122	\$178,627	\$202,225	\$231,595
MATERIALS AND SUPPLIES	152,663	129,351	285,484	245,921
CONTRACTUAL SERVICES	286,609	244,353	425,962	248,459
GENERAL OPERATIONS	527	316	1,075	1,075
CAPITAL EXPENDITURES	-	-	-	-
SPECIAL PROJECTS	-	-	-	-
DEBT PAYMENTS	-	-	-	-
TRANSFERS	-	-	-	-
	<u>\$637,921</u>	<u>\$552,647</u>	<u>\$914,746</u>	<u>\$727,050</u>

TOTAL PERSONNEL SERVICE BY POSITION  
SLUDGE OPERATIONS

CLASSIFICATION	SALARY GRADE (Details in Appendices)		2021-22 FISCAL YEAR	2022-23 FISCAL YEAR
Regular Employees				
Wastewater Crew Leader	Grade	L	1	1
Wastewater Treatment Operator	Grade	J	2	3
Building Maintenance Worker	Grade	C	<u>1</u>	<u>0</u>
TOTAL			4	4

## City of Cape Girardeau 2022-2023 Budget

### Wastewater Operations

The wastewater operations division operates and maintains an eleven million gallon per day activated sludge treatment facility. Plant operations involve lift stations, industrial pretreatment program, laboratory testing, record keeping, and maintenance of the overall facility. The facility meets the Environmental Protection Agency and Missouri Department of Natural Resources required parameters.

#### 2021-2022 Accomplishments:

- Provided wastewater processing for the citizens, visitors, and businesses of Cape Girardeau.
- Met all requirements of the City's DNR wastewater permit.
- Maintained the wastewater treatment facility.
- Maintained the City's 32 lift stations.
- Operate and maintain a zero discharge Airport Lagoon irrigation system.

#### 2022-2023 Goals:

- Continue to provide wastewater processing for the citizens, visitors, and businesses of Cape Girardeau.
- Continue to maintain the City's 32 lift stations.
- Meet all requirements of the City's DNR wastewater permit.
- Have no lost time or at-fault accidents.

WASTEWATER OPERATIONS (4032)

BUDGET BY MAJOR OBJECT

	2019-20 <u>ACTUAL</u>	2020-21 <u>ACTUAL</u>	2021-22 <u>BUDGET</u>	2022-23 <u>PROPOSED</u>
PERSONNEL COSTS	\$620,479	\$642,091	\$670,075	\$731,785
MATERIALS AND SUPPLIES	489,876	515,212	608,198	646,858
CONTRACTUAL SERVICES	539,168	517,481		905,177
GENERAL OPERATIONS	351,908	367,220	390,320	390,400
CAPITAL EXPENDITURES	718,873	397,666	1,488,056	1,520,647
SPECIAL PROJECTS	12,288	32,489	100,000	100,000
DEBT PAYMENTS	5,979,367	5,914,851	4,309,694	5,700,100
TRANSFERS	-	-	-	-
	<u>\$8,711,959</u>	<u>\$8,387,010</u>	<u>\$8,402,738</u>	<u>\$9,994,967</u>

TOTAL PERSONNEL SERVICE BY POSITION  
WASTEWATER OPERATIONS

CLASSIFICATION	SALARY GRADE (Details in Appendices)		2019-2020 FISCAL YEAR	2020-2021 FISCAL YEAR
Regular Employees				
Assistant Public Works Director	Grade	U	0.25	0.25
Wastewater Plant Manager	Grade	Q	1	1
Wastewater Chief Operator	Grade	O	1	1
Pretreatment Coordinator	Grade	M	1	1
Wastewater Specialist	Grade	L	1	1
Wastewater Plant Mechanic	Grade	K	3	4
Wastewater Treatment Operator	Grade	J	3	2
Senior Customer Service Rep.	Grade	G	0.30	0.30
Customer Serv. Reps.	Grade	F	1.23	1.23
TOTAL			11.78	11.78

## City of Cape Girardeau 2022-2023 Budget

### Sewer Line Maintenance

The sewer line maintenance division maintains over 200 miles of sewer lines. This division includes preventative maintenance, television inspection, routine maintenance, point repairs, flat grate cleaning, sewer separation and maintenance as required.

#### 2021-2022 Accomplishments:

- Completed routine rodding list for the year in spite of being short staffed.
- Completed Maple/Walnut sewer line repairs.
- Manned the Mill Street and Merriwether Pump Stations during Mississippi River flood events.
- Completed major pipeline repair at Elm and Fountain
- Completed process to outsource this division to Alliance Water Resources

#### 2022-2023 Goals:

- Complete routine rodding list.
- Coordinate with Alliance Water Resources for O&M of the system.
- Have no lost time or at-fault accidents.
- Maintain fleet for extended service life.

SEWER LINE MAINTENANCE (4034)

BUDGET BY MAJOR OBJECT

	2019-20 <u>ACTUAL</u>	2020-21 <u>ACTUAL</u>	2021-22 <u>BUDGET</u>	2022-23 <u>PROPOSED</u>
PERSONNEL COSTS	\$568,610		\$718,716	\$151,264
MATERIALS AND SUPPLIES	50,301	60,907	90,493	100,706
CONTRACTUAL SERVICES	150,954	160,938	182,924	998,846
GENERAL OPERATIONS	6,059	6,100	10,220	10,220
CAPITAL EXPENDITURES	216,998	326,691	170,000	145,000
SPECIAL PROJECTS	-	-	-	-
DEBT PAYMENTS	-	-	-	-
TRANSFERS	-	-	-	-
	<u>\$992,922</u>	<u>\$998,366</u>	<u>\$1,172,353</u>	<u>\$1,406,036</u>

TOTAL PERSONNEL SERVICE BY POSITION  
SEWER LINE MAINTENANCE

CLASSIFICATION	SALARY GRADE (Details in Appendices)		2019-2020 FISCAL YEAR	2020-2021 FISCAL YEAR
Regular Employees				
Public Works Director	Grade	V	0.20	0.20
Director of Citizens Services	Grade	U	0.15	0.15
Maintenance Supervisor	Grade	Q	0.50	0.00
Customer Service Manager	Grade	P	0.25	0.33
Flood Protection/I&I Coordinator	Grade	P	0.00	0.5
Sewer Maintenance Crew Leader	Grade	L	2	0
Street/Stormwater Coordinator	Grade	L	0.00	0
Public Works Technician	Grade	L	0.50	0.5
PW System/GIS Analyst	Grade	L	0.125	0.125
Equipment Operator	Grade	I	2	0
Maintenance Worker II	Grade	G	8	0
TOTAL			<u>13.725</u>	<u>1.805</u>

**WATER**

**FUND**

## City of Cape Girardeau 2022-2023 Budget

### Water Fund

The water division is responsible for the operation and maintenance of waterlines and water plant in cooperation with Alliance Water Resources.

#### 2021-2022 Accomplishments:

- Completed update of the Water System Facility Plan.
- Completed the Water Plant Improvements Project.
- 11 DNR operator licenses were obtained by various employees.
- Completed construction of the T.K. Priester Training Room.
- Developed a new test to monitor free ammonia levels

#### 2022-2023 Goals:

- Finalize design for a new SCADA system.
- Finalize design for a new lime feed system.
- Finalize design for filter pipe gallery modifications.

WATER FUND  
BUDGET BY MAJOR OBJECT

	2019-20 <u>ACTUAL</u>	2020-21 <u>ACTUAL</u>	2021-22 <u>BUDGET</u>	2022-23 <u>BUDGET</u>
REVENUE SOURCE:				
TAXES	\$ -	\$ -	\$ -	\$ -
LICENSES AND PERMITS	-	-	-	-
INTERGOVERN REVENUE	16,536	-	-	-
SERVICE CHARGES	6,790,982	7,416,391	7,220,034	7,595,813
FINES AND FORFEITS	-	-	-	-
MISCELLANEOUS	211,446	120,326	101,500	101,500
OTHER FINANCING	<u>9,510,856</u>	<u>114,318</u>	<u>-</u>	<u>-</u>
TOTAL REVENUE	\$ 16,529,820	\$ 7,651,035	\$ 7,321,534	\$ 7,697,313
EXPENSE OBJECT:				
PERSONNEL SERVICES	\$ 310,016	\$289,516	\$340,456	\$359,174
MATERIALS & SUPPLIES	1,373,895	1,385,221	1,427,463	1,682,290
CONTRACTUAL SERVICES	3,317,701	3,678,128	3,752,147	4,212,590
GENERAL OPERATIONS	338,459	351,754	368,920	494,600
CAPITAL OUTLAY	1,241,754	1,215,343	1,550,598	2,266,259
SPECIAL PROJECTS	0	0	-	-
DEBT SERVICE	<u>10,445,470</u>	<u>707,623</u>	<u>881,950</u>	<u>882,400</u>
TOTAL EXPENSES	<u>\$ 17,027,295</u>	<u>\$ 7,627,585</u>	<u>\$8,321,534</u>	<u>\$ 9,897,313</u>
FUND TRANSFERS IN	301,230	1,194,771	1,000,000	2,200,000
FUND TRANSFERS OUT	-	-	-	-
PROJECTED REVENUE OVER(UNDER) BUDGET			315,730	
PROJECTED EXPENDITURES UNDER(OVER) BUDGET			(752,963)	
RESERVED FUND BALANCE DECREASE(INCREASE)			(417,333)	(768,609)
EMERGENCY RESERVE FUND BALANCE DECREASE(INCREASE)			(38,420)	(129,009)
BEGINNING UNRESERVED FUND BALANCE			2,587,287	1,694,301
ENDING UNRESERVED FUND BALANCE			<u>1,694,301</u>	<u>796,683</u>
EMERGENCY RESERVE FUND		<u>977,229</u>	<u>1,015,649</u>	<u>1,144,658</u>
FUNDS RESERVED FOR DEBT SERVICE		<u>483,460</u>	<u>307,529</u>	<u>307,529</u>
FUNDS RESERVED FOR EQUIPMENT REPLACEMENT		<u>1,637,810</u>	<u>1,809,635</u>	<u>1,978,244</u>
RESERVED FOR FUTURE CAPITAL		<u>957,150</u>	<u>1,557,150</u>	<u>2,157,150</u>



WATER FUND REVENUE

	2019-20 <u>ACTUAL</u>	2020-21 <u>ACTUAL</u>	2021-22 <u>BUDGET</u>	2022-23 <u>PROPOSED</u>
Fed FEMA Grant	9,889	-	-	-
Fed Treasury Grant	5,328	-	-	-
SEMA Grant	1,319	-	-	-
	<u>16,536</u>	-	-	-
Residential Water Usage	\$ 3,972,132	\$ 4,352,885	\$ 4,133,946	\$ 4,350,000
Commercial Water Usage	2,571,200	2,656,642	2,755,000	2,887,725
Water Tap Fee	139,308	220,576	147,000	170,000
Fire Hydrant Usage Charge	1,267	5	-	-
Water Penalty	43,007	75,179	83,025	83,025
Commercial Sewer Penalty	15,111	21,817	23,063	23,063
Residential Service Revenue	<u>48,957</u>	<u>89,287</u>	<u>78,000</u>	<u>82,000</u>
	6,790,982	7,416,391	7,220,034	7,595,813
Interest on Overnight Investments	148,672	99,071	79,500	79,500
Interest Non-Pooled Investments	39,299	-	-	-
Property rental	14,542	14,542	14,000	14,000
Parts markup	-	-	-	-
General Miscellaneous	<u>8,933</u>	<u>6,713</u>	<u>8,000</u>	<u>8,000</u>
	211,446	120,326	101,500	101,500
Compensation for Damages	21,799	20,373	-	-
Property Sale	24,548	18,945	-	-
Proceeds from Assets Trade-in	70,000	-	-	-
Revenue Bond Proceeds	<u>9,394,509</u>	<u>-</u>	<u>-</u>	<u>-</u>
	9,510,856	114,318	-	-
Transfers - General Fund	-	-	-	-
Transfer - Parks and Rec Fund	1,382	-	-	-
Transfer - Water Proj Sales Tax	299,848	794,771	-	-
Transfer-Capital Sales Tax-Gen	-	400,000	1,000,000	2,200,000
Transfers In - Sewer	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
	301,230	1,194,771	1,000,000	2,200,000
	<u>\$16,814,514</u>	<u>\$8,845,806</u>	<u>\$8,321,534</u>	<u>\$9,897,313</u>

WATER (4060)

BUDGET BY MAJOR OBJECT

	2019-20 <u>ACTUAL</u>	2020-21 <u>ACTUAL</u>	2021-22 <u>BUDGET</u>	2022-23 <u>PROPOSED</u>
PERSONNEL COSTS		\$ 289,516	\$ 340,456	\$ 359,174
MATERIALS AND SUPPLIES	1,373,895	1,385,221	1,427,463	1,682,290
CONTRACTUAL SERVICES	3,317,701	3,678,128	3,752,147	4,212,590
GENERAL OPERATIONS	338,459	351,754	368,920	494,600
CAPITAL EXPENDITURES	1,241,754	1,215,343	1,550,598	2,266,259
SPECIAL PROJECTS	-	-	-	-
DEBT PAYMENTS	10,445,470	707,623	881,950	882,400
TRANSFERS	-	-	-	-
	<u>\$ 17,027,295</u>	<u>\$ 7,627,585</u>	<u>\$ 8,321,534</u>	<u>\$ 9,897,313</u>

TOTAL PERSONNEL SERVICE BY POSITION  
WATER

CLASSIFICATION	SALARY GRADE (Details in Appendices)		2021-22 FISCAL YEAR	2022-23 FISCAL YEAR
Regular Employees				
Public Works Director	Grade	V	0.20	0.20
Director of Citizens Services	Grade	U	0.15	0.15
Customer Serv. Manager	Grade	P	0.33	0.33
Foreman	Grade	L	1	1
Field Maintenance Mechanic	Grade	G	2	2
Senior Customer Service Rep.	Grade	G	0.40	0.40
Equipment Operator	Grade	I	1	1
Customer Serv. Reps.	Grade	F	1.53	1.53
TOTAL			<u>6.61</u>	<u>6.61</u>

# **SOLID WASTE FUND**

## **SOLID WASTE FUND BUDGET HIGHLIGHTS**

### **ACTIVITIES**

The Solid Waste Fund is responsible for operation and maintenance of the Transfer Station, Residential Solid Waste, Landfill and Recycling.

### **REVENUE/RATE INCREASES**

A rate increase of 5.00% is included in this budget.

SOLID WASTE FUND  
BUDGET BY MAJOR OBJECT

	2019-20 <u>ACTUAL</u>	2020-21 <u>ACTUAL</u>	2021-22 <u>BUDGET</u>	2022-23 <u>BUDGET</u>
REVENUE SOURCE:				
TAXES	\$ -	\$ -	\$ -	\$ -
LICENSES AND PERMITS	-	-	-	-
INTERGOVERN REVENUE	41,347	28,801	-	-
SERVICE CHARGES	4,543,554	5,181,215	4,856,891	5,465,367
FINES AND FORFEITS	-	-	-	-
MISCELLANEOUS	190,319	183,818	209,236	209,000
OTHER FINANCING	<u>872,769</u>	<u>925</u>	<u>-</u>	<u>-</u>
TOTAL REVENUE	\$ 5,647,989	\$ 5,394,759	\$ 5,066,127	\$ 5,674,367
EXPENSE OBJECT:				
PERSONNEL SERVICES	\$1,205,165	\$1,213,281	\$1,333,433	\$1,437,889
MATERIALS & SUPPLIES	201,076	205,198	254,240	302,562
CONTRACTUAL SERVICES	2,492,206	2,811,713	2,717,728	3,384,425
GENERAL OPERATIONS	4,042	2,956	12,114	12,194
CAPITAL OUTLAY	1,138,853	-	305,000	-
SPECIAL PROJECTS	138,055	68,554	98,000	138,000
DEBT SERVICE	<u>263,240</u>	<u>282,103</u>	<u>345,612</u>	<u>524,297</u>
TOTAL EXPENSES	<u>\$5,442,637</u>	<u>\$4,583,805</u>	<u>\$5,066,127</u>	<u>\$5,799,367</u>
FUND TRANSFERS IN	-	-	-	-
FUND TRANSFERS OUT	-	-	-	-
PROJECTED REVENUE				
OVER(UNDER) BUDGET			312,984	
PROJECTED EXPENDITURES				
UNDER(OVER) BUDGET			\$219,270	
RESERVED FUND BALANCE				
DECREASE(INCREASE)			107	(362,745)
EMERGENCY RESERVE FUND BALANCE				
DECREASE(INCREASE)			(35,760)	(155,736)
BEGINNING UNRESERVED FUND				
BALANCE			340,505	837,106
ENDING UNRESERVED FUND				
BALANCE			<u>837,106</u>	<u>193,625</u>
EMERGENCY RESERVE FUND		<u>678,409</u>	<u>714,169</u>	<u>869,905</u>
FUNDS RESERVED FOR DEBT SERVICE		<u>989</u>	<u>989</u>	<u>989</u>
FUNDS RESERVED FOR				
EQUIPMENT REPLACEMENT		<u>1,021,759</u>	<u>1,119,409</u>	<u>1,482,154</u>

SOLID WASTE FUND REVENUE

	2019-20 <u>ACTUAL</u>	2020-21 <u>ACTUAL</u>	2021-22 <u>BUDGET</u>	2022-23 <u>PROPOSED</u>
Fed Indirect Op-FEMA	14,143	-	-	-
Fed Treasury Grant	7,896	2,337	-	-
SEMA Grant	1,886	-	-	-
Solid Waste Dist. Oper Grant	<u>17,422</u>	<u>26,464</u>	<u>-</u>	<u>-</u>
	41,347	28,801	-	-
Penalty	35,275	72,003	71,332	72,000
City Collection	49,159	51,285	50,500	50,500
Residential Collection	2,791,173	3,043,571	2,986,710	3,253,310
Commercial Collection	(210)	-	-	-
Transfer Station Fees	1,659,047	2,001,623	1,738,049	2,079,257
Lugger service fee	-	(46)	-	-
Special Wednesday Pickup	<u>9,110</u>	<u>12,779</u>	<u>10,300</u>	<u>10,300</u>
	4,543,554	5,181,215	4,856,891	5,465,367
Interest on Overnight Investments	32,132	34,451	30,236	30,000
General Miscellaneous	5,015	10,810	5,000	5,000
Recycling Revenue	93,391	78,583	114,000	114,000
Building Lease	60,000	60,000	60,000	60,000
Cash Overages & Shortages	<u>(219)</u>	<u>(26)</u>	<u>-</u>	<u>-</u>
	190,319	183,818	209,236	209,000
Property sale (Proprietary)	7,200	925	-	-
Proceeds from assets trade-in	-	-	-	-
LT Advance -Other City Fund	855,000	-	-	-
Compensation for damages	<u>10,569</u>	<u>-</u>	<u>-</u>	<u>-</u>
	872,769	925	-	-
	<u>5,647,989</u>	<u>5,394,759</u>	<u>5,066,127</u>	<u>5,674,367</u>

## **City of Cape Girardeau 2022-2023 Budget**

### **Transfer Station**

The transfer station is the disposal point of solid waste materials. This facility also receives waste materials from numerous residential, commercial, and industrial facilities throughout the county. The station prepares waste material for shipment to the sanitary landfill facility in Dexter, Mo. The facility is the processing point for the Single Stream Recycling operations. The recycle materials are loaded on trucks for transport to the processing facility in St. Louis.

#### **2021-2022 Accomplishments:**

- Continued weekly solid waste processing and recycling through entire COVID-19 period for the City of Cape Girardeau and commercial users.
- Processed approximately 160 tons of solid waste per week.
- Processed approximately 70 tons of recycling materials per week, including residential and commercial recycling.

#### **2022-2023 Goals:**

- Continue weekly solid waste processing for the City of Cape Girardeau and commercial users.
- Continue weekly recycling processing for the City of Cape Girardeau and commercial users.
- Have no lost time or at-fault accidents.
- Maintain fleet for extended service life.
- Fill open positions for full staffing

TRANSFER STATION (4080)

BUDGET BY MAJOR OBJECT

	2019-20 <u>ACTUAL</u>	2020-21 <u>ACTUAL</u>	2021-22 <u>BUDGET</u>	2022-23 <u>PROPOSED</u>
PERSONNEL COSTS	\$246,721	\$241,586	\$285,905	\$297,470
MATERIALS AND SUPPLIES	40,655	31,315	59,676	55,409
CONTRACTUAL SERVICES		2,048,386	1,742,033	2,371,568
GENERAL OPERATIONS	633	549	2,064	2,064
CAPITAL EXPENDITURES	-	-	-	-
SPECIAL PROJECTS	-	-	-	-
DEBT PAYMENTS	230,416	232,093	296,852	262,300
TRANSFERS	-	-	-	-
	<u>\$2,289,393</u>	<u>\$2,553,929</u>	<u>\$2,386,530</u>	<u>\$2,988,811</u>

TOTAL PERSONNEL SERVICE BY POSITION  
TRANSFER STATION

CLASSIFICATION	SALARY GRADE (Details in Appendices)		2021-22 FISCAL YEAR	2022-23 FISCAL YEAR
Regular Employees				
Assistant Public Works Director	Grade	U	0.125	0.125
Transfer Station Chief Operator	Grade	K	1	1
Administrative Technician	Grade	G	0.25	0.25
Transfer Station Operator	Grade	H	3	3
Transfer Station-Scale Operator	Grade	C	<u>1</u>	<u>1</u>
TOTAL			5.375	5.375



## City of Cape Girardeau 2022-2023 Budget

### Residential Solid Waste

The residential division collects and disposes of solid waste materials generated by citizens, as well as provides for special pick-up services for items and materials excluded in scheduled daily collection.

#### 2021-2022 Accomplishments:

- Continued curbside weekly solid waste service through entire COVID-19 period.
- Purchased two rear loader trash trucks.
- Adjusted weekly assignments to address staffing shortages.
- Picked up about 160 tons of residential solid waste per week.
- Completed special Wednesday pick-ups as scheduled.

#### 2022-2023 Goals:

- Continue weekly curbside solid waste service for Cape Girardeau residents.
- Complete special Wednesday pick-ups as scheduled.
- Have no lost time or at-fault accidents.
- Maintain fleet for extended service life.

RESIDENTIAL WASTE DISPOSAL (4082)

BUDGET BY MAJOR OBJECT

	2019-20 <u>ACTUAL</u>	2020-21 <u>ACTUAL</u>	2021-22 <u>BUDGET</u>	2022-23 <u>PROPOSED</u>
PERSONNEL COSTS	\$679,867	\$656,469	\$672,371	\$723,444
MATERIALS AND SUPPLIES		89,281	116,167	158,985
CONTRACTUAL SERVICES	437,652	517,136	528,640	564,307
GENERAL OPERATIONS	1,551	2,041	7,970	8,050
CAPITAL EXPENDITURES	1,138,853	-	305,000	-
SPECIAL PROJECTS	-	-	-	-
DEBT PAYMENTS	-	-	-	-
TRANSFERS	-	-	-	-
	<u>\$2,359,099</u>	<u>1,264,927</u>	<u>\$1,630,148</u>	<u>\$ 1,454,786</u>

TOTAL PERSONNEL SERVICE BY POSITION  
RESIDENTIAL WASTE DISPOSAL

CLASSIFICATION	SALARY GRADE (Details in Appendices)	2021-22 FISCAL YEAR	2022-23 FISCAL YEAR
Regular Employees			
Public Works Director	Grade V	0.20	0.20
Director of Citizens Services	Grade U	0.15	0.15
Assistant Public Works Director	Grade U	0.25	0.25
Solid Waste Superintendent	Grade Q	1	1
Fleet Manager	Grade O	0.25	0.25
Customer Service Manager	Grade P	0.34	0.34
Solid Waste Crew Leader	Grade L	1	1
PW System/GIS Analyst	Grade L	0.125	0.125
Senior Solid Waste Driver	Grade J	1	1
Solid Waste Driver	Grade H	2	2
Senior Customer Service Rep.	Grade G	0.30	0.30
Administrative Technician	Grade G	0.25	0.25
Customer Service Rep.	Grade F	1.24	1.24
Solid Waste Worker II	Grade F	3	3
Administrative Secretary	Grade E	1	1
TOTAL		12.105	12.1050

## **City of Cape Girardeau 2022-2023 Budget**

### **Landfill**

The landfill which has served as a back-up disposal facility in the past is now closed. The City is required by state and federal laws and regulations to place a final cover on the landfill and perform monitoring functions for thirty years after closure. The proposed budget provides for post closure maintenance and monitoring of the landfill.

#### **2021-2022 Accomplishments:**

- Continued post closure maintenance of the landfill by mowing on a routine basis.

#### **2022-2023 Goals:**

- Visually monitor the landfill area for any changes in ground conditions.
- Continue post closure landfill maintenance activities.
- Continue to support the Galaxy Park model airplane operations.

LANDFILL (4084)

BUDGET BY MAJOR OBJECT

	2019-20 <u>ACTUAL</u>	2020-21 <u>ACTUAL</u>	2021-22 <u>BUDGET</u>	2022-23 <u>PROPOSED</u>
PERSONNEL COSTS	\$ -	\$ -	\$ -	\$ -
MATERIALS AND SUPPLIES	399	512	1,035	1,035
CONTRACTUAL SERVICES	1,598		2,100	2,100
GENERAL OPERATIONS	-	-	-	-
CAPITAL EXPENDITURES	-	-	-	-
SPECIAL PROJECTS	-	-	-	-
DEBT PAYMENTS	-	-	-	-
TRANSFERS	-	-	-	-
	<u>\$ 1,997</u>	<u>\$ 2,109</u>	<u>\$ 3,135</u>	<u>\$ 3,135</u>

## City of Cape Girardeau 2022-2023 Budget

### Recycling

The recycling division accounts for the collection and processing cost of handling all recyclable materials. Materials are collected on weekly routes and are received at the Recycling Center.

#### **2021-2022 Accomplishments:**

- Though staffing challenges forced the Recycling Division to borrow workers from other divisions at Public Works, curbside pickup of recycling was accomplished each week.
- Processed an average of 70 tons of recycling per week.
- Continued curbside weekly recycling service through entire COVID-19 period.

#### **2022-2023 Goals:**

- Continue weekly curbside recycling service for Cape Girardeau residents.
- Continue operations for the Recycling Drop Off Center
- Have no lost time or at-fault accidents.
- Maintain fleet for extended service life.
- Apply for grant funding under the Solid Waste District.
- Attempt to fill open positions for full staffing

RECYCLING (4086)

BUDGET BY MAJOR OBJECT

	2019-20 <u>ACTUAL</u>	2020-21 <u>ACTUAL</u>	2021-22 <u>BUDGET</u>	2022-23 <u>PROPOSED</u>
PERSONNEL COSTS	\$278,577	\$315,226	\$375,157	\$416,975
MATERIALS AND SUPPLIES	58,846	84,090	77,362	87,133
CONTRACTUAL SERVICES	281,988	244,594	444,955	446,450
GENERAL OPERATIONS	1,858	366	2,080	2,080
CAPITAL EXPENDITURES	-	-	-	-
SPECIAL PROJECTS	138,055	68,554	98,000	138,000
DEBT PAYMENTS	32,824	50,010	48,760	261,997
TRANSFERS	-	-	-	-
	<u>\$792,148</u>	<u>\$762,840</u>	<u>\$1,046,314</u>	<u>\$1,352,635</u>

TOTAL PERSONNEL SERVICE BY POSITION  
RECYCLING

CLASSIFICATION	SALARY GRADE (Details in Appendices)		2021-22 FISCAL YEAR	2022-23 FISCAL YEAR
Regular Employees				
Fleet Manager	Grade	O	0.25	0.25
Recycling Crew Leader	Grade	L	1	1
PW System/GIS Analyst	Grade	L	0.125	0.125
Equipment Operator	Grade	I	0.5	0.5
Administrative Coordinator	Grade	J	1	1
Solid Waste Driver	Grade	G	4	4
Administrative Technician	Grade	G	<u>0.25</u>	<u>0.25</u>
TOTAL			7.125	7.125

# **GOLF COURSE FUND**

GOLF COURSE FUND  
BUDGET BY MAJOR OBJECT

	2019-20 <u>ACTUAL</u>	2020-21 <u>ACTUAL</u>	2021-22 <u>BUDGET</u>	2022-23 <u>BUDGET</u>
REVENUE SOURCE:				
TAXES	\$ -	\$ -	\$ -	\$ -
LICENSES AND PERMITS	-	-	-	-
INTERGOVERN REVENUE	-	-	-	-
SERVICE CHARGES	485,058	680,944	618,050	657,400
FINES AND FORFEITS	-	-	-	-
MISCELLANEOUS	4,830	4,616	4,800	4,800
OTHER FINANCING	-	-	-	-
	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL REVENUE	\$ 489,888	\$ 685,560	\$ 622,850	\$ 662,200
EXPENSE OBJECT:				
PERSONNEL SERVICES	\$363,355	\$338,277	\$428,081	\$476,643
MATERIALS & SUPPLIES	98,415	99,366	114,659	114,169
CONTRACTUAL SERVICES	100,501	94,150	116,764	107,511
GENERAL OPERATIONS	2,181	3,420	3,950	4,770
CAPITAL OUTLAY	-	-	-	-
SPECIAL PROJECTS	910	5,459	7,000	7,000
DEBT SERVICE	-	-	-	-
	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL EXPENSES	\$565,362	\$540,672	\$670,454	\$710,093
FUND TRANSFERS IN	75,733	-	47,604	47,893
FUND TRANSFERS OUT	-	-	-	-
PROJECTED REVENUE				
OVER(UNDER) BUDGET			(567)	
PROJECTED EXPENDITURES				
UNDER(OVER) BUDGET			774	
RESERVED FUND BALANCE				
DECREASE(INCREASE)				
EMERGENCY RESERVE FUND BALANCE				
DECREASE(INCREASE)			(11,047)	(5,946)
BEGINNING UNRESERVED FUND				
BALANCE			138,514	127,674
ENDING UNRESERVED FUND				
BALANCE			<hr/> <u>127,674</u>	<hr/> <u>127,674</u>
EMERGENCY RESERVE FUND		<hr/> <u>89,996</u>	<hr/> <u>100,568</u>	<hr/> <u>106,514</u>



GOLF COURSE FUND REVENUE

	2019-20 <u>ACTUAL</u>	2020-21 <u>ACTUAL</u>	2021-22 <u>BUDGET</u>	2022-23 <u>PROPOSED</u>
Pro Shop Concessions	20,152	26,211	23,350	25,000
Pro Shop Concessions-Beer	55,182	66,314	62,450	65,000
Cost of Items Resold	(40,141)	(57,303)	(52,350)	(55,000)
Green Fees - Weekend		123,450	115,300	125,200
Green Fees - Weekly	109,139	164,002	144,700	150,000
Private-Cart Fees	1,360	2,151	1,600	1,600
Motor-Cart Fees	145,247	232,420	190,000	205,000
Other Equipment Rental	411	933	700	700
Equipment Sales	13,076	17,186	17,000	17,000
Annual Pass Fees	84,019	90,292	93,000	100,000
Golf Class Fees	2,640	6,968	4,800	5,400
Tournament Fees	500	8,320	17,500	17,500
Project personnel costs	-	-	-	-
	<u>485,058</u>	<u>680,944</u>	<u>618,050</u>	<u>657,400</u>
Interest on Overnight Investments	3,789	3,660	3,800	3,800
Cash Overages & Shortages	(135)	275	-	-
General Miscellaneous	<u>1,176</u>	<u>681</u>	<u>1,000</u>	<u>1,000</u>
	4,830	4,616	4,800	4,800
Transfers In-General Fund	-	-	47,604	47,893
Property Sale	1,450	-	-	-
Transfers In-Park/Stormwater -Operating	<u>75,733</u>	<u>-</u>	<u>-</u>	<u>-</u>
	77,183	-	47,604	47,893
	<u><u>567,071</u></u>	<u><u>685,560</u></u>	<u><u>670,454</u></u>	<u><u>710,093</u></u>

## City of Cape Girardeau 2022-2023 Budget

### Golf Operations

This division provides for the operation and maintenance of the 18 hole Jaycee Municipal Golf Course.

#### 2021-2022 Accomplishments:

- Fairways number 11, 13 and 14 and approaches number 15 and 17 were prepared to install new Zoysia sod in 2021 to improve the appearance of the Golf Course and the playability for the golfers.
- Replaced broken areas of cart paths on holes 1 and 5. This will not only improve the appearance of the course but make travel throughout the course safer.
- Installed landscape rock in the flower bed at number 5 tee. This will help with erosion of the area and will enable staff to maintain easier and at less expense. (*Improving the Area*)
- Stayed within the 2020-21 Operating Budget by completing projects in- house and value engineering where possible. These measures allowed us to stay within our expense budget and exceed the revenue budget.
- We removed the ladies old tee box on hole number 11, redesigned the fairway and installed new irrigation.

#### 2022-2023 Goals:

- Get hole number 15 and 17 Bermuda fairways ready to install new Zoysia sod in 2022.
- Complete renovations to shelter. (*Improving the Area*)
- Put new culvert in hole number 15 ditch so the ladies and the seniors are not penalized off the tee shot. In addition, the ditch will be easier for staff to maintain. (*Safety and Area Improvement*)
- Install new fence in front area of Golf Course. (*Safety and Area Improvement*)
- Replace broken cart path on number 8 green and number 17 tee box. This will not only improve the appearance of the course but make travel throughout the course safer. (*Safety*)
- Install zoysia sod on hole number 11, 13, 14 and 15 fairways and number 17 approach to improve the appearance of the course and playability for the golfers. (*Improving the Area*)

GOLF OPERATIONS (5070)

BUDGET BY MAJOR OBJECT

	2019-20 <u>ACTUAL</u>	2020-21 <u>ACTUAL</u>	2021-22 <u>BUDGET</u>	2022-23 <u>PROPOSED</u>
PERSONNEL COSTS	\$240,765	\$206,601	\$281,752	\$301,512
MATERIALS AND SUPPLIES	91,430	92,728	106,834	106,254
CONTRACTUAL SERVICES	73,880	62,530	91,733	82,484
GENERAL OPERATIONS	100	-	200	-
CAPITAL EXPENDITURES	-	-	-	-
SPECIAL PROJECTS	-	-	-	-
DEBT PAYMENTS	-	-	-	-
TRANSFERS	-	-	-	-
	<u>\$406,175</u>	<u>\$361,859</u>	<u>\$480,519</u>	<u>\$490,450</u>

TOTAL PERSONNEL SERVICE BY POSITION  
GOLF OPERATIONS

CLASSIFICATION	SALARY GRADE	2021-22 FISCAL YEAR	2022-23 FISCAL YEAR
Regular Employees			
Golf Course Supervisor	Grade M	1	1
Senior Maintenance Worker	Grade I	1	1
Maintenance Worker II	Grade G	<u>2</u>	<u>2</u>
TOTAL		4	4

Part-Time Employees

	2021-22		2022-23	
	<u>Actual Hours</u>	<u>Full-Time Equivalent</u>	<u>Actual Hours</u>	<u>Full-Time Equivalent</u>
Greenskeepers	<u>5,600</u>	<u>2.69</u>	<u>5,082</u>	<u>2.44</u>
	5,600	2.69	5,082	2.44

## City of Cape Girardeau 2022-2023 Budget

### Golf Pro Shop

This division provides for the operation of the golf pro shop which provides services such as concessions, equipment, rental, marshalling the course and conducting tournaments.

#### 2021-2022 Accomplishments:

- Transition to a new online golf platform (Teesnap). Including new set-up, reporting, phone app, marketing and tracking. (*Customer service/Citizen Interaction*)
- Added two new tournaments while retaining 90% of existing tournaments. (*Economic Impact/Citizen Interaction*)
- Junior Golf program up 50% from last year. (*Economic Impact/Citizen Interaction*)
- The course added two new hole/tee marker sponsors totally 18 holes of sponsorship. (*Economic Impact*)
- Glow Ball, Southern Open Scramble and Senior 2 Man Tournaments saw revenue growth. (*Economic Impact*)
- Added discounted rounds and other promotions to fill in slow times. (*Economic Impact*)
- Added more staff during busy times to improve course operations. (*Customer service/Citizen Interaction*)
- Developed a plan to remodel existing shelter which included increasing size and adding an outdoor kitchen.

#### 2022-2023 Goals:

- Meet or exceed 2022-2023 operating revenue. (*Fiscal Discipline/Economic Impact*)
- Raise weekend prices \$1 per round to maintain comparable market value and increase overall revenue. (*Economic Impact*)
- Meet or exceed cost recovery of 100%. (*Fiscal Discipline*)
- Continue to add more tournaments and sponsorships while also retaining 90% of existing tournaments and sponsorships. (*Economic Impact*)
- Work on improving the pro shop concession offerings and overall look. (*Improving Efficiency*)
- Work on improving the course championship and add new course tournaments. (*Citizen Interaction*)
- Host a Junior Golf tournament. (*Economic Impact/Citizen Interaction*)
- Increase Yearly Membership sales. (*Economic Impact/Citizen Interaction*)

GOLF PRO SHOP (5072)

BUDGET BY MAJOR OBJECT

	2019-20 <u>ACTUAL</u>	2020-21 <u>ACTUAL</u>	2021-22 <u>BUDGET</u>	2022-23 <u>PROPOSED</u>
PERSONNEL COSTS	\$122,590		\$146,329	\$175,131
MATERIALS AND SUPPLIES	6,985	6,638	7,825	7,915
CONTRACTUAL SERVICES	26,621	31,620	25,031	25,027
GENERAL OPERATIONS	2,081	3,420	3,750	4,570
CAPITAL EXPENDITURES	-	-	-	-
SPECIAL PROJECTS	910	5,459	7,000	7,000
DEBT PAYMENTS	-	-	-	-
TRANSFERS	-	-	-	-
	<u>\$159,187</u>	<u>\$178,813</u>	<u>\$189,935</u>	<u>\$219,643</u>

TOTAL PERSONNEL SERVICE BY POSITION  
GOLF PRO SHOP

CLASSIFICATION	SALARY GRADE (Details in Appendices)		2021-22 FISCAL YEAR	2022-23 FISCAL YEAR
Regular Employees				
Golf Course Manager	Grade	N	1	1
Part-Time Employees				
	2021-22 Actual <u>Number</u>	Full-Time <u>Equivalent</u>	2022-23 Actual <u>Number</u>	Full-Time <u>Equivalent</u>
Pro Shop Asst. Manager	2,900	1.39	2,909	1.40
Instructors	300	0.14	300	0.14
Marshalls, Concession Workers	<u>5,150</u>	<u>2.48</u>	<u>5,550</u>	<u>2.67</u>
	8,350	4.01	8,759	4.21

**INDOOR  
SPORTS  
COMPLEX  
FUND**

## City of Cape Girardeau 2022-2023 Budget

### Indoor Sports Complex

The Indoor Sports Complex Fund provides for the operation and maintenance of the Sportsplex which opened in May 2017.

#### 2021-2022 Accomplishments:

- Attained a cost recovery of 105% which is the first fiscal year over 100% cost recovery.
- Hosted 39 sports tournaments in 2020 - 2021 which boosted economic impact in Cape Girardeau through hotel stays, restaurant visits and retail purchases.
- Secured several new sign and program sponsors at the SportsPlex to gain additional revenue.
- Maintained or grew in participants in a majority of youth and adult sports leagues.
- Concession revenue increased by \$125,000 over the previous fiscal year.
- Birthday parties doubled in number of parties and revenue over the previous fiscal year.
- Partnered with Cape Noon Optimist Club to bring the Indoor Soccer League to the SportsPlex.
- Continued rental relationships with several local sports clubs including NSSC Volleyball, Pursuit Volleyball, SEMO Elite Soccer, Perryville Stars Softball and Jackson Tribe Baseball.
- Provided an indoor training facility for local high schools and Southeast Missouri State University soccer, baseball, softball and football.
- Rented to eight schools for field trips during weekday daytime hours.

#### 2022-2023 Goals:

- Meet or exceed cost recovery goal of 100%. (*Fiscal Discipline*)
- Help offset the minimum wage increase by reducing expenses when possible and increasing revenue. (*Fiscal Discipline*)
- Host a sports tournament or other large event 42 weekends during the 5<sup>th</sup> full year of operation to boost economic impact in Cape Girardeau through restaurant visits and hotel stays. (*Economic Development*)
- Grow our performance and sports training program in basketball, volleyball, softball/baseball, soccer and football during the off-seasons. (*Economic Development*)
- Increase court and field rental revenue by 5% by obtaining new rental customers. (*Economic Development*)
- Obtain new tournaments, large corporate, school and church rentals during our non-peak time of late summer and fall. (*Economic Development*)
- Create more new summer sports-related youth programming at the SportsPlex such as sports camps and clinics. (*Economic Development*)
- Operate the concession stand at a fee based service ratio of 1.6 by implementing small price increases. (*Fiscal Discipline*)
- Implement quarterly professional development training for part-time staff. (*Streamline Citizen and Business Interaction*)
- Sell all wall space through our sponsor signage program. (*Fiscal Discipline*)
- Create a facility maintenance plan for upcoming desired facility repairs and restorations.

INDOOR SPORTS COMPLEX  
BUDGET BY MAJOR OBJECT

	2019-20 <u>ACTUAL</u>	2020-21 <u>ACTUAL</u>	2021-22 <u>BUDGET</u>	2022-23 <u>BUDGET</u>
REVENUE SOURCE:				
TAXES	\$ -	\$ -	\$ -	\$ -
LICENSES AND PERMITS	-	-	-	-
INTERGOVERN REVENUE	-	-	-	-
SERVICE CHARGES	494,727	749,196	718,610	785,900
FINES AND FORFEITS	-	-	-	-
MISCELLANEOUS	-	-	-	-
OTHER FINANCING	<u>65,341</u>	<u>61,932</u>	<u>51,850</u>	<u>73,300</u>
TOTAL REVENUE	\$ 560,068	\$ 811,128	\$ 770,460	\$ 859,200
EXPENSE OBJECT:				
PERSONNEL SERVICES	376,622	458,747	483,142	\$543,281
MATERIALS & SUPPLIES	121,274	127,991	142,693	141,215
CONTRACTUAL SERVICES	115,784	134,975	137,188	160,949
GENERAL OPERATIONS	1,808	1,571	3,769	4,415
CAPITAL OUTLAY	-	-	-	-
SPECIAL PROJECTS	32,486	45,347	55,475	58,970
DEBT SERVICE	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL EXPENSES	<u>\$ 647,974</u>	<u>\$ 768,631</u>	<u>\$ 822,267</u>	<u>\$908,830</u>
FUND TRANSFERS IN	90,519	172,123	51,807	49,630
FUND TRANSFERS OUT	-	-	-	-
PROJECTED REVENUE OVER(UNDER) BUDGET			(277,926)	
PROJECTED EXPENDITURES UNDER(OVER) BUDGET			(170,237)	
RESERVED FUND BALANCE DECREASE(INCREASE)				
EMERGENCY RESERVE FUND BALANCE DECREASE(INCREASE)			(8,249)	(12,985)
BEGINNING UNRESERVED FUND BALANCE			280,788	(175,624)
ENDING UNRESERVED FUND BALANCE			<u>(175,624)</u>	<u>(188,609)</u>
EMERGENCY RESERVE FUND		<u>115,091</u>	<u>123,340</u>	<u>136,325</u>



INDOOR SPORTS COMPLEX FUND REVENUE

	2019-20 <u>ACTUAL</u>	2020-21 <u>ACTUAL</u>	2021-22 <u>BUDGET</u>	2022-23 <u>PROPOSED</u>
Vending machine sales	5,771	6,327	6,200	6,200
Concessions-non-alcoholic	160,920	356,613	255,000	296,000
Concessions-non-alcohol(cost)	(84,297)	(186,732)	(135,000)	(160,000)
Concessions-misc retail items	38	20	500	500
Concess-misc ret items (cost)	(549)	-	(300)	(300)
Total cost of concession sales	(1,373)	(546)	(500)	1,000
Program Fees	38,898	34,243	29,450	36,450
League Fees	100,060	142,377	153,875	163,960
Special Event Fees	14,551	11,659	26,645	23,850
Entrance Fees	<u>260,708</u>	<u>385,235</u>	<u>382,740</u>	<u>418,240</u>
	494,727	749,196	718,610	785,900
Interest on Overnight Investments	1,834	1,701	1,850	1,850
Capital contributions-donation	-	-	-	-
Operating contributions	4,200	35	-	-
Operating contributions	-	-	5,000	5,000
Advertising space lease	59,265	60,350	45,000	66,450
Miscellaneous	-	-	-	-
Cash over (short)	<u>42</u>	<u>(154)</u>	<u>-</u>	<u>-</u>
	65,341	61,932	51,850	73,300
Trf from CVB	<u>90,519</u>	<u>172,123</u>	<u>51,807</u>	<u>49,630</u>
	90,519	172,123	51,807	49,630
	<u><u>650,587</u></u>	<u><u>983,251</u></u>	<u><u>822,267</u></u>	<u><u>908,830</u></u>

INDOOR SPORTS COMPLEX

BUDGET BY MAJOR OBJECT

	2019-20 <u>ACTUAL</u>	2020-21 <u>ACTUAL</u>	2021-22 <u>BUDGET</u>	2022-23 <u>PROPOSED</u>
	\$376,622	\$458,747	\$ 483,142	\$ 543,281
MATERIALS AND SUPPLIES	121,274	127,991	142,693	141,215
CONTRACTUAL SERVICES	115,784	134,975	137,188	160,949
GENERAL OPERATIONS	1,808	1,571	3,769	4,415
CAPITAL EXPENDITURES	-	-	-	-
SPECIAL PROJECTS	32,486	45,347	55,475	58,970
DEBT PAYMENTS	0	-	-	-
TRANSFERS	-	-	-	-
	<u>\$ 647,974</u>	<u>\$ 768,631</u>	<u>\$ 822,267</u>	<u>\$908,830</u>

TOTAL PERSONNEL SERVICE BY POSITION  
INDOOR SPORTS COMPLEX

CLASSIFICATION	SALARY GRADE (Details in Appendices)	2021-22 FISCAL YEAR	2022-23 FISCAL YEAR
Regular Employees			
Facility Supervisor	Grade P	1	1
Recreation Specialist	Grade M	1	1
Marketing Director	Grade L	0.25	0.25
Recreation Coordinator	Grade L	1	1
Senior Maintenance Worker	Grade I	1	1
Maintenance Worker II	Grade G	1	1
TOTAL		5.25	5.25

Part-Time Employees

	2021-22		2022-23	
	<u>Actual Hours</u>	<u>Full-Time Equivalent</u>	<u>Actual Hours</u>	<u>Full-Time Equivalent</u>
Facility Attendant	4,180	2.01	4,000	1.92
Facility Manager	2,700	1.30	2,750	1.32
Concession Workers	4,000	1.92	4,600	2.21
Basketball Officials	200	0.10	180	0.09
Sports Trainers	410	0.20	344	0.17
Scorekeeper	590	0.28	600	0.29
Concessions Manager	1,000	0.48	975	0.47
Volleyball Officials	500	0.24	600	0.29
Activity Coordinator	960	0.46	1,100	0.53
Specialty Instructors	130	0.06	150	0.07
Soccer Referee	170	0.08	110	0.05
Flag Football Officials	100	0.05	100	0.05
Maintenance Assistant	20	0.01	600	0.29
Asst. Facility Supervisor	120	0.06	80	0.04
Recreation Leader	170	0.08	150	0.07
	<u>15,250</u>	<u>7.33</u>	<u>16,339</u>	<u>7.86</u>

**SPORTS  
COMPLEXES  
FUND**

## City of Cape Girardeau 2022-2023 Budget

### Outdoor Sports Complexes

The Sports Complexes Fund provides for the operation and maintenance of all of the athletic fields and the operation of concession stands for league and tournaments at the Shawnee Park Sports Complex, Arena Park and Capaha Baseball Field.

#### 2021-2022 Accomplishments:

- Overall, we feel the Sports Complex Division was able to continue to operate responsible and safe tournament rentals and in house leagues and events during the COVID-19 pandemic. Salvaging what could have been lost revenue to the City and avoiding part-time employee layoffs and providing considerable positive impact to the local hotel and restaurant industry as well as other local industries. (*Economic Development*)
- We successfully hosted The Bank of Missouri Fall Cape Classic Soccer tournament with a total of 99 teams (increase of 16 teams from previous year). (*Economic Development*)
- From July 2021 through November 2021, we hosted 10 baseball, softball and soccer tournaments with an approximate total of 300 teams at the Shawnee Park Sports Complex and Arena Park Sports Complex. (*Economic Development*)
- We experienced growth in both our Adult Summer Softball league and Travel Baseball league with a combined total of 73 teams (+8 teams – 12% increase over 20/21 budget year). (*Economic Development*)
- We were able to achieve a 22% growth in our Fall Youth Soccer league participation from last year (2020) with a total of 548 participants (+98 participants). (*Economic Development*)
- We met monthly with the Convention and Visitors Bureau to discuss scheduled tournaments and better coordinate with our local hotels and CVB. (*Citizen & Business interaction*)
- We had a successful summer and fall league and tournament season while operating with only 4 of our 6 full-time maintenance positions filled. (*Streamlined Services*)

#### 2022-2023 Goals:

- Fill our three open full-time maintenance positions and retain employees. (*Streamlined Services*)
- Retain our current baseball, softball and soccer tournament rentals, and attempt to add at least two tournaments. (*Economic Development*)
- Continue to grow the participation levels of all of our youth and adult sports leagues. (*Economic Development*)
- Surpass 2021/2022 revenue total and try to reach budgeted revenue goal in the process of improving the Sports Complexes cost recovery to 40%. (*Fiscal Responsibility*)
- Increase positive margin on concession operations to exceed fee based service ratio of 1.30. (*Fiscal Responsibility*)
- Continue to meet monthly with the Convention and Visitors Bureau to discuss scheduled tournaments and coordinate with our local hotels and CVB. (*Citizen & Business interaction*)
- Develop a professional facility brochure for the Shawnee Park Sports Complex.

*(Economic Development/Citizen & Business interaction)*

- Purchase interior facility way finding signs for the Shawnee Park Sports Complex.  
*(Citizen & Business interaction)*
- Install new digital marquee sign. *(Citizen & Business Interaction)*
- Initiate Youth Complex RFP and development process which includes issuing new RFP, selection and development process. *(Economic Development / Improved Neighborhoods)*

SPORTS COMPLEXES  
BUDGET BY MAJOR OBJECT

	2019-20 <u>ACTUAL</u>	2020-21 <u>ACTUAL</u>	2021-22 <u>BUDGET</u>	2022-23 <u>BUDGET</u>
REVENUE SOURCE:				
TAXES	\$ -	\$ -	\$ -	\$ -
LICENSES AND PERMITS	-	-	-	-
INTERGOVERN REVENUE	-	-	-	-
SERVICE CHARGES	295,219	400,661	404,290	433,491
FINES AND FORFEITS	-	-	-	-
MISCELLANEOUS	2,514	3,898	2,975	2,575
OTHER FINANCING	<u>30,810</u>	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL REVENUE	\$ 328,543	\$ 404,559	\$ 407,265	\$ 436,066
EXPENSE OBJECT:				
PERSONNEL SERVICES	\$583,009	\$530,345	\$664,458	\$727,768
MATERIALS & SUPPLIES	140,448	134,798	176,962	163,525
CONTRACTUAL SERVICES	175,711	152,483	157,498	169,209
GENERAL OPERATIONS	1,875	1,785	1,798	2,478
CAPITAL OUTLAY	8,000	-	-	-
SPECIAL PROJECTS	56,747	71,296	72,436	73,638
DEBT SERVICE	<u>0</u>	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL EXPENSES	<u>\$965,790</u>	<u>\$890,707</u>	<u>\$1,073,152</u>	<u>\$1,136,618</u>
FUND TRANSFERS IN	616,481	498,802	665,877	700,552
FUND TRANSFERS OUT	-	-	-	-
PROJECTED REVENUE OVER(UNDER) BUDGET			(246,565)	
PROJECTED EXPENDITURES UNDER(OVER) BUDGET			\$126,494	
RESERVED FUND BALANCE DECREASE(INCREASE)				
EMERGENCY RESERVE FUND BALANCE DECREASE(INCREASE)			(4,529)	(9,520)
BEGINNING UNRESERVED FUND BALANCE			-	(124,610)
ENDING UNRESERVED FUND BALANCE			<u>(124,610)</u>	<u>(134,130)</u>
EMERGENCY RESERVE FUND		<u>156,444</u>	<u>160,973</u>	<u>170,493</u>

SPORTS COMPLEXES FUND REVENUE

	<u>2019-20</u> <u>ACTUAL</u>	<u>2020-21</u> <u>ACTUAL</u>	<u>2021-22</u> <u>BUDGET</u>	<u>2022-23</u> <u>PROPOSED</u>
Concessions	122,449	175,668	191,000	185,000
Concessions-Beer	14,159	19,288	22,000	20,000
Equipment Sales	1,549	2,615	2,300	2,650
Cost of Items Resold	(88,553)	(113,968)	(126,647)	(114,000)
Field Rental	22,091	39,006	25,053	25,030
Field Usage Fees-Capaha	38,966	36,521	39,491	41,846
League Fees	161,563	227,036	223,343	248,465
Entrance Fees	17,959	12,102	26,000	24,000
Tournament Fees	336	1,743	-	500
Special Event Fees	4,700	650	1,750	-
	<u>295,219</u>	<u>400,661</u>	<u>404,290</u>	<u>433,491</u>
Interest on Overnight Invments	2,324	3,426	2,325	2,325
Cash Over and Short	140	222	-	-
General Miscellaneous	50	250	650	250
	<u>2,514</u>	<u>3,898</u>	<u>2,975</u>	<u>2,575</u>
Compensation For Damages	<u>30,810</u>	<u>-</u>	<u>-</u>	<u>-</u>
	30,810	-	-	-
Transfer from General Fund	430,458	484,677	337,918	342,392
Transfer from Parks/Stormwtr-Operating	209,023	7,125	320,969	351,160
Transfer from Parks & Rec Foundation	7,000	7,000	7,000	7,000
	<u>646,481</u>	<u>498,802</u>	<u>665,887</u>	<u>700,552</u>
	<u><u>975,024</u></u>	<u><u>903,361</u></u>	<u><u>1,073,152</u></u>	<u><u>1,136,618</u></u>

SPORTS COMPLEXES

BUDGET BY MAJOR OBJECT

	2019-20 <u>ACTUAL</u>	2020-21 <u>ACTUAL</u>	2021-22 <u>BUDGET</u>	2022-23 <u>PROPOSED</u>
	\$583,009	\$530,345	\$664,458	\$727,768
MATERIALS AND SUPPLIES	140,448	134,798	176,962	163,525
CONTRACTUAL SERVICES	175,711	152,483	157,498	169,209
GENERAL OPERATIONS	1,875	1,785	1,798	2,478
CAPITAL EXPENDITURES	8,000	-	-	-
SPECIAL PROJECTS	56,747	71,296	72,436	73,638
DEBT PAYMENTS	-	-	-	-
TRANSFERS	-	-	-	-
	<u>-\$965,790</u>	<u>890,707</u>	<u>\$1,073,152</u>	<u>\$1,136,618</u>

TOTAL PERSONNEL SERVICE BY POSITION  
SOFTBALL COMPLEX

CLASSIFICATION	SALARY GRADE (Details in Appendices)	2021-22 FISCAL YEAR	2022-23 FISCAL YEAR
Regular Employees			
Assistant Division Manager	Grade P	1	1
Recreation Supevisor	Grade P	0.5	0.5
Recreation Coordinator	Grade L	0.5	0.5
Maintenence Supervisor	Grade L	1	1
Marketing Director	Grade L	0.25	0.25
Sr. Maintenance Worker	Grade I	2	2
Maintenance Worker	Grade G	<u>3</u>	<u>3</u>
<b>TOTAL</b>		8.25	8.25

Part-Time Employees

	2021-22		2022-23	
	<u>Actual Hours</u>	<u>Full-Time Equivalent</u>	<u>Actual Hours</u>	<u>Full-Time Equivalent</u>
Concession Managers	1,410	0.68	1,400	0.67
Concession Workers	3,460	1.66	3,860	1.86
Umpires	2,870	1.38	2,200	1.06
Officials	1,490	0.72	1,400	0.67
Assistant Facility Supervisor	260	0.13	270	0.13
Assistant Maintenance Worker	5,280	2.54	3,000	1.44
Recreation Leader	190	0.09	60	0.03
Maintenance	1,180	0.57	3,000	1.44
Scorekeepers	1,310	0.63	1,000	0.48
Facility Attendant	<u>150</u>	<u>0.07</u>	<u>220</u>	<u>0.11</u>
	17,600	8.46	16,410	7.89



# **INTERNAL SERVICE FUNDS**

## **INTERNAL SERVICE FUNDS BUDGET HIGHLIGHTS**

### **ACTIVITIES**

Internal Service Funds are similar to Enterprise Funds except that the services are not rendered to the general public but are for other City departments.

Information Technology

Fleet Management

Employee Benefit Fund

Risk Management Fund

Equipment Replacement Fund

City of Cape Girardeau, Missouri  
 COMBINED STATEMENT OF REVENUES COLLECTED, EXPENDITURES PAID  
 AND CHANGES IN FUND BALANCES - INTERNAL SERVICE FUNDS  
 INFORMATION TECHNOLOGY FUND, FLEET, EMPLOYEE BENEFITS, RISK MANAGEMENT, AND  
 EQUIPMENT REPLACEMENT FUNDS

	2019-20 <u>ACTUAL</u>	2020-21 <u>ACTUAL</u>	2021-22	2022-23 <u>PROPOSED</u>
REVENUES COLLECTED:				
TAXES	\$ -	\$ -	\$ -	\$ -
LICENSES AND PERMITS	-	-	-	-
INTERGOVERN REVENUE	11,587	-	-	-
SERVICE CHARGES	7,084,256	7,502,115	7,550,250	7,858,580
FINES AND FORFEITS	-	-	-	-
MISCELLANEOUS	493,554	441,288	509,985	351,723
OTHER FINANCING	<u>191,299</u>	<u>8,924</u>	<u>-</u>	<u>-</u>
TOTAL REVENUE	\$ 7,780,696	\$ 7,952,327	\$ 8,060,235	\$ 8,210,303
EXPENSE OBJECT:				
PERSONNEL SERVICES	\$ 1,020,600	\$ 996,711	\$ 1,054,181	\$ 1,095,248
MATERIALS & SUPPLIES	527,327	601,784	608,846	614,374
CONTRACTUAL SERVICES	5,777,175	6,664,427	5,829,044	5,935,393
GENERAL OPERATIONS	65,336	40,497	103,000	100,500
CAPITAL OUTLAY	600,879	61,172	760,700	137,200
SPECIAL PROJECTS	-	-	-	-
DEBT SERVICE	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL EXPENSES	<u>\$ 7,991,317</u>	<u>\$ 8,364,591</u>	<u>\$ 8,355,771</u>	<u>\$ 7,882,715</u>
FUND TRANSFERS IN	-	-	-	-
FUND TRANSFERS OUT	26,350	27,715	29,100	29,700
PROJECTED REVENUE				
OVER(UNDER) BUDGET			32,378	
PROJECTED EXPENDITURES				
UNDER(OVER) BUDGET			(23,161)	
RESERVED FUND BALANCE				
DECREASE(INCREASE)				
EMERGENCY RESERVE FUND BALANCE				
DECREASE(INCREASE)			-	-
BEGINNING UNRESERVED FUND				
BALANCE			5,449,942	5,266,644
ENDING UNRESERVED FUND				
BALANCE			<u>5,266,644</u>	<u>5,564,532</u>
EMERGENCY RESERVE FUND			<u>-</u>	<u>-</u>

# **INFORMATION TECHNOLOGY FUND**

## City of Cape Girardeau 2022-2023 Budget

### Information Technology Fund

This division manages and maintains all information technology software and infrastructure throughout the City. Provides support to County Sheriff and Jackson PD as the City of Cape host a RMS system used by all local law enforcement to include County Prosecutors.

#### 2021-2022 Accomplishments:

- Migrated all Munis services to a hosted SaaS
  - Spent weeks correcting numerous errors in our on premise system before Tyler would migrate our data to the cloud
  - Implemented VPN tunnel for a secure connection
  - Configured authentication to Munis by implementing Microsoft Azure AD SSO
  - Created and manage new accounts for access to Cashiering and data cubes
  - Continue to be POC for any and all Munis issues working with SaaS support
- Configured new City Hall with all networking services necessary to support operations
  - Implemented 15 new network switches for data and voice access
  - Implemented a camera system with over 30 new cameras
  - Reconfigured every computer, phone and printer from old to new city hall
  - Installed 12 Aruba wireless access point for mobile devices
  - Work with JCI support in configuring the badge system for building access
  - Worked with vendors for conference room screens and scheduling services
- Got 2 new Internet circuit installed at the police station
  - Circuit 1 is data
  
- Working on transitioning the Internet connection in old city hall to the police station
- Purchased new hardware to replacing aging equipment for new Internet
  - Firewalls for data
  - Firewalls for voice
  - Call Manager phone system
  - MS Exchange email server
- Completed Travelers Cyber insurance renewal certifying the network passes Travelers security requirements for renewal of the cyber insurance policy
- Continue to assist Municipal Court's transition to the state's court system as there have been many issues
- Manage remote access for Cape County sheriff's office, Count Prosecutors, Jackson PD and county 911 allowing them direct access to Police CAD and RMS shared by all
- Assisted public works in getting a new fiber run to Fire Station 2
- Maintain 20 internal servers that support the operations for all departments.
- Complete 50+ help desk requests a week from end users for software and hardware issues
- Replaced approximately 50 computers and 50 phones
- Worked with HR removing network accounts of user no longer employed by the city
- Worked with Police department in sizing a new camera server for the jail

### **2022-2023 Goals:**

- The number one task to complete in the next month is the relocation of all network services and equipment from old City Hall to New City Hall and Police Station
  - Servers, Internet, phone system etc.
  - Replace aging hardware as part of the move
  - Relocation of all fibers
  
- Replace all Cisco phones with newer models that support Gigabit speeds allowing faster network access to local and remote servers in the Cloud
- Continue working with Municipal Court's transition to the state's court system
- Relocation of all network equipment still in old City Hall to New City Hall and Police Station
  - Servers, Internet, phone system etc.
  - Replace aging hardware as part of the move
  - Relocation of all fibers
- Review IT budget because of growing number of network devices
- Stream-line computer purchasing process by having departments purchase their own computers
- Continue supporting public safety's CAD, RMS and 911 systems
  - These are used by Cape, County, Jackson, Fire and both 911 centers
- Continue providing IT support to all city employees for any and all compute needs

INFORMATION TECHNOLOGY FUND  
BUDGET BY MAJOR OBJECT

	2019-20 <u>ACTUAL</u>	2020-21 <u>ACTUAL</u>	2021-22 <u>BUDGET</u>	2022-23 <u>BUDGET</u>
REVENUE SOURCE:				
TAXES	\$ -	\$ -	\$ -	\$ -
LICENSES AND PERMITS	-	-	-	-
INTERGOVERN REVENUE	-	-	-	-
SERVICE CHARGES	798,955	800,001	937,638	1,036,909
FINES AND FORFEITS	-	-	-	-
MISCELLANEOUS	1,098	-	-	-
OTHER FINANCING	<u>61,299</u>	<u>-</u>	<u>-</u>	<u>-</u>
 TOTAL REVENUE	 <u>\$ 861,352</u>	 <u>\$ 800,001</u>	 <u>\$ 937,638</u>	 <u>\$ 1,036,909</u>
EXPENSE OBJECT:				
PERSONNEL SERVICES	\$325,254	\$309,613	\$317,102	\$327,260
MATERIALS & SUPPLIES	111,802	85,889	98,600	104,200
CONTRACTUAL SERVICES	263,621	425,765	379,286	462,799
GENERAL OPERATIONS	2,261	1,710	5,450	5,450
CAPITAL OUTLAY	69,030	61,172	137,200	137,200
SPECIAL PROJECTS	-	-	-	-
DEBT SERVICE	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
 TOTAL EXPENSES	 <u>\$771,968</u>	 <u>\$884,149</u>	 <u>\$937,638</u>	 <u>\$1,036,909</u>
FUND TRANSFERS IN	-	-	-	-
FUND TRANSFERS OUT	-	-	-	-
PROJECTED REVENUE OVER(UNDER) BUDGET			-	
PROJECTED EXPENDITURES UNDER(OVER) BUDGET			53,334	
RESERVED FUND BALANCE DECREASE(INCREASE)				
EMERGENCY RESERVE FUND BALANCE DECREASE(INCREASE)				
BEGINNING UNRESERVED FUND BALANCE			24,123	77,457
ENDING UNRESERVED FUND BALANCE			<u>77,457</u>	<u>77,457</u>
EMERGENCY RESERVE FUND			<u>-</u>	<u>-</u>

INFORMATION TECHNOLOGY FUND REVENUE

	2019-20 <u>ACTUAL</u>	2020-21 <u>ACTUAL</u>	2021-22 <u>BUDGET</u>	2022-23 <u>PROPOSED</u>
Internal EDP Services	\$ 798,955	\$ 800,001	\$ 937,638	\$ 1,036,909
	798,955	800,001	937,638	1,036,909
Int on Overnight Investments	<u>1,098</u>	<u>-</u>	<u>-</u>	<u>-</u>
	1,098	-	-	-
Compensation For Damages	<u>61,299</u>	<u>-</u>	<u>-</u>	<u>-</u>
	61,299	-	-	-
	<u><u>\$861,352</u></u>	<u><u>\$800,001</u></u>	<u><u>\$937,638</u></u>	<u><u>\$1,036,909</u></u>



INFORMATION TECHNOLOGY FUND

BUDGET BY MAJOR OBJECT

	2019-20 <u>ACTUAL</u>	2020-21 <u>ACTUAL</u>	2021-22 <u>BUDGET</u>	2022-23 <u>PROPOSED</u>
PERSONNEL COSTS	\$325,254		\$317,102	\$327,260
MATERIALS AND SUPPLIES	111,802	85,889	98,600	104,200
CONTRACTUAL SERVICES	263,621	425,765	379,286	462,799
GENERAL OPERATIONS	2,261	1,710	5,450	5,450
CAPITAL EXPENDITURES	69,030	61,172	137,200	137,200
SPECIAL PROJECTS	-	-	-	-
DEBT PAYMENTS	-	-	-	-
TRANSFERS	-	-	-	-
	<u>\$771,968</u>	<u>\$884,149</u>	<u>\$937,638</u>	<u>\$1,036,909</u>

TOTAL PERSONNEL SERVICE BY POSITION  
INFORMATION TECHNOLOGY FUND

CLASSIFICATION	SALARY GRADE (Details in Appendices)		2021-22 FISCAL YEAR	2022-23 FISCAL YEAR
Regular Employees				
IT Director	Grade	T	1	1
Senior Networking Engineer	Grade	Q	1	1
Network Engineer	Grade	O	1	1
Applications & Tech Support Specialist	Grade	L	<u>1</u>	<u>1</u>
TOTAL			4	4.00

# **FLEET MANAGEMENT FUND**

## **City of Cape Girardeau 2022-2023 Budget**

### **Fleet Management Fund**

This division manages and maintains all fleet vehicles and equipment throughout the City. This division also maintains the facilities for Public Works buildings.

#### **2021-2022 Accomplishments:**

- Cut costs on frames and grates for salt spreaders by 50% by doing fabrication work in-house.
- Completed repairs for warehouse heaters in house.
- Set additional waste oil tank for storage of oil for heaters
- Replaced three air conditioning units for the Public Works Admin building

#### **2022-2023 Goals:**

- Have no lost time or at-fault accidents.
- Maintain fleet for extended service life.
- Continue to cut costs by performing additional in-house fleet repairs instead of sending out fleet/equipment for repair.
- Continue to perform necessary repairs or replacement of elements for the various Public Works buildings

FLEET MANAGEMENT FUND  
BUDGET BY MAJOR OBJECT

	2019-20 <u>ACTUAL</u>	2020-21 <u>ACTUAL</u>	2021-22 <u>BUDGET</u>	2022-23 <u>BUDGET</u>
REVENUE SOURCE:				
TAXES	\$ -	\$ -	\$ -	\$ -
LICENSES AND PERMITS	-	-	-	-
INTERGOVERN REVENUE	11,587	-	-	-
SERVICE CHARGES	1,419,976	1,490,152	1,622,500	1,629,671
FINES AND FORFEITS	-	-	-	-
MISCELLANEOUS	5,184	5,129	3,000	-
OTHER FINANCING	-	675	-	-
	<u>-</u>	<u>675</u>	<u>-</u>	<u>-</u>
TOTAL REVENUE	\$ 1,436,747	\$ 1,495,956	\$ 1,625,500	\$ 1,629,671
EXPENSE OBJECT:				
PERSONNEL SERVICES	\$ 695,346	\$ 687,098	\$ 737,079	\$ 767,988
MATERIALS & SUPPLIES	415,293	515,571	507,746	507,674
CONTRACTUAL SERVICES	303,702	268,902	375,625	338,794
GENERAL OPERATIONS	3,040	552	5,050	5,050
CAPITAL OUTLAY	-	-	-	-
SPECIAL PROJECTS	-	-	-	-
DEBT SERVICE	-	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL EXPENSES	\$ 1,417,381	\$ 1,472,123	\$ 1,625,500	\$ 1,619,506
FUND TRANSFERS IN	-	-	-	-
FUND TRANSFERS OUT	-	-	-	-
PROJECTED REVENUE				
OVER(UNDER) BUDGET			-	
PROJECTED EXPENDITURES				
UNDER(OVER) BUDGET			(15,508)	
RESERVED FUND BALANCE				
DECREASE(INCREASE)				
EMERGENCY RESERVE FUND BALANCE				
DECREASE(INCREASE)				
BEGINNING UNRESERVED FUND				
BALANCE			302,825	287,317
ENDING UNRESERVED FUND				
BALANCE			<u>287,317</u>	<u>297,482</u>
EMERGENCY RESERVE FUND			<u>-</u>	<u>-</u>

FLEET MANAGEMENT FUND REVENUE

	2019-20 <u>ACTUAL</u>	2020-21 <u>ACTUAL</u>	2021-22 <u>BUDGET</u>	2022-23 <u>PROPOSED</u>
Fed Indirect Op-FEMA	1,703	-	-	-
Fed Treasury Grant	9,657	158	-	-
SEMA Grant	<u>227</u>	<u>-</u>	<u>-</u>	<u>-</u>
	11,587	158	-	-
Diesel Fuel Sales	135,567	138,130	166,500	200,000
Diesel Fuel Sales (cost)	(134,560)	(132,750)	(152,000)	(180,009)
Unleaded fuel sales	408	134	-	255
Unleaded fuel sales (cost)	(388)	(127)	-	(75)
Internal Fleet Services	<u>1,418,949</u>	<u>1,484,765</u>	<u>1,608,000</u>	<u>1,609,500</u>
	1,419,976	1,490,152	1,622,500	1,629,671
Int on Overnight Investments	4,547	2,578	3,000	-
Interest On Notes Receivable	-	-	-	-
Miscellaneous	<u>637</u>	<u>2,551</u>	<u>-</u>	<u>-</u>
	5,184	5,129	3,000	-
Gain From Sale of Asset	-	675	-	-
Compensation for Damages	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
	-	675	-	-
	<u><u>1,436,747</u></u>	<u><u>1,496,114</u></u>	<u><u>1,625,500</u></u>	<u><u>1,629,671</u></u>

FLEET MANAGEMENT

BUDGET BY MAJOR OBJECT

	2019-20 <u>ACTUAL</u>	2020-21 <u>ACTUAL</u>	2021-22 <u>BUDGET</u>	2022-23 <u>PROPOSED</u>
PERSONNEL COSTS	\$695,346	\$687,098	\$737,079	\$767,988
MATERIALS AND SUPPLIES	415,293	515,571	507,746	507,674
CONTRACTUAL SERVICES	303,702	268,902	375,625	348,804
GENERAL OPERATIONS	3,040	552	5,050	5,050
CAPITAL EXPENDITURES	-	-	-	-
SPECIAL PROJECTS	-	-	-	-
DEBT PAYMENTS	-	-	-	-
TRANSFERS	-	-	-	-
	<u>\$1,417,381</u>	<u>\$1,472,123</u>	<u>\$1,625,500</u>	<u>\$1,629,516</u>

TOTAL PERSONNEL SERVICE BY POSITION

FLEET MANAGEMENT

CLASSIFICATION	SALARY GRADE	2021-22 FISCAL YEAR	2022-23 FISCAL YEAR
Regular Employees			
Public Works Director	Grade V	0.20	0.20
Assistant Public Works Director	Grade U	0.25	0.25
Fleet Manager	Grade O	0.50	0.50
Fleet Maintenance Supervisor	Grade M	1	1
Senior Mechanic	Grade L	1	1
PW System/GIS Analyst	Grade L	0.25	0.25
Fleet Mechanic II	Grade K	5	5
Fleet Specialist	Grade I	1.17	1
Administrative Technician	Grade G	0.25	0.25
Parts Technician	Grade F	1	1
Administrative Secretary	Grade E	1	1
Building Maintenance Worker	Grade C	<u>1</u>	<u>1</u>
TOTAL		12.62	12.45

# **EMPLOYEE BENEFITS FUND**

## **City of Cape Girardeau 2022-2023 Budget**

### **Employee Benefits Fund**

This division manages all employee benefits programs, including, health and dental insurance plans.



EMPLOYEE BENEFITS FUND  
BUDGET BY MAJOR OBJECT

	<u>2019-20</u> <u>ACTUAL</u>	<u>2020-21</u> <u>ACTUAL</u>	<u>2021-22</u> <u>BUDGET</u>	<u>2022-23</u> <u>BUDGET</u>
REVENUE SOURCE:				
TAXES	\$ -	\$ -	\$ -	\$ -
LICENSES AND PERMITS	-	-	-	-
INTERGOVERN REVENUE	-	-	-	-
SERVICE CHARGES	4,214,603	4,566,240	4,218,075	4,400,000
FINES AND FORFEITS	-	-	-	-
MISCELLANEOUS	49,949	33,350	49,000	49,000
OTHER FINANCING	-	-	-	-
	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL REVENUE	\$ 4,264,552	\$ 4,599,590	\$ 4,267,075	\$ 4,449,000
PERSONNEL SERVICES	\$ -	\$ -	\$ -	\$ -
MATERIALS & SUPPLIES	232	324	2,500	2,500
CONTRACTUAL SERVICES	4,366,777	4,362,799	4,212,975	4,396,800
GENERAL OPERATIONS	13,521	12,977	22,500	20,000
CAPITAL OUTLAY	-	-	-	-
SPECIAL PROJECTS	-	-	-	-
DEBT SERVICE	-	-	-	-
	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL EXPENSES	\$ 4,380,530	\$ 4,376,100	\$ 4,237,975	\$ 4,419,300
FUND TRANSFERS IN	-	-	-	-
FUND TRANSFERS OUT	26,350	27,715	29,100	29,700
PROJECTED REVENUE				
OVER(UNDER) BUDGET			284,592	
PROJECTED EXPENDITURES				
UNDER(OVER) BUDGET			(95,371)	
RESERVED FUND BALANCE				
DECREASE(INCREASE)				
EMERGENCY RESERVE FUND BALANCE				
DECREASE(INCREASE)				
BEGINNING UNRESERVED FUND				
BALANCE			2,009,701	2,198,922
ENDING UNRESERVED FUND				
BALANCE			<hr/> <u>2,198,922</u>	<hr/> <u>2,198,922</u>
EMERGENCY RESERVE FUND			<hr/> <u>-</u>	<hr/> <u>-</u>

EMPLOYEE BENEFITS FUND REVENUE

	2019-20 <u>ACTUAL</u>	2020-21 <u>ACTUAL</u>	2021-22 <u>BUDGET</u>	2022-23 <u>PROPOSED</u>
Internal Health Prem.-Employee	\$ 3,530,256	\$ 3,777,360	\$ 3,480,000	\$ 3,590,000
Internal Health Prem.-Retiree	671,852	784,316	705,000	775,000
Cobra Health & Dental	12,495	4,564	33,075	35,000
	<u>4,214,603</u>	<u>4,566,240</u>	<u>4,218,075</u>	<u>4,400,000</u>
Interest on Overnight Invments	49,615	33,076	49,000	49,000
Operating Contributions	-	-	-	-
General Miscellaneous	334	274	-	-
	<u>49,949</u>	<u>33,350</u>	<u>49,000</u>	<u>49,000</u>
	<u><u>\$4,264,552</u></u>	<u><u>\$4,599,590</u></u>	<u><u>\$4,267,075</u></u>	<u><u>\$4,449,000</u></u>

EMPLOYEE BENEFITS

BUDGET BY MAJOR OBJECT

	2019-20 <u>ACTUAL</u>	2020-21 <u>ACTUAL</u>	2021-22 <u>BUDGET</u>	2022-23 <u>PROPOSED</u>
PERSONNEL COSTS		\$ -	\$ -	\$ -
MATERIALS AND SUPPLIES	232	324	2,500	2,500
CONTRACTUAL SERVICES	4,366,777	4,362,799	4,212,975	4,396,800
GENERAL OPERATIONS	13,521	12,977	22,500	20,000
CAPITAL EXPENDITURES	-	-	-	-
SPECIAL PROJECTS	-	-	-	-
DEBT PAYMENTS	-	-	-	-
TRANSFERS	26,350	27,715	29,100	29,700
	<u>\$4,406,880</u>	<u>\$4,403,815</u>	<u>\$4,267,075</u>	<u>\$4,449,000</u>

# **RISK MANAGEMENT FUND**

**City of Cape Girardeau 2022-2023 Budget**

**Risk Management Fund**

This division manages the cities Risk Management program including Workers Compensation.

RISK MANAGEMENT FUND  
BUDGET BY MAJOR OBJECT

	2019-20 <u>ACTUAL</u>	2020-21 <u>ACTUAL</u>	2021-22 <u>BUDGET</u>	2022-23 <u>BUDGET</u>
REVENUE SOURCE:				
TAXES	\$ -	\$ -	\$ -	\$ -
LICENSES AND PERMITS	-	-	-	-
INTERGOVERN REVENUE	-	-	-	-
SERVICE CHARGES	650,722	645,722	772,037	792,000
FINES AND FORFEITS	-	-	-	-
	36,325	18,287	27,000	15,000
OTHER FINANCING	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL REVENUE	\$ 687,047	\$ 664,009	\$ 799,037	\$ 807,000
EXPENSE OBJECT:				
PERSONNEL SERVICES	\$ -	\$ -	\$ -	\$ -
MATERIALS & SUPPLIES	-	-	-	-
CONTRACTUAL SERVICES	843,075	1,360,292	729,037	737,000
GENERAL OPERATIONS	46,514	25,258	70,000	70,000
CAPITAL OUTLAY	-	-	-	-
SPECIAL PROJECTS	-	-	-	-
DEBT SERVICE	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL EXPENSES	<u>\$ 889,589</u>	<u>\$ 1,385,550</u>	<u>\$ 799,037</u>	<u>\$ 807,000</u>
FUND TRANSFERS IN	-	-	-	-
FUND TRANSFERS OUT	-	-	-	-
PROJECTED REVENUE OVER(UNDER) BUDGET			(127,218)	
PROJECTED EXPENDITURES UNDER(OVER) BUDGET			90,735	
RESERVED FUND BALANCE DECREASE(INCREASE)				
EMERGENCY RESERVE FUND BALANCE DECREASE(INCREASE)				
BEGINNING UNRESERVED FUND BALANCE			964,406	927,923
ENDING UNRESERVED FUND BALANCE			<u>927,923</u>	<u>927,923</u>
EMERGENCY RESERVE FUND			<u>-</u>	<u>-</u>

RISK MANAGEMENT FUND REVENUE

	2019-20 <u>ACTUAL</u>	2020-21 <u>ACTUAL</u>	2021-22 <u>BUDGET</u>	2022-23 <u>PROPOSED</u>
Internal Work Comp Premium	\$ 650,722	\$ 645,722	\$ 772,037	\$ 792,000
	650,722	645,722	772,037	792,000
Interest on Overnight Invments	27,301	13,986	27,000	15,000
Interest on Investments	<u>9,024</u>	<u>4,301</u>	<u>-</u>	<u>-</u>
	36,325	18,287	27,000	15,000
	<u>\$687,047</u>	<u>\$664,009</u>	<u>\$799,037</u>	<u>\$807,000</u>

RISK MANAGEMENT

BUDGET BY MAJOR OBJECT

	2019-20 <u>ACTUAL</u>	2020-21 <u>ACTUAL</u>	2021-22 <u>BUDGET</u>	2022-23 <u>PROPOSED</u>
PERSONNEL COSTS		\$ -	\$ -	\$ -
MATERIALS AND SUPPLIES	-	-	-	-
CONTRACTUAL SERVICES	843,075	1,360,292	729,037	737,000
GENERAL OPERATIONS	46,514	25,258	70,000	70,000
CAPITAL EXPENDITURES	-	-	-	-
SPECIAL PROJECTS	-	-	-	-
DEBT PAYMENTS	-	-	-	-
TRANSFERS	-	-	-	-
	<u>\$889,589</u>	<u>\$1,385,550</u>	<u>\$799,037</u>	<u>\$807,000</u>



# **EQUIPMENT REPLACEMENT FUND**

## **City of Cape Girardeau 2022-2023 Budget**

### **Equipment Replacement Fund**

This division manages the cities Equipment Replacement Program to assist in maintaining and planning the City Fleet needs.

EQUIPMENT REPLACEMENT FUND  
BUDGET BY MAJOR OBJECT

	2019-20 <u>ACTUAL</u>	2020-21 <u>ACTUAL</u>	2021-22 <u>BUDGET</u>	2022-23 <u>BUDGET</u>
REVENUE SOURCE:				
TAXES	\$ -	\$ -	\$ -	\$ -
LICENSES AND PERMITS	-	-	-	-
INTERGOVERN REVENUE	-	-	-	-
SERVICE CHARGES	-	-	-	-
FINES AND FORFEITS	-	-	-	-
MISCELLANEOUS	400,998	384,522	430,985	287,723
OTHER FINANCING	<u>130,000</u>	<u>8,249</u>	<u>-</u>	<u>-</u>
TOTAL REVENUE	\$ 530,998		\$ 430,985	\$ 287,723
EXPENSE OBJECT:				
PERSONNEL SERVICES	\$ -	\$ -	\$ -	\$ -
MATERIALS & SUPPLIES	-	-	-	-
CONTRACTUAL SERVICES	-	-	-	-
GENERAL OPERATIONS	-	-	-	-
CAPITAL OUTLAY	531,849	-	623,500	-
SPECIAL PROJECTS	-	-	-	-
DEBT SERVICE	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL EXPENSES	<u>\$ 531,849</u>	<u>\$ -</u>	<u>\$ 623,500</u>	<u>-</u>
FUND TRANSFERS IN	-	-	-	-
FUND TRANSFERS OUT	-	-	-	-
PROJECTED REVENUE OVER(UNDER) BUDGET			(124,996)	
PROJECTED EXPENDITURES UNDER(OVER) BUDGET			(56,351)	
RESERVED FUND BALANCE DECREASE(INCREASE)				
EMERGENCY RESERVE FUND BALANCE DECREASE(INCREASE)				
BEGINNING UNRESERVED FUND BALANCE			2,148,887	1,775,025
ENDING UNRESERVED FUND BALANCE			<u>1,775,025</u>	<u>2,062,748</u>
EMERGENCY RESERVE FUND			<u>-</u>	<u>-</u>

EQUIPMENT REPLACEMENT FUND REVENUE

	2019-20 <u>ACTUAL</u>	2020-21 <u>ACTUAL</u>	2021-22 <u>BUDGET</u>	2022-23 <u>PROPOSED</u>
Interest on Overnight Investments	35,656	23,015	35,000	35,000
Lease Revenue	<u>365,342</u>	<u>361,507</u>	<u>395,985</u>	<u>252,723</u>
	400,998	384,522	430,985	287,723
Sale of assets (Governmental)	30,000	-	-	-
Proceeds from Asset Trade-in	100,000	-	-	-
Property sale (Proprietary)	<u>-</u>	<u>8,249</u>	<u>-</u>	<u>-</u>
	130,000	8,249	-	-
	<u>\$ 530,998</u>	<u>\$ 392,771</u>	<u>\$ 430,985</u>	<u>\$ 287,723</u>

EQUIPMENT REPLACEMENT

BUDGET BY MAJOR OBJECT

	2019-20 <u>ACTUAL</u>	2020-21 <u>ACTUAL</u>	2021-22 <u>BUDGET</u>	2022-23 <u>PROPOSED</u>
PERSONNEL COSTS	\$ -	\$ -	\$ -	\$ -
MATERIALS AND SUPPLIES	-	-	-	-
CONTRACTUAL SERVICES	-	-	-	-
GENERAL OPERATIONS	-	-	-	-
CAPITAL EXPENDITURES	531,849	-	623,500	-
SPECIAL PROJECTS	-	-	-	-
DEBT PAYMENTS	-	-	-	-
TRANSFERS	-	-	-	-
	<u>\$ 531,849</u>	<u>\$ -</u>	<u>\$ 623,500</u>	<u>\$ -</u>



# APPENDIX

# **FEE SCHEDULE CHANGES**



# CITY of CAPE GIRARDEAU

## FEE SCHEDULE

July 1, 2022

*Fees are non-refundable, unless an application is canceled by the City or the applicant. Upon receipt of written notification of cancelling an application, the applicant will receive a refund of any amount paid which exceeds the cost incurred by the City in processing and reviewing the application to date.*

### **APPLICATION FEES**

---

#### **ADMINISTRATIVE RELIEF (25-13)**

---

\$75.00 application fee per section

#### **CBD DESIGN STANDARDS APPROVAL**

---

*No fee*

#### **CERTIFICATE OF APPROPRIATENESS**

---

*No fee*

#### **EXCEPTION**

---

\$75.00 application fee per section

#### **LOCAL HISTORIC DISTRICT DESIGNATION**

---

\$126.00 application fee

#### **LOCAL HISTORIC LANDMARK DESIGNATION**

---

\$126.00 application fee

#### **REZONING / SPECIAL USE PERMIT (30-104)**

---

\$135.00 application fee + \$80.00 if rezoning to Planned Development (PD)

#### **VARIANCE – Board of Adjustment (30-30)**

---

\$75.00 application fee per section + recording fee if Special Use Permit

#### **BOARD OF APPEALS**

---

\$150.00 application fee

#### **ANNEXATION**

---

Applicant responsible for recording fee

#### **LICENSE AND INDEMNITY**

---

\$50.00 application fee + recording fee

#### **VACATION OF RIGHT-OF-WAY OR EASEMENT (25-308)**

---

\$150.00 application fee + recording fee

#### **ENVELOPES**

---

\$2.60 per adjacent property owner if not included with Application. This applies to Administrative Relief, Exception, Rezoning, Special Use Permit and Variance.

#### **SPECIAL EVENT PERMIT**

---

\$100.00 application fee

# CITY of CAPE GIRARDEAU

## INSPECTION FEES (25-356)

---

---

### INFRASTRUCTURE IMPROVEMENTS / RELOCATIONS / MODIFICATIONS (*STREETS, WATER, SANITARY SEWER, AND PUBLIC STORM WATER*)

---

*Actual inspection costs*

## LICENSE FEES

---

---

### RESIDENTIAL RENTAL LICENSE (15-379)

---

One (1) - five (5) units	= \$ 50.00 ( <i>renewable annually</i> )
Six (6) or more units	= \$100.00 ( <i>renewable annually</i> )
Re-inspection fee	= \$ 65.00
Missed inspection fee	= \$ 65.00

#### License Renewal Late Fees

---

After: 30 days = 5%, 60 days = 10%, 90 days = 15%, 120 days = 20%, 150 days and after = 25%

### TRADE LICENSES (15-491)

---

Building trade licenses = \$45.00 (*renewable annually*)

#### License Renewal Late Fees

---

After: May 1<sup>st</sup> = 5%, June 1<sup>st</sup> = 10%, July 1<sup>st</sup> = 15%, August 1<sup>st</sup> = 20%, September 1<sup>st</sup> and after = 25%

### BUSINESS LICENSES

---

*Tax Schedule for Business license gross sales. (15-73 and 15-76)*

- (1) Gross sales less than \$10,000.00. Where the annual gross sales of such licensee derived from his business, occupation or calling have amounted to less than \$10,000.00 during the year for which the license was issued, the sum of \$10.00.
- (2) Gross sales more than \$10,000.00. Where the annual gross sales of such licensee derived from his business, occupation or calling have amounted to more than \$10,000.00 during the year for which the license was issued, the sum of \$10.00 for the first \$10,000.00 and \$1.00 for each \$1,000.00 or fractional part thereof in excess of \$10,000.00.
- (3) Licensee to receive \$10.00 credit. The licensee shall receive as a credit on the license tax the \$10.00 delivered to the city clerk at the time the license was issued

*Pawnbrokers. (15-176 and 15-177)*

- (1) *License Tax.* \$40.00
- (2) *Bond required.* Before any license to conduct the business of pawnbroker is issued, broker must enter into a bond to the city, with two or more sureties, \$500.00.

*Taxicab license. (15-232) \$40.00.*

*Convalescent, nursing or boarding home, license display fee. (15-295) \$40.00.*

# CITY of CAPE GIRARDEAU

*Vending machine operation of cigarettes registration. (15-319 and 15-320)*

- (1) *Registration Fee.* \$1.00 for each place of business
- (2) *Occupation License Tax.* \$1.50 per every 1,000 cigarettes sold

*Security guard license. (15-424)* \$40.00

*Adult entertainment license. (15-515)*

- Adult entertainment business license \$40.00
- Managers license \$40.00
- Entertainers licenses \$40.00
- Servers license \$40.00

*Downtown Mobile Vendor*

- 15 days or less = \$100/month
- 16 days or more = \$150/month

## **License Renewal Late Fees**

After: February 1st = 5%, March 1st = 10%, April 1st = 15%, May 1st = 20%, June 1st and after = 25%

## **LIQUOR LICENSES**

---

Fees for Liquor License are required for each place of business and license shall be paid annually

*Caterers, temporary. (5-12 and 5-54k) .* \$10.00 per day

*Special caterer's license. (5-12 & 5-54l)*

- 50 day maximum, \$500.00
- Unlimited per year, \$1,000

*Manufactures of malt liquors. (5-54b),* \$350.00

*Distillers, manufacturers of intoxicating liquors. (5-54c)*

1. Manufacturers or microbreweries of beer containing alcohol in excess of five percent by weight, \$500.00
2. Wine or brandy manufacturers, not in excess of 18 percent of alcohol by weight for wine, or not in excess of 34 percent for brandy, \$300.00

*Wholesalers and distributors of malt liquor. (5-54d),* \$150.00

*Wholesalers and distributors of liquor; Delivery. (5-54e)*

1. Distributors or wholesalers of intoxicating liquor not in excess of 22 percent of alcohol by weight, \$300.00
2. Distributors or wholesalers of intoxicating liquors of all kinds, \$750.00
3. Delivery of intoxicating liquor of all kinds and not included any other license, \$50.00

*Retailers of liquor by the drink not more than 5 percent and light wines. (5-54f),* \$52.50.

*Retailers of liquor over 5 percent. (5-54g),* \$450.00

# CITY of CAPE GIRARDEAU

Retailers of package liquor. (5-54h), \$150.00

Sunday sales. (5-54i), \$300.00

Wine tasting. (5-54j), \$37.50

Temporary liquor license. (5-60) \$10 per day

Consumption liquor license. (5-62) \$300.

## PERMIT FEES

---

### BUILDING PERMITS (7-6)

---

#### Demolition

---

\$75.00 (flat fee)

#### New Construction and Additions

---

0 - 1,000 sq ft	=	\$ .125 per sq ft ( <b>\$80.00 minimum</b> )
1,000 sq ft – 2,500 sq ft	=	\$125.00 + \$.125 per sq ft for area over 1,000 sq ft
2,501 sq ft – 10,000 sq ft	=	\$250.00 + \$.125 per sq ft for area over 2,500 sq ft
Over 10,000 sq ft	=	\$462.50 + \$.125 per sq ft for area over 10,000 sq ft

#### Re-Inspection Fees (7-38(8))

---

\$30.00 per inspection after the first two (2) inspections

#### Remodeling

---

\$0 - \$3,000	=	\$ 80.00
\$3,001 - \$10,000	=	\$130.00 + \$3.50 each additional \$1,000 (next \$7,000)
\$10,001 - \$50,000	=	\$155.00 + \$2.50 each additional \$1,000 (next \$40,000)
\$50,001 - \$100,000	=	\$210.00 + \$1.50 each additional \$1,000 (next \$50,000)
Over \$100,000	=	\$255.00 + \$1.00 each additional \$1,000 (over \$100,000)

#### Signs and Billboards (25-136)

---

Sign	=	\$ 65.00
Billboard	=	\$ 50.00

#### Miscellaneous

---

Commercial driveway	=	\$ 75.00
Residential driveway	=	\$ 65.00
Driveway with culvert	=	\$100.00
Fence (25-159)	=	\$ 75.00
Mobile home park LICENSE (27-24)	=	\$ 40.00 (to operate)
Mobile home park PERMIT (27-23)	=	\$ 40.00 (to construct, alter, extend any mobile home park)
Mobile home re-inspection	=	\$ 30.00
Retaining wall (25-196)	=	\$100.00
Sidewalk	=	\$ 65.00

## ELECTRICAL PERMITS

---

# CITY of CAPE GIRARDEAU

\$ 4.00 per circuit

\$30.00 per service

**\$35.00 minimum** permit charge

## **ROW/EXCAVATION (24-109)**

---

Excavation with no pavement cut: \$55.00

Excavation with pavement cut: \$100.00

## **WIRELESS COMMUNICATIONS FACILITIES (24-192)**

---

\$100.00 per small wireless facility

\$500.00 per installation, modification, or replacement of a utility pole

\$150.00 per collocation of a small wireless facility to a city utility pole

## **FLOODPLAIN DEVELOPMENT (12-44)**

---

Development in the floodplain: \$50.00

Development in the floodway: \$50.00

## **MECHANICAL PERMITS (7-127(6))**

---

\$25.00 per appliance

\$10.00 for gas piping

\$20.00 to move meter

**\$40.00 minimum** permit charge

## **PLUMBING PERMITS**

---

**\$40.00 minimum** permit charge + \$2.00 per fixture

\$30.00 cut wye into sewer main

\$20.00 backflow preventer

## **SANITARY SEWER PERMITS (25-281)**

---

### **Private Sewage Disposal System**

---

Single family: \$30.00

Multifamily, commercial, and industrial: \$50.00

### **Sewer Connection for Parcel Outside the Boundaries of a Sewer District (25-279(6))**

---

\$250.00 per building served

### **Sewer Main Connection (25-279(h)(5))**

---

\$500.00 (*flat fee*)

### **Sewer Service if Producing Industrial Wastes**

---

Residential or commercial building sewer permit: \$30.00

Industrial building sewer permit: \$35.00

### **Sewer Tap Fees (25-281(4)(e))**

---

¾" water tap = \$2,500.00

1" = \$3,000.00

1 ½" = \$3,500.00

2" = \$4,000.00

3" = \$9,010.00

4" & larger = \$ 0.373 per est. gallon/day of volume for new connector

## **WATER PERMITS (25-282 & 29-247)**

---

# CITY *of* CAPE GIRARDEAU

Prices below assume no additional construction costs including pavement repair. If additional costs are incurred, adjustments to reflect actual cost will be made after completion of work. Cost estimates may be provided upon request.

---

## **Fire Hydrant Meter (29-253)**

---

Deposit	=	\$200 (applied to consumption)
User Fee (nonrefundable)	=	\$45 per month

## **Water Service Installation Fees**

---

5/8" service line	=	\$1,600.00		
3/4" service line	=	\$1,700.00	3/4" service line w/PRV	= \$1,800.00
1"	=	\$1,800.00	1" w/PRV	= \$1,950.00
1 1/2"	=	\$3,000.00		
2"	=	\$4,000.00	2" w/PRV	= \$4,500.00
OVER 2" Deposit	=	\$4,000.00		
OVER 2" w/ PRV	=	\$4,500.00		
Deposit				
Non-metered	=	\$1,800.00		
Fire Service Line (any size)	=	\$1,800.00		

*DEPOSIT – adjustments to reflect actual cost will be made after completion of work*

## **Water Service Disconnect/Reconnect Fees (29-214)**

---

Disconnect Fee	=	\$18.80
Reconnect Fee	=	\$18.80
Reconnect after 5:00 pm	=	7.60

## **PLAN REVIEW FEES (25-354 & 25-355))**

---

Plan Review Deposit due at time building plans are submitted for review:

\$80 = electronic plan review submittal

**\$100 = paper plan review submittal**

### **COMMERCIAL BUILDING**

---

New construction & additions: \$80.00 + \$0.04 per sq ft

Remodels: \$ 80.00 + 0.2% of the cost of construction

### **RESIDENTIAL BUILDING**

---

New construction & additions: \$80.00 + \$0.04 per sq ft

## **SUBDIVISION PLAT (25-318 & 25-321))**

---

**\$20.00 per lot (\$200.00 minimum) + recording fee**

# CITY of CAPE GIRARDEAU

## Recording Fees\* (includes applicable County credit card fee)

---

18" x 24"	=	\$46.00
24" x 36"	=	\$71.00
8.5" x 11"	=	\$25.00 for first page, \$3.00 for each additional page

\* Recording fees are set by the Cape Girardeau County Recorder of Deeds Office and are subject to change.

## STORMWATER MANAGEMENT (23-6(15) and 23-7)

---

Grading/fill permit: \$100.00

Stormwater permit: \$200.00

## FALSE ALARM FEES (15-676)

---

Alarm System Permit Fee, \$25.00

Annual Renewal Fee, \$25.00

Late Fee after 30 days, \$25.00

First Alarm, No charge

Second Alarm, \$50.00

Third Alarm, \$75.00

Fourth Alarm, \$100.00

Fifth Alarm, \$150.00

Sixth Alarm, \$200.00

Seventh Alarm, \$250.00

Eighth Alarm, \$300.00

Each Additional Alarm, \$300.00

Each Alarm without a valid registration, \$100.00 in addition to above alarm fee

Appeal Hearing, \$25.00 plus assessed fee

Reinstatement of Response Fee, \$50.00

Application for trial de novo, \$30.00

## NUISANCE ABATEMENT FEES (13-28(h))

---

*Nuisance Abatement.* \$150.00 administrative cost plus actual cost of the abatement.

## CEMETERY FEES

---

*Grave Space Cost.* (9-32), \$100.00

*Mausoleum permit.* (9-33), \$150.00

*Opening graves.* (9-36(a))

1. Adult grave opening permit \$250.00

2. Infant grave opening \$80.00

3. Cremation grave opening \$70.00

*Saturday, Sunday, and City recognized holidays, Opening graves.* (9-36(b))

1. Adult opening permit \$325.00

# CITY of CAPE GIRARDEAU

- 2. Infant grave opening \$125.00
- 3. Cremation grave opening \$100.00

*Impedements (9-38(d)).* Removal of any concrete walls or grave dividers that impede the opening of a gravesite, \$25.00 per hour plus cost of materials and supplies.

## TRANSACTION FEES

<b>Transaction Fees Point of Sale (POS)</b>	Utility Billing - credit/debit card	\$0; absorbed by city
	Transfer Station - credit/debit card	\$0; absorbed by city
	All Other receivables - credit card	2.55% of amount; \$1.95 min
	All other receivables, debit card	1.00% of amount; \$1.00 min
<b>Transaction Fees WEB/PHONE</b>	Utility Billing - credit card	\$2.95
	Utility Billing - debit card	\$1.00
	E-checks - Utilities and other receivables	\$1.95
	Transfer Station - credit/debit card	\$1.50
	All other receivables - credit card	2.55% of amount; \$1.95 min
	All other receivables - debit card	1.00% of amount; \$1.00 min
<b>Return Payment Fee</b>	includes auto-pay, ACH, DC/CC, check, e-check	\$25

## SOLID WASTE FEES

*Residential Solid Waste Collection Fee (22-38)* = \$24.44 per month per dwelling + fuel surcharge, if applicable.

Additional 64-gallon solid waste container, \$24.44 per month.

One-time larger container - \$25

*Residential Solid Waste Fuel Surcharge (22-30)* - The monthly solid waste collection fee for residential customers shall be increased when the previous month's average per gallon diesel fuel price exceeds \$3.75. The charge will be increased by 25 percent of the difference between the previous month's average per gallon diesel fuel price and \$3.75. All surcharges will be rounded up to the next cent average per gallon diesel fuel costs will be the average of the Midwest Region Index as published by the U.S. Department of Energy.

*Waste Hauler Disposal Fees (22-30)*

Disposing less than 20 tons of solid waste per week at the City's Transfer Station = \$71.05/ton + fuel surcharge, if applicable.

Disposing 20 tons or more of solid waste per week at the City's Transfer Station = \$52.81/ton + fuel surcharge, if applicable.

Unsecured load fee = \$25.00



# CITY of CAPE GIRARDEAU

Waste Hauler Fuel Surcharge - The charge per ton of solid waste will be increased when the previous month's average per gallon diesel fuel price exceeds \$3.75. The charge per ton will be increased by 100 percent of the difference between the previous month's average per gallon diesel fuel price and \$3.75. All surcharges will be rounded up to the next cent. Average per gallon diesel fuel costs will be the average of the Midwest Region Index as published by the U.S. Department of Energy.

## **Special Pick-up and Specialty Charges**

### **Transfer Station**

- Limbs and Brush = \$71.05/ton
- White Goods (Appliances) = \$8.60 ea.
- Minimum Charge = \$5.75
- Christmas Tree Disposal = \$5.75 per tree
- Riverboat Trip Fee = \$18.10
- Riverboat Trash Pickup = \$1.39/minute
- Bags and Boxes:
  - 1-5 Minute Pickup = \$5.75
  - 6-10 Minute Pickup = \$11.50

### **Residential**

- Bags & Boxes:
  - 1-5 minute pickup = \$5.75
  - 6-10 minute pickup = \$11.50
- Appliances = \$11.50
- Furniture and Large Items = \$11.50
- Special Pickups over 10 minutes = \$1.39/minute additional charge
- Limbs:
  - 1-5 bundles - \$5.75
  - 6+ bundles - \$11.50
- City Compost Bags (5 Count) = \$7.10
- Non-City Compost Bags (1-10 Count) = \$11.50

## **WWTP FEES (29-35)**

---

Waste Hauler Permit Fee = \$60 annually

Sludge Disposal Fee = \$0.33 per gallon

- After Hours Fee = \$100 for dumping outside of 7:30 am to 4:00 pm, Monday through Friday, in addition to \$0.33 per gallon

# CITY *of* CAPE GIRARDEAU

## AIRPORT FEES

---

### Commercial and/or Non-Commercial Improved (Access to Utilities) Land Lease

\$0.16/SF Automatic Reversion Clause

\$0.18/SF 75% FMV Purchase Option

### Community Hangar Lease – (Commander/Rickard)

Single - \$165.00

Small Twin - \$325.00

Cab Class Twin \$375.00

Jet/Turbo - \$600.00

### T-Hangar Lease

Units 1-10 - \$165.00

Units 11-20 - \$195.00

Units 21-46 - \$225.00

**Proposed Parks and Recreation Fee Changes Effective July 1, 2022**

	<u>22-23 Proposed</u>	<u>21-22 Adopted</u>
<b>Shawnee Park Sports Complex Leagues</b>		
Girls Softball League	\$60/person	\$50/person
Boys Baseball League (4-8 yrs)	\$70/person	\$60/person
Boys Baseball League (9-12 yrs)	\$80/person	\$70/person
Boys Baseball League (13-15 yrs)	\$105/person	\$95/person
Youth Soccer League (Pre-K)	\$45/person	\$35/person
Youth Soccer League (K-Grade 8)	\$65/person	\$55/person

**Field Rental Fees (Includes Capaha, Arena Park and Shawnee Park Sports Complex Fields)**

**Arena Park**

2 Hour Field Rental	\$22	\$21
4 Hour Field Rental	\$44	\$42
6 Hour Field Rental	\$66	\$63
Per Hour Fee After 6 hours	\$11	\$10
Dragging/Lining Per Field	\$25	\$22
Soccer/Football Field Painting	\$50	\$48
Field Dry / Bag	\$12	\$12
Bleachers	\$50	\$50

**Shawnee Park**

2 Hour Field Rental	\$34	\$32
4 Hour Field Rental	\$68	\$64
6 Hour Field Rental	\$102	\$96
Per Hour Fee After 6 hours	\$17	\$10
Gate Worker Charge/hr.	\$12	\$12
Scorekeeper Charge/hr.	\$12	\$12
Dragging/Lining	\$25	\$22
Employee Clean Up Fee (Min 6 hrs)	\$20	\$20
Soccer/Football Field Painting	\$50	\$48
Field Dry / Bag (First 2 Bags Free)	\$20	\$20
Vendor Buyout	\$50/day	\$50/day
Commercial Daily Rental 1 <sup>st</sup> Field	\$230	\$220
Commercial Daily Rental Per Additional Field	\$145	\$137
Portable Mound Rental	\$55	\$50
Soccer Pavilion © Rental	\$45	\$45
Southeast Hospital Shelter	\$10	\$10

**Capaha Field**

1 Game – 3 hours	\$150	\$135
2 Game – 6 hours	\$300	\$270
Per Hour After 6 Hours	\$50	\$50
Employee Clean Up Fee (Min 2 hrs)	\$20	\$20

	<u>22-23</u> <u>Proposed</u>	<u>21-22</u> <u>Adopted</u>
<b>Recreation Leagues</b>		
Boys Basketball League	\$450	\$400
Girls Basketball League	\$450	\$400
Youth Track Club	\$60	\$50
NFL Flag Football	\$70	\$60
Men's Basketball League	\$400	\$375
<b>Sportsplex Leagues and Camps</b>		
Fall Youth Volleyball League	\$85	\$60
Indoor Spring NFL Flag Football League	\$70	\$60
Sportsplex Soccer Camp	\$70	\$60
Sportsplex Basketball Camp	\$70	\$60
Jr Aces Volleyball Camp	\$70	\$60
<b>Cape Splash</b>		
Adult Beach Bash	\$12	\$10
<b>Jaycee Municipal Golf Course</b>		
Weekend Green Fees		
Public		
• 9 holes walk	\$21	\$20
• 9 holes with cart	\$30	\$29
• 18 holes walk	\$21	\$20
• 18 holes with cart	\$39	\$38
Junior		
• 9 holes walk	\$13	\$12
• 9 holes with cart	\$22	\$21
• 18 holes walk	\$13	\$12
• 18 holes with cart	\$27	\$26
Senior		
• 9 holes walk	\$17	\$16
• 9 holes with cart	\$27	\$26
• 18 holes walk	\$17	\$16
• 18 holes with cart	\$31	\$30
SEMO Seniors		
• 9 holes walk	\$17	\$16
• 9 holes with cart	\$27	\$26
• 18 holes walk	\$17	\$16
• 18 holes with cart	\$31	\$30
Military		
• 9 holes walk	\$17	\$16
• 9 holes with cart	\$27	\$26
• 18 holes walk	\$17	\$16
• 18 holes with cart	\$33	\$32

	<u>22-23</u> <u>Proposed</u>	<u>21-22</u> <u>Adopted</u>
<b>College Student</b>		
• 9 holes walk	\$17	\$16
• 9 holes with cart	\$27	\$26
• 18 holes walk	\$17	\$16
• 18 holes with cart	\$33	\$32
<b>Full Time Employee</b>		
• 9 holes walk	\$0	\$0
• 9 holes with cart	\$9	\$9
• 18 holes walk	\$0	\$0
• 18 holes with cart	\$18	\$18
<b>Part Time Employee</b>		
• 9 holes walk	\$17	\$16
• 9 holes with cart	\$27	\$26
• 18 holes walk	\$17	\$16
• 18 holes with cart	\$33	\$32
<b>Board/Council</b>		
• 9 holes walk	\$0	\$0
• 9 holes with cart	\$9	\$9
• 18 holes walk	\$0	\$0
• 18 holes with cart	\$18	\$18
<b>A.C. Brase Arena</b>		
Commercial Rental Fees	\$720	\$695
Non Profit Rental Fees	\$400	\$375
Event Set Up/Clean Up – Man Hours	\$25	\$20
<b>4H Exhibit Hall</b>		
4 Hour Rental	\$175	\$150
8 Hour Rental	\$300	\$275
12 Hour Rental	\$350	\$325
<b>Recreation Special Events</b>		
Father/Daughter Dance	\$15	\$13
Haunted Hall of Horror	\$11	\$9
Corporate Games		
• 26-99	\$350	\$310
• 100 or more	\$400	\$360
Super Kids Race Day	\$12	\$10
<b>Shawnee Park Center</b>		
Building Rental Fees	\$325	\$300
Event Set Up/Clean Up – Man Hours	\$23	\$20

	<u>22-23</u> <u>Proposed</u>	<u>21-22</u> <u>Adopted</u>
<b>Recreation Classes and Camps</b>		
Camp Playmo		
• Residents	\$90	\$80
• Non-residents	\$95	\$85
Start Smart Soccer		
• Residents	\$38	\$35
• Non-residents	\$43	\$40
Start Smart Baseball		
• Residents	\$38	\$35
• Non-residents	\$43	\$40
Start Smart Basketball		
• Residents	\$38	\$35
• Non-residents	\$43	\$40
Start Smart Tennis		
• Residents	\$38	\$35
• Non-residents	\$43	\$40
Intermediate Tennis		
• Residents	\$23	\$20
• Non-residents	\$28	\$25
Advanced Tennis		
• Residents	\$23	\$20
• Non-residents	\$28	\$25
Music and Movement	\$38	\$35
Homeschool Art	\$38	\$35
Arting Around		
• Residents	\$38	\$35
• Non-residents	\$48	\$45
Homeschool P.E.	\$38	\$35
Jr. Chef's Cooking Club		
• Residents	\$33	\$30
• Non-residents	\$38	\$35

	<u>22-23 Proposed</u>	<u>21-22 Adopted</u>
Pee Wee Sports		
• Residents	\$33	\$30
• Non-residents	\$38	\$35
Pee Wee Adventure		
• Residents	\$18	\$15
• Non-residents	\$23	\$20
Pee Wee tumbling		
• Residents	\$18	\$15
• Non-residents	\$23	\$20
Cheer Clinic		
• Residents	\$33	\$30
• Non-residents	\$38	\$35
Cheerleading Camp		
• Residents	\$38	\$35
• Non-residents	\$48	\$45
Jr. Golf	\$63	\$60
Spectacular Science Camp	\$63	\$60
Outdoor Adventure Camp	\$53	\$50
Sports of All Sorts		
• Residents	\$38	\$35
• Non-residents	\$48	\$45
Beginner Horsemanship Program	\$126	\$120
Hapkido Core 1 & 2 By Lee H. Park Hapkido		
• Residents	\$24	\$21
• Non-residents	\$29	\$26
Hapkido Core By Lee H. Park Hapkido		
• Residents	\$24	\$21
• Non-residents	\$29	\$26
Pre-Hapkido By Lee H. Park Hapkido		
• Residents	\$24	\$21
• Non-residents	\$29	\$26
Adult Hapkido By Lee H. Park Hapkido		
• Residents	\$24	\$21
• Non-residents	\$29	\$26

# **AUTHORIZED POSITIONS SUMMARY**

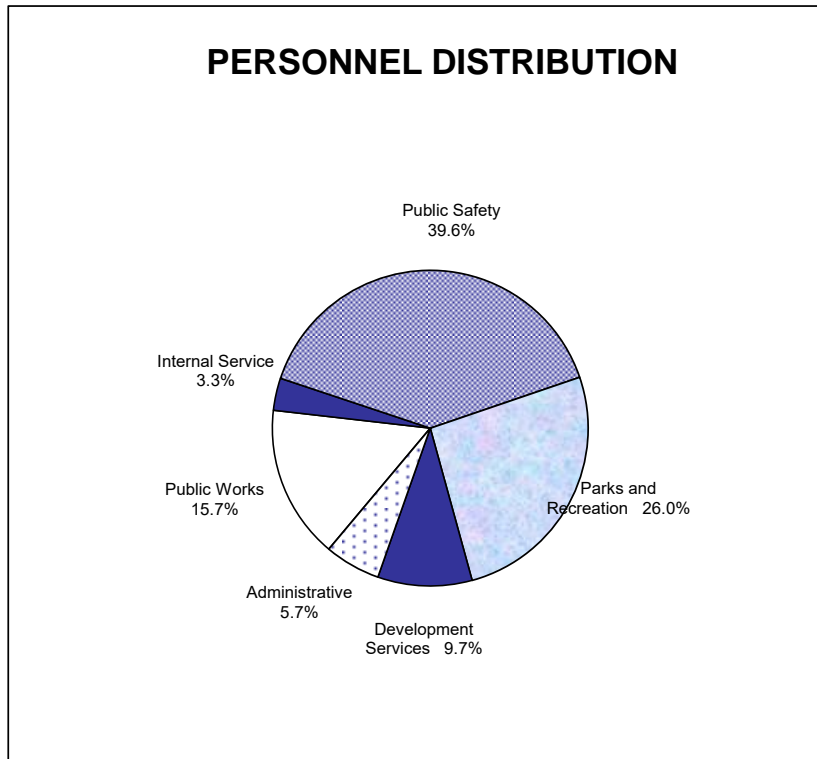


AUTHORIZED POSITIONS SUMMARY  
Full Time Equivalents (FTE's)

	<u>Actual 2016-17</u>	<u>Actual 2017-18</u>	<u>Actual 2018-19</u>	<u>Actual 2019-20</u>	<u>Actual 2020-21</u>	<u>Actual 2021-22</u>	<u>Proposed 2022-23</u>
<u>Administrative</u>							
City Manager	4.40	4.40	4.40	4.40	4.40	4.40	5.40
City Attorney	3.50	3.50	3.50	3.50	3.50	3.50	3.00
Human Resources	3.50	3.50	4.10	4.10	3.50	3.50	4.00
Finance	6.88	7.85	7.85	7.85	6.25	5.90	5.90
Facility Maintenance	3.00	3.00	3.00	3.99	3.99	3.67	4.00
Municipal Court	5.00	5.50	5.00	5.00	5.00	5.00	5.00
Public Awareness	2.15	2.15	2.15	2.15	1.15	1.15	1.15
Interdepartmental	-	1.30	0.00	-	-	-	-
<b>TOTAL</b>	<u>28.43</u>	<u>31.20</u>	<u>30.00</u>	<u>30.99</u>	<u>27.79</u>	<u>27.12</u>	<u>28.45</u>
<u>Development Services</u>							
Planning	4.33	5.03	4.00	4.00	4.00	4.00	3.33
Inspection	8.33	8.59	8.40	8.40	8.40	12.40	13.38
Engineering	17.05	16.05	16.05	16.05	15.05	15.06	15.06
<u>Airport</u>							
Operations	9.02	9.02	9.02	9.34	8.34	9.14	9.63
FBO Operations	6.99	6.99	6.99	6.99	6.99	6.59	6.59
Airport Total	16.01	16.01	16.01	16.33	15.33	15.73	16.22
<b>TOTAL</b>	<u>45.72</u>	<u>45.68</u>	<u>44.47</u>	<u>44.79</u>	<u>47.19</u>	<u>47.19</u>	<u>47.99</u>
<u>Parks and Recreation</u>							
Park Maintenance	24.25	24.25	24.17	24.17	22.90	22.48	22.38
Cemetery	3.98	3.98	3.83	3.93	3.93	4.02	3.92
Arena Building Maintenance	3.90	3.90	3.90	3.88	3.88	3.88	3.89
Central Pool	9.26	8.39	8.88	8.54	9.12	9.76	9.41
Family Aquatic Center	17.75	17.65	18.18	17.46	16.88	18.87	18.84
Jefferson Pool	0.00	0.00	0.00	0.00	0.00	0.00	5.23
Recreation	11.42	9.70	11.32	11.00	9.92	7.04	6.71
Osage Park	12.48	12.67	13.24	13.02	12.77	13.48	13.48
Shawnee Park Comm. Ctr.	4.85	5.00	4.68	4.50	4.50	4.09	4.19
Golf Course	11.06	10.53	10.48	10.49	10.49	11.70	11.65
Indoor Sports Complex	-	14.96	13.26	13.51	13.51	12.58	13.11
Softball Complex	17.93	17.73	17.58	17.09	17.09	16.71	16.14
<b>TOTAL</b>	<u>116.88</u>	<u>128.76</u>	<u>129.52</u>	<u>127.59</u>	<u>124.99</u>	<u>124.61</u>	<u>128.95</u>
<u>Public Safety</u>							
Health	3.50	3.50	3.50	3.50	3.50	3.50	3.50
Police	112.44	113.44	116.44	120.48	123.48	123.48	123.48
Fire	65.00	65.00	65.00	65.00	69.00	69.00	70.00
<b>TOTAL</b>	<u>180.94</u>	<u>181.94</u>	<u>184.94</u>	<u>188.98</u>	<u>195.98</u>	<u>195.98</u>	<u>196.98</u>
<u>Internal Service</u>							
Information Technology	3.65	3.65	4.15	4.15	4.00	4.00	4.00
Fleet	12.45	12.45	12.45	12.45	12.45	12.62	12.45
<b>TOTAL</b>	<u>16.10</u>	<u>16.10</u>	<u>16.60</u>	<u>16.60</u>	<u>16.45</u>	<u>16.62</u>	<u>16.45</u>

**AUTHORIZED POSITIONS SUMMARY**  
Full Time Equivalents (FTE's)

	<u>Actual 2016-17</u>	<u>Actual</u>	<u>Actual 2018-19</u>	<u>Actual 2019-20</u>	<u>Actual 2020-21</u>	<u>Actual 2021-22</u>	<u>Proposed 2022-23</u>
<u>Public Works</u>							
Street	22.81	22.92	22.92	22.31	22.31	22.31	22.31
Sewer							
Stormwater	6.38	6.38	6.38	6.38	7.38	7.13	6.88
Main Street Levees	0.84	0.84	0.72	0.72	0.72	0.00	0.00
Sludge	3.00	3.00	3.00	4.00	4.00	4.00	4.00
Wastewater Operations	11.92	11.92	11.92	11.92	11.92	11.78	11.78
Line Maintenance	13.18	13.18	13.18	13.18	13.23	13.73	1.81
Sewer Total	<u>35.32</u>	<u>35.32</u>	<u>35.20</u>	<u>36.20</u>	<u>37.25</u>	<u>36.63</u>	<u>24.46</u>
Water	5.72	5.72	5.72	6.72	6.72	6.77	6.61
Solid Waste							
Transfer Station	3.38	3.38	5.38	5.38	5.38	5.38	5.38
Residential	12.09	12.09	12.09	12.09	12.14	12.11	12.11
Commercial							
Landfill							
Recycling	6.63	6.63	6.63	7.13	7.13	7.13	7.13
Solid Waste Total	<u>22.10</u>	<u>22.10</u>	<u>24.10</u>	<u>24.60</u>	<u>24.65</u>	<u>24.61</u>	<u>24.61</u>
<b>TOTAL</b>	<u>85.95</u>	<u>86.06</u>	<u>87.94</u>	<u>89.83</u>	<u>90.93</u>	<u>90.32</u>	<u>77.99</u>
<b>TOTAL FTE'S</b>	<u>474.02</u>	<u>489.74</u>	<u>493.47</u>	<u>498.77</u>	<u>498.92</u>	<u>501.84</u>	<u>496.81</u>



# **PROPOSED PAY PLAN**

**City of Cape Girardeau, Missouri**  
**Pay Plan Effective 7/1/22 - 6/30/23**

Updated 6/3/22

		Years of Service	0 to 4	5 to 9	10 to 14	15 to 19	20 to 24	25 to 29	30+
		<u>Salary Range</u>							
<u>Grade</u>	<u>Position</u>	<u>Step 0 (Base)</u>	<u>Step 1</u>	<u>Step 2</u>	<u>Step 3</u>	<u>Step 4</u>	<u>Step 5</u>	<u>Step 6(Max)</u>	
<b>Grade C</b>		<b>25,037</b>	<b>26,288</b>	<b>27,603</b>	<b>28,983</b>	<b>30,432</b>	<b>31,954</b>	<b>33,552</b>	
		12.04	12.64	13.27	13.93	14.63	15.36	16.13	
<b>Grade D</b>		<b>26,287</b>	<b>27,601</b>	<b>28,981</b>	<b>30,430</b>	<b>31,952</b>	<b>33,549</b>	<b>35,227</b>	
	ADMINISTRATIVE CLERK	12.64	13.27	13.93	14.63	15.36	16.13	16.94	
	BUILDING MAINTENANCE WORKER								
	RECORDS CLERK								
	TRANSFER STATION OPERATOR - SCALE OPERATOR								
<b>Grade E</b>		<b>27,640</b>	<b>29,022</b>	<b>30,473</b>	<b>31,996</b>	<b>33,596</b>	<b>35,276</b>	<b>37,040</b>	
	ADMINISTRATIVE SECRETARY	13.29	13.95	14.65	15.38	16.15	16.96	17.81	
	AIRPORT SUPPORT SPECIALIST								
	FLIGHT LINE TECHNICIAN I								
<b>Grade F</b>		<b>29,014</b>	<b>30,465</b>	<b>31,988</b>	<b>33,587</b>	<b>35,267</b>	<b>37,030</b>	<b>38,881</b>	
	ADMINISTRATIVE ASSISTANT	13.95	14.65	15.38	16.15	16.96	17.80	18.69	
	CUSTOMER SERVICE REP								
	FLIGHT LINE TECHNICIAN II								
	NUISANCE ABATEMENT OFFICER								
	PARTS TECHNICIAN								
	SOLID WASTE WORKER								
	VIOLATIONS CLERK								
<b>Grade G</b>		<b>30,529</b>	<b>32,056</b>	<b>33,659</b>	<b>35,341</b>	<b>37,109</b>	<b>38,964</b>	<b>40,912</b>	
	ADMINISTRATIVE SPECIALIST	14.68	15.41	16.18	16.99	17.84	18.73	19.67	
	ADMINISTRATIVE TECHNICIAN								
	MAINTENANCE WORKER								
	PERMIT TECHNICIAN								
	LICENSE TECHNICIAN								
	SENIOR CUSTOMER SERVICE REP								
	WATER FIELD MAINTENANCE MECHANIC								
<b>Grade H</b>		<b>32,020</b>	<b>33,621</b>	<b>35,302</b>	<b>37,068</b>	<b>38,921</b>	<b>40,867</b>	<b>42,910</b>	
	LEAD FLIGHT LINE TECHNICIAN	15.39	16.16	16.97	17.82	18.71	19.65	20.63	
	COMMUNICATIONS OFFICER								
	JAILER								
	SENIOR SOLID WASTE WORKER								
	STATION COMMANDER								

\*Place one grade higher with PE registration in the state of Missouri.

**City of Cape Girardeau, Missouri**  
**Pay Plan Effective 7/1/22 - 6/30/23**

Updated 6/3/22

		Years of Service	0 to 4	5 to 9	10 to 14	15 to 19	20 to 24	25 to 29	30+
		<u>Salary Range</u>							
<b>Grade I</b>		<b>33,628</b>	<b>35,310</b>	<b>37,075</b>	<b>38,929</b>	<b>40,875</b>	<b>42,919</b>	<b>45,065</b>	
	AIRPORT OPERATIONS SPECIALIST	16.17	16.98	17.82	18.72	19.65	20.63	21.67	
	COURT CLERK								
	FLEET SPECIALIST								
	SENIOR MAINTENANCE WORKER								
	SOLID WASTE DRIVER								
	TRAFFIC CONTROL TECHNICIAN								
	TRANSFER STATION OPERATOR								
<b>Grade J</b>		<b>35,376</b>	<b>37,145</b>	<b>39,002</b>	<b>40,952</b>	<b>43,000</b>	<b>45,150</b>	<b>47,408</b>	
	ADMINISTRATIVE COORDINATOR	17.01	17.86	18.75	19.69	20.67	21.71	22.79	
	LEAD COMMUNICATOR								
	PROJECT SPECIALIST								
	PROPERTY/EVIDENCE TECHNICIAN								
	SENIOR SOLID WASTE DRIVER								
	STREET MAINTENANCE TECH								
	WASTEWATER TREATMENT OPERATOR								
<b>Grade K</b>		<b>37,148</b>	<b>39,005</b>	<b>40,955</b>	<b>43,003</b>	<b>45,153</b>	<b>47,411</b>	<b>49,781</b>	
	FLEET MECHANIC	17.86	18.75	19.69	20.67	21.71	22.79	23.93	
	PAYROLL & BENEFITS COORDINATOR								
	PLANNING TECHNICIAN								
	PUBLIC WORKS TECHNICIAN								
	WASTEWATER MECHANIC								
<b>Grade L</b>		<b>38,988</b>	<b>40,938</b>	<b>42,984</b>	<b>45,134</b>	<b>47,390</b>	<b>49,760</b>	<b>52,248</b>	
	APPLICATIONS AND TECH SUPPORT SPECIALIST	18.74	19.68	20.67	21.70	22.78	23.92	25.12	
	CODE ENFORCEMENT OFFICER								
	CODE INSPECTOR								
	CREW LEADER								
	ENGINEERING TECHNICIAN								
	INSPECTIONS TECHNICIAN								
	MAINTENANCE SUPERVISOR								
	MARKETING COORDINATOR								
	MS4 INSPECTOR								
	PUBLIC WORKS SYSTEM GIS ANALYST								
	RECREATION COORDINATOR								
	SENIOR MECHANIC								
	TEMPORARY ACQUISITION AGENT								
	TRANSFER STATION CHIEF OPERATOR								
	WASTEWATER SPECIALIST								
	WATER CREW FOREMAN								

\*Place one grade higher with PE registration in the state of Missouri.

**City of Cape Girardeau, Missouri**  
**Pay Plan Effective 7/1/22 - 6/30/23**

Updated 6/3/22

	Years of Service	0 to 4	5 to 9	10 to 14	15 to 19	20 to 24	25 to 29	30+
		<u>Salary Range</u>						
<b>Grade M</b>		<b>40,992</b>	<b>43,042</b>	<b>45,194</b>	<b>47,454</b>	<b>49,826</b>	<b>52,318</b>	<b>54,933</b>
ACCOUNTANT		19.71	20.69	21.73	22.81	23.95	25.15	26.41
CHIEF COURT CLERK								
COMMUNICATIONS MANAGER								
CONSTRUCTION INSPECTOR								
DEPUTY CITY CLERK/ADMINISTRATIVE AIDE								
FACILITY MAINTENANCE COORDINATOR								
FIRE MECHANIC								
FITNESS & WELLNESS SPECIALIST								
FLEET MAINTENANCE SUPERVISOR								
FLIGHT LINE SUPERVISOR								
GOLF COURSE SUPERVISOR								
OPERATIONS SUPERVISOR								
RECREATION SPECIALIST								
STORMWATER COORDINATOR								
STORMWATER SUPERVISOR								
STREET MAINTENANCE SUPERVISOR								
WASTEWATER PRETREATMENT COORDINATOR								
<b>Grade N</b>		<b>43,066</b>	<b>45,220</b>	<b>47,481</b>	<b>49,855</b>	<b>52,347</b>	<b>54,965</b>	<b>57,713</b>
CEMETERY SEXTON		20.70	21.74	22.83	23.97	25.17	26.43	27.75
CONSTRUCTION INSPECTOR/SURVEY TECH								
GOLF COURSE MANAGER								
HUMAN RESOURCES SPECIALIST								
LEGAL ASSISTANT								
PW SPECIAL PROJECTS COORDINATOR								
SENIOR CONSTRUCTION INSPECTOR								
<b>Grade O</b>		<b>45,280</b>	<b>47,545</b>	<b>49,922</b>	<b>52,418</b>	<b>55,039</b>	<b>57,791</b>	<b>60,680</b>
CHIEF WASTEWATER OPERATOR		21.77	22.86	24.00	25.20	26.46	27.78	29.17
FLEET MANAGER								
NETWORK ENGINEER								
PARKS SUPERVISOR								
RECREATION SUPERVISOR								
SENIOR CODE INSPECTOR								
<b>Grade P</b>		<b>47,541</b>	<b>49,919</b>	<b>52,414</b>	<b>55,035</b>	<b>57,787</b>	<b>60,676</b>	<b>63,710</b>
ASSISTANT RECREATION DIVISION MANAGER		22.86	24.00	25.20	26.46	27.78	29.17	30.63
CHIEF CONSTRUCTION INSPECTOR								
CIVIL ENGINEER I*								
CUSTOMER SERVICE MANAGER								
FLOOD PROTECTION/I&I COORDINATOR								
SPORTSPLEX FACILITY SUPERVISOR								

\*Place one grade higher with PE registration in the state of Missouri.

**City of Cape Girardeau, Missouri**  
**Pay Plan Effective 7/1/22 - 6/30/23**

Updated 6/3/22

		Years of Service	0 to 4	5 to 9	10 to 14	15 to 19	20 to 24	25 to 29	30+
		<u>Salary Range</u>							
<b>Grade Q</b>		<b>52,457</b>	<b>55,080</b>	<b>57,834</b>	<b>60,726</b>	<b>63,762</b>	<b>66,951</b>	<b>70,298</b>	
	CIVIL ENGINEER II*	25.22	26.48	27.80	29.20	30.66	32.19	33.80	
	PLAN REVIEWER/SITE INSPECTOR								
	SOLID WASTE SUPERINTENDENT								
	SR ACCOUNTANT								
	SR NETWORKING ENGINEER								
	WASTEWATER PLANT MANAGER								
<b>Grade R</b>		<b>57,912</b>	<b>60,808</b>	<b>63,848</b>	<b>67,040</b>	<b>70,392</b>	<b>73,912</b>	<b>77,608</b>	
	ASSISTANT CITY ENGINEER*	27.84	29.23	30.70	32.23	33.84	35.53	37.31	
	BUILDING & CODE ENFORCEMENT MANAGER								
	CITY PLANNER								
	PUBLIC INFORMATION MANAGER								
	TRAFFIC OPERATIONS MANAGER/ENGINEER*								
<b>Grade S</b>		<b>63,971</b>	<b>67,169</b>	<b>70,528</b>	<b>74,054</b>	<b>77,757</b>	<b>81,645</b>	<b>85,727</b>	
	ASSISTANT CITY ATTORNEY	30.76	32.29	33.91	35.60	37.38	39.25	41.21	
	CONTROLLER								
	CONTROL TOWER CHIEF								
	PARKS DIVISION MANAGER								
	RECREATION DIVISION MANAGER								
<b>Grade T</b>		<b>70,612</b>	<b>74,143</b>	<b>77,850</b>	<b>81,743</b>	<b>85,830</b>	<b>90,121</b>	<b>94,627</b>	
	CITY ENGINEER	33.95	35.65	37.43	39.30	41.26	43.33	45.49	
	INFORMATION TECHNOLOGY MANAGER								
<b>Grade U</b>		<b>77,931</b>	<b>81,827</b>	<b>85,919</b>	<b>90,214</b>	<b>94,725</b>	<b>99,461</b>	<b>104,434</b>	
	AIRPORT MANAGER	37.47	39.34	41.31	43.37	45.54	47.82	50.21	
	ASSISTANT PUBLIC WORKS DIRECTOR								
	DIRECTOR OF CITIZEN SERVICES								
	DIRECTOR OF HUMAN RESOURCES/RISK MANAGEMENT								
<b>Grade V</b>		<b>86,016</b>	<b>90,316</b>	<b>94,832</b>	<b>99,574</b>	<b>104,553</b>	<b>109,780</b>	<b>115,269</b>	
	CITY ATTORNEY	41.35	43.42	45.59	47.87	50.27	52.78	55.42	
	DIRECTOR OF DEVELOPMENT SERVICES								
	FINANCE DIRECTOR								
	PARKS & RECREATION DIRECTOR								
	PUBLIC WORKS DIRECTOR								
<b>Grade W</b>		<b>94,610</b>	<b>99,341</b>	<b>104,308</b>	<b>109,523</b>	<b>115,000</b>	<b>120,750</b>	<b>126,787</b>	
<b>Grade X</b>	DEPUTY CITY MANAGER	<b>104,824</b>	<b>110,065</b>	<b>115,568</b>	<b>121,346</b>	<b>127,414</b>	<b>133,784</b>	<b>140,474</b>	
		50.40	52.92	55.56	58.34	61.26	64.32	67.54	

\*Place one grade higher with PE registration in the state of Missouri.

City of Cape Girardeau, Missouri  
 Pay Plan Effective 7/1/22- 6/30/23

Updated 5/4/22

Years of service: 0 to 3 4 to 7 8 to 11 12 to 15 16 to 19 20 to 23 24+

<u>Public Safety</u>		<u>Salary Range</u>							
<u>Grade</u>	<u>Position</u>	<u>Step 0 (Base)</u>	<u>Step 1</u>	<u>Step 2</u>	<u>Step 3</u>	<u>Step 4</u>	<u>Step 5</u>	<u>Step 6(Max)</u>	
<b>Grade AA</b>		<b>39,152</b>	<b>41,109</b>	<b>43,165</b>	<b>45,323</b>	<b>47,589</b>	<b>49,969</b>	<b>52,467</b>	
	FIRE FIGHTER CADET - EXTERNAL	13.44	14.12	14.82	15.56	16.34	17.16	18.02	
	POLICE CADET - EXTERNAL	18.82	19.76	20.75	21.79	22.88	24.02	25.22	
<b>Grade BB</b>		<b>41,109</b>	<b>43,164</b>	<b>45,323</b>	<b>47,589</b>	<b>49,968</b>	<b>52,467</b>	<b>55,090</b>	
	FIRE FIGHTER CADET - INTERNAL	14.12	14.82	15.56	16.34	17.16	18.02	18.92	
	POLICE CADET - INTERNAL	19.76	20.75	21.79	22.88	24.02	25.22	26.49	
<b>Grade CC</b>		<b>43,206</b>	<b>45,367</b>	<b>47,635</b>	<b>50,017</b>	<b>52,518</b>	<b>55,144</b>	<b>57,901</b>	
	FIRE FIGHTER	14.85	15.59	16.37	17.19	18.05	18.95	19.90	
	HOSPITAL POLICE OFFICER	20.77	21.81	22.90	24.05	25.25	26.51	27.84	
	POLICE OFFICER								
<b>Grade DD</b>		<b>45,421</b>	<b>47,692</b>	<b>50,076</b>	<b>52,580</b>	<b>55,209</b>	<b>57,970</b>	<b>60,868</b>	
	HOSPITAL POLICE SUPERVISOR	21.84	22.93	24.08	25.28	26.54	27.87	29.26	
<b>Grade EE</b>		<b>47,727</b>	<b>50,114</b>	<b>52,619</b>	<b>55,250</b>	<b>58,013</b>	<b>60,914</b>	<b>63,959</b>	
	DRIVER/OPERATOR	16.40	17.22	18.08	18.99	19.94	20.93	21.98	
	POLICE CORPORAL	22.95	24.09	25.30	26.56	27.89	29.29	30.75	
<b>Grade FF</b>		<b>50,151</b>	<b>52,658</b>	<b>55,291</b>	<b>58,056</b>	<b>60,959</b>	<b>64,007</b>	<b>67,207</b>	
	FIRE CAPTAIN	17.23	18.10	19.00	19.95	20.95	22.00	23.10	
	FIRE CAPTAIN/FIRE INSPECTOR								
	POLICE SERGEANT	24.11	25.32	26.58	27.91	29.31	30.77	32.31	
<b>Grade GG</b>		<b>55,299</b>	<b>58,064</b>	<b>60,968</b>	<b>64,016</b>	<b>67,217</b>	<b>70,578</b>	<b>74,106</b>	
<b>Grade HH</b>		<b>61,063</b>	<b>64,116</b>	<b>67,322</b>	<b>70,688</b>	<b>74,222</b>	<b>77,933</b>	<b>81,830</b>	
<b>Grade II</b>		<b>67,396</b>	<b>70,765</b>	<b>74,304</b>	<b>78,019</b>	<b>81,920</b>	<b>86,016</b>	<b>90,317</b>	
	BATTALION CHIEF/SHIFT COMMANDER	23.16	24.32	25.53	26.81	28.15	29.56	31.04	
	BATTALION CHIEF/FIRE MARSHAL								
	BATTALION CHIEF/TRAINING & SAFETY OFFICER								
	POLICE LIEUTENANT	32.40	34.02	35.72	37.51	39.38	41.35	43.42	
<b>Grade JJ</b>		<b>74,425</b>	<b>78,146</b>	<b>82,054</b>	<b>86,156</b>	<b>90,464</b>	<b>94,987</b>	<b>99,737</b>	
<b>Grade KK</b>		<b>82,149</b>	<b>86,256</b>	<b>90,569</b>	<b>95,098</b>	<b>99,852</b>	<b>104,845</b>	<b>110,087</b>	
	DEPUTY FIRE CHIEF	39.49	41.47	43.54	45.72	48.01	50.41	52.93	
	ASSISTANT CHIEF OF POLICE								
<b>Grade LL</b>		<b>90,677</b>	<b>95,211</b>	<b>99,971</b>	<b>104,970</b>	<b>110,218</b>	<b>115,729</b>	<b>121,516</b>	
	FIRE CHIEF	43.59	45.77	48.06	50.47	52.99	55.64	58.42	
	CHIEF OF POLICE								



# **LONG-TERM DEBT STATEMENTS**

CITY OF CAPE GIRARDEAU

	Outstanding Principal <u>Balance</u>	Debt Service <u>Reserves</u>	Net Debt <u>Outstanding</u>	Authorized <u>By</u>
State Revolving Fund Bonds				
2012 SRF Sewer Revenue Direct Loan	21,526,000		21,526,000	Public Vote
2013A SRF Sewer Revenue Direct Loan	2,246,000		2,246,000	Public Vote
2013B SRF Sewer Revenue Direct Loan	<u>24,699,000</u>		<u>24,699,000</u>	Public Vote
	48,471,000		48,471,000	
Revenue Bonds				
2019 Water System Refunding Revenue Bonds	<u>7,515,000</u>		<u>7,515,000</u>	Public Vote
	7,515,000		7,515,000	
Annual Appropriation Debt				
2013 Direct Loan	2,034,591		2,034,591	Council Election
2015A Special Obligation Bonds	5,122,000		5,122,000	Public Vote
2016 Special Obligation Bonds	15,355,000		15,355,000	Public Vote
2018 Special Obligation Bonds	8,710,000		8,710,000	Public Vote
2020 Special Obligation Bonds	<u>17,135,000</u>		<u>17,135,000</u>	Council Election
	48,356,591		48,356,591	
<b>TOTAL CURRENT OUTSTANDING OBLIGATIONS</b>	<u><u>\$104,342,591</u></u>		<u><u>\$104,342,591</u></u>	

Computation of Legal Debt Margin

Assessed Value	<u><u>\$677,267,137</u></u>
Legal Debt Margin:	
Legal Debt Margin -Debt limitation - 20 percent of total assessed value	<u><u>\$135,453,427</u></u> 1)

DEBT SERVICE  
Schedule of Requirements  
STATE REVOLVING FUND DIRECT LOAN  
Issue 2012

Period Ending	Interest Rate	Principal Due	Interest Due (1)	Total Payments
07-01-22	1.430%	741,000	261,541	1,002,541
01-01-23	1.430%	750,000	252,538	1,002,538
07-01-23	1.430%	759,000	243,425	1,002,425
01-01-24	1.430%	768,000	234,203	1,002,203
07-01-24	1.430%	778,000	224,872	1,002,872
01-01-25	1.430%	787,000	215,420	1,002,420
07-01-25	1.430%	797,000	205,857	1,002,857
01-01-26	1.430%	807,000	196,174	1,003,174
07-01-26	1.430%	817,000	186,369	1,003,369
01-01-27	1.430%	827,000	176,442	1,003,442
07-01-27	1.430%	837,000	166,394	1,003,394
01-01-28	1.430%	847,000	156,225	1,003,225
07-01-28	1.430%	858,000	145,934	1,003,934
01-01-29	1.430%	868,000	135,509	1,003,509
07-01-29	1.430%	879,000	124,963	1,003,963
01-01-30	1.430%	890,000	114,283	1,004,283
07-01-30	1.430%	901,000	103,469	1,004,469
01-01-31	1.430%	912,000	92,522	1,004,522
07-01-31	1.430%	923,000	81,441	1,004,441
01-01-32	1.430%	934,000	70,227	1,004,227
07-01-32	1.430%	946,000	58,879	1,004,879
01-01-33	1.430%	958,000	47,385	1,005,385
07-01-33	1.430%	969,000	35,745	1,004,745
01-01-34	1.430%	981,000	23,972	1,004,972
07-01-34	1.430%	992,000	12,053	1,004,053
	1.430%	\$21,526,000	\$3,565,843	\$25,091,843

DEBT SERVICE  
Schedule of Requirements  
STATE REVOLVING FUND DIRECT LOAN  
Issue 2013A

Period Ending	Interest Rate	Principal Due	Interest Due (I)	Total Payments
07-01-22	1.390%	78,000	26,840	104,840
01-01-23	1.390%	79,000	25,908	104,908
07-01-23	1.390%	80,000	24,964	104,964
01-01-24	1.390%	81,000	24,008	105,008
07-01-24	1.390%	82,000	23,040	105,040
01-01-25	1.390%	83,000	22,060	105,060
07-01-25	1.390%	84,000	21,068	105,068
01-01-26	1.390%	85,000	20,064	105,064
07-01-26	1.390%	86,000	19,048	105,048
01-01-27	1.390%	87,000	18,021	105,021
07-01-27	1.390%	88,000	16,981	104,981
01-01-28	1.390%	89,000	15,929	104,929
07-01-28	1.390%	90,000	14,866	104,866
01-01-29	1.390%	91,000	13,790	104,790
07-01-29	1.390%	92,000	12,703	104,703
01-01-30	1.390%	93,000	11,603	104,603
07-01-30	1.390%	94,000	10,492	104,492
01-01-31	1.390%	95,000	9,369	104,369
07-01-31	1.390%	96,000	8,234	104,234
01-01-32	1.390%	97,000	7,086	104,086
07-01-32	1.390%	98,000	5,927	103,927
01-01-33	1.390%	99,000	4,756	103,756
07-01-33	1.390%	100,000	3,573	103,573
01-01-34	1.390%	102,000	2,378	104,378
07-01-34	1.390%	97,000	1,159	98,159
	1.390%	\$2,246,000	\$363,866	\$2,609,866

DEBT SERVICE  
Schedule of Requirements  
STATE REVOLVING FUND DIRECT LOAN  
Issue 2013B

Period Ending	Interest Rate	Principal Due (2)	Interest Due (1)	Total Payments
07-01-22	1.390%	859,000	295,153	1,154,153
01-01-23	1.390%	869,000	284,888	1,153,888
07-01-23	1.390%	879,000	274,503	1,153,503
01-01-24	1.390%	889,000	263,999	1,152,999
07-01-24	1.390%	899,000	253,376	1,152,376
01-01-25	1.390%	909,000	242,633	1,151,633
07-01-25	1.390%	920,000	231,770	1,151,770
01-01-26	1.390%	930,000	220,776	1,150,776
07-01-26	1.390%	941,000	209,663	1,150,663
01-01-27	1.390%	952,000	198,418	1,150,418
07-01-27	1.390%	962,000	187,041	1,149,041
01-01-28	1.390%	973,000	175,547	1,148,547
07-01-28	1.390%	985,000	163,918	1,148,918
01-01-29	1.390%	996,000	152,147	1,148,147
07-01-29	1.390%	1,007,000	140,245	1,147,245
01-01-30	1.390%	1,019,000	128,212	1,147,212
07-01-30	1.390%	1,030,000	116,035	1,146,035
01-01-31	1.390%	1,042,000	103,726	1,145,726
07-01-31	1.390%	1,054,000	91,274	1,145,274
01-01-32	1.390%	1,066,000	78,679	1,144,679
07-01-32	1.390%	1,078,000	65,940	1,143,940
01-01-33	1.390%	1,091,000	53,058	1,144,058
07-01-33	1.390%	1,103,000	40,021	1,143,021
01-01-34	1.390%	1,116,000	26,840	1,142,840
07-01-34	1.390%	1,130,000	13,504	1,143,504
	1.390%	\$24,699,000	\$4,011,365	\$28,710,365

DEBT SERVICE  
Schedule of Requirements  
WATER SYSTEM REFUNDING REVENUE BONDS  
Issue 2019

Period Ending	Interest Rate	Principal Due	Interest Due	Total Payments
07-01-22			129,875	129,875
01-01-23	4.000%	635,000	129,875	764,875
07-01-23			117,175	117,175
01-01-24	4.000%	660,000	117,175	777,175
07-01-24			103,975	103,975
01-01-25	4.000%	685,000	103,975	788,975
07-01-25			90,275	90,275
01-01-26	4.000%	710,000	90,275	800,275
07-01-26			76,075	76,075
01-01-27	4.000%	740,000	76,075	816,075
07-01-27			61,275	61,275
01-01-28	3.000%	770,000	61,275	831,275
07-01-28			49,725	49,725
01-01-29	3.000%	795,000	49,725	844,725
07-01-29			37,800	37,800
01-01-30	3.000%	815,000	37,800	852,800
07-01-30			25,575	25,575
01-01-31	3.000%	840,000	25,575	865,575
07-01-31			12,975	12,975
01-01-32	3.000%	865,000	12,975	877,975
	3.302%	\$7,515,000	\$1,409,450	\$8,924,450

DEBT SERVICE  
Schedule of Requirements  
SPECIAL OBLIGATION REFUNDING AND IMPROVEMENT BONDS  
2015A Issue

Period Ending	Interest Rate	Principal Due	Interest Due	Total Payments
12-01-22			50,964	50,964
06-01-23	1.990%	707,000	50,964	757,964
12-01-23			43,929	43,929
06-01-24	1.990%	725,000	43,929	768,929
12-01-24			36,716	36,716
06-01-25	1.990%	750,000	36,716	786,716
12-01-25			29,253	29,253
06-01-26	1.990%	440,000	29,253	469,253
12-01-26			24,875	24,875
06-01-27	1.990%	450,000	24,875	474,875
12-01-27			20,398	20,398
06-01-28	1.990%	455,000	20,398	475,398
12-01-28			15,870	15,870
06-01-29	1.990%	465,000	15,870	480,870
12-01-29			11,244	11,244
06-01-30	1.990%	470,000	11,244	481,244
12-01-30			6,567	6,567
06-01-31	1.990%	475,000	6,567	481,567
12-01-31			1,841	1,841
06-01-32	1.990%	185,000	1,841	186,841
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	2.016%	\$5,122,000	\$483,311	\$5,605,311

DEBT SERVICE  
Schedule of Requirements  
SPECIAL OBLIGATION REFUNDING AND IMPROVEMENT BONDS  
2016 Issue

Period Ending	Interest Rate	Principal Due	Interest Due	Total Payments
12-01-22			212,759	212,759
06-01-23	2.000%	1,330,000	212,759	1,542,759
12-01-23			199,459	199,459
06-01-24	2.000%	1,370,000	199,459	1,569,459
12-01-24			185,759	185,759
06-01-25	2.000%	1,420,000	185,759	1,605,759
12-01-25			171,559	171,559
06-01-26	2.000%	1,460,000	171,559	1,631,559
12-01-26			156,959	156,959
06-01-27	2.125%	1,505,000	156,959	1,661,959
12-01-27			140,969	140,969
06-01-28	3.000%	1,550,000	140,969	1,690,969
12-01-28			117,719	117,719
06-01-29	4.000%	1,625,000	117,719	1,742,719
12-01-29			85,219	85,219
06-01-30	4.000%	1,715,000	85,219	1,800,219
12-01-30			50,919	50,919
06-01-31	3.000%	1,190,000	50,919	1,240,919
12-01-31			33,069	33,069
06-01-32	3.000%	430,000	33,069	463,069
12-01-32			26,619	26,619
06-01-33	3.000%	450,000	26,619	476,619
12-01-33			19,869	19,869
06-01-34	3.000%	470,000	19,869	489,869
12-01-34			12,819	12,819
06-01-35	3.000%	490,000	12,819	502,819
12-01-35			5,469	5,469
06-01-36	3.125%	350,000	5,469	355,469
	2.959%	\$15,355,000	\$2,838,332	\$18,193,332



DEBT SERVICE  
Schedule of Requirements  
SPECIAL OBLIGATION REFUNDING AND IMPROVEMENT BONDS  
2018 Issue

Period Ending	Interest Rate	Principal Due	Interest Due	Total Payments
12-01-22			148,805	148,805
06-01-23			148,805	148,805
12-01-23			148,805	148,805
06-01-24			148,805	148,805
12-01-24			148,805	148,805
06-01-25			148,805	148,805
12-01-25			148,805	148,805
06-01-26			148,805	148,805
12-01-26			148,805	148,805
06-01-27			148,805	148,805
12-01-27			148,805	148,805
06-01-28			148,805	148,805
12-01-28			148,805	148,805
06-01-29			148,805	148,805
12-01-29			148,805	148,805
06-01-30			148,805	148,805
12-01-30			148,805	148,805
06-01-31	3.300%	1,755,000	148,805	1,903,805
12-01-31			119,848	119,848
06-01-32	3.400%	2,460,000	119,848	2,579,848
12-01-32			78,028	78,028
06-01-33	3.450%	2,540,000	78,028	2,618,028
12-01-33			34,213	34,213
06-01-34	3.500%	<u>1,955,000</u>	<u>34,213</u>	<u>1,989,213</u>
	3.423%	\$8,710,000	\$3,142,668	\$11,852,668

DEBT SERVICE  
Schedule of Requirements  
SPECIAL OBLIGATION REFUNDING AND IMPROVEMENT BONDS  
2020 Issue

Period Ending	Interest Rate	Principal Disbursed	Principal Due	Interest Due (1)	Total Payments
12-01-22	2.460%		1,135,000	210,761	1,345,761
06-01-23				196,800	196,800
12-01-23	2.460%		1,165,000	196,800	1,361,800
06-01-24				182,471	182,471
12-01-24	2.460%		1,190,000	182,471	1,372,471
06-01-25				167,834	167,834
12-01-25	2.460%		1,225,000	167,834	1,392,834
06-01-26				152,766	152,766
12-01-26	2.460%		1,255,000	152,766	1,407,766
06-01-27				137,330	137,330
12-01-27	2.460%		1,280,000	137,330	1,417,330
06-01-28				121,586	121,586
12-01-28	2.460%		1,310,000	121,586	1,431,586
06-01-29				105,473	105,473
12-01-29	2.460%		1,345,000	105,473	1,450,473
06-01-30				88,929	88,929
12-01-30	2.460%		1,380,000	88,929	1,468,929
06-01-31				71,955	71,955
12-01-31	2.460%		1,410,000	71,955	1,481,955
06-01-32				54,612	54,612
12-01-32	2.460%		1,445,000	54,612	1,499,612
06-01-33				36,839	36,839
12-01-33	2.460%		1,480,000	36,839	1,516,839
06-01-34				18,635	18,635
12-01-34	2.460%		1,515,000	18,635	1,533,635
	2.460%	-	17,135,000	2,881,221	20,016,221

# **TAX RATE/ ASSESSED VALUATION**

TAX RATE ANALYSIS\*

<u>Fiscal Year</u>	<u>General Fund</u>	<u>Library Fund</u>	<u>Health Fund</u>	<u>65 Airport</u>	<u>Parks &amp; Recreation</u>	<u>1984 Bldg. Bonds</u>	<u>Total Levy</u>	<u>Business District</u>
1963-64	0.8700	0.1300	0.0700	0.06	0.17		1.3000	
1964-65	0.8700	0.1400	0.0600	0.05	0.17		1.2900	
1965-66	0.8700	0.2000	0.0600	0.19	0.17		1.4900	
1966-67	0.8700	0.2000	0.0600	0.19	0.17		1.4900	
1967-68	0.8700	0.2000	0.0600	0.19	0.13		1.4500	
1968-69	0.9600	0.2000	0.0600	0.19			1.4100	
1969-70	0.9600	0.2000	0.0600	0.19			1.4100	
1970-71	0.5000	0.2000	0.0600	0.19			0.9500	
1971-72	0.5000	0.2000	0.0600	0.09			0.8500	
1972-73	0.5000	0.2000	0.0600	0.09			0.8500	
1973-74	0.5000	0.2000	0.0600	0.08			0.8400	
1974-75	0.4400	0.1800	0.0500	0.07			0.7400	
1975-76	0.4400	0.2000	0.0500	0.07			0.7600	
1976-77	0.4300	0.2000	0.0600	0.05			0.7400	
1977-78	0.4200	0.2000	0.0700	0.05			0.7400	
1978-79	0.4200	0.2000	0.0700	0.05			0.7400	
1979-80	0.4200	0.2000	0.0700	0.05			0.7400	
1980-81	0.4200	0.2000	0.0700	0.05			0.7400	
1981-82	0.4200	0.2000	0.0500	0.05			0.7200	
1982-83	0.4200	0.2000	0.0500	0.05			0.7200	
1983-84	0.4200	0.2000	0.0500	0.05			0.7200	
1984-85	0.4200	0.2000	0.0500	0.05			0.7200	0.8500
1985-86	0.3000	0.1400	0.0400				0.4800	0.8500
1986-87	0.3000	0.1400	0.0400			0.10	0.5800	0.8500
1987-88	0.3000	0.1400	0.0400			0.10	0.5800	0.8500
1988-89	0.3000	0.1400	0.0400			0.10	0.5800	0.8500
1989-90	0.3000	0.1400	0.0400			0.10	0.5800	0.7700
1990-91	0.3000	0.1400	0.0400			0.10	0.5800	0.7700
1991-92	0.3000	0.1400	0.0400			0.10	0.5800	0.8000
1992-93	0.3100	0.1500	0.0400			0.10	0.6000	0.8000
1993-94	0.3200	0.1600	0.0500			0.10	0.6300	0.8000
1994-95	0.3200	0.1600	0.0500			0.10	0.6300	0.8000
1995-96	0.3200	0.1600	0.0500			0.10	0.6300	0.8000
1996-97	0.3300	0.1700	0.0600			0.10	0.6600	0.8000
1997-98	0.3200	0.1700	0.0600			0.10	0.6500	0.7900
1998-99	0.3200	0.1700	0.0600			0.10	0.6500	0.7900
1999-00	0.3200	0.1700	0.0600			0.10	0.6500	0.7900
2000-01	0.3200	0.1700	0.0600			0.10	0.6500	0.7900
2001-02	0.3128	0.1664	0.0586			0.10	0.6378	0.7838
2002-03	0.3135	0.1665	0.0587			0.10	0.6387	0.7793
2003-04	0.3135	0.1665	0.0587			0.10	0.6387	0.7605
2004-05	0.3135	0.1665	0.0587				0.5387	0.7576
2005-06	0.3135	0.1665	0.0587				0.5387	0.7576
2006-07	0.3135	0.1665	0.0587				0.5387	0.7576
2007-08	0.2991	0.3090	0.0560				0.6641	0.6763
2008-09	0.3030	0.3118	0.0567				0.6715	0.6763
2009-10	0.3004	0.3095	0.0562				0.6661	0.6708
2010-11	0.3018	0.3112	0.0565				0.6695	0.6708
2011-12	0.3018	0.3112	0.0565				0.6695	0.6708
2012-13	0.3027	0.3132	0.0567				0.6726	0.6734
2013-14	0.3027	0.3132	0.0567				0.6726	0.6738
2014-15	0.3027	0.3132	0.0567				0.6726	0.6869
2015-16	0.3027	0.3132	0.0567				0.6726	0.6866
2016-17	0.3037	0.3141	0.0569				0.6747	0.6699
2017-18	0.3033	0.3141	0.0568				0.6742	0.7076
2018-19	0.3037	0.3143	0.0569				0.6749	0.7076
2019-20	0.3044	0.3152					0.6766	0.7076
2020-21	0.3044	0.3152	0.0570				0.6766	0.7076
2021-22	0.3057	0.3152	0.0573				0.6782	0.6789

\* All tax rates are presented per \$100 of assessed valuation.

ASSESSED VALUE OF TAXABLE PROPERTY

Fiscal Year	Real Estate	Personal Property	Merchants & Manufacturing	R. R. & Utilities	Total	Percent of Change
1964-65	\$32,223,860	\$6,202,220	\$3,505,020	\$1,392,456	\$43,323,556	
1965-66	34,412,340	6,649,080	3,640,340	1,505,642	46,207,402	6.7%
1966-67	35,604,340	7,332,440	3,715,960	1,753,515	48,406,255	4.8%
1967-68	38,355,900	8,082,200	3,832,540	2,031,867	52,302,507	8.0%
1968-69	42,186,000	8,237,220	4,198,580	2,224,729	56,846,529	8.7%
1969-70	43,981,400	8,668,680	4,102,600	2,441,012	59,193,692	4.1%
1970-71	45,439,880	8,863,100	4,274,420	2,626,754	61,204,154	3.4%
1971-72	47,000,480	9,786,720	4,345,800	2,783,860	63,916,860	4.4%
1972-73	50,059,300	9,764,480	4,619,500	2,930,205	67,373,485	5.4%
1973-74	54,712,920	10,686,700	5,286,160	3,110,970	73,796,750	9.5%
1974-75	63,400,200	11,756,920	5,874,980	3,474,335	84,506,435	14.5%
1975-76	65,330,200	11,923,720	6,057,040	4,068,333	87,379,293	3.4%
1976-77	68,883,290	11,810,410	6,305,540	4,235,363	91,234,603	4.4%
1977-78	73,046,700	10,338,290	6,491,940	4,340,871	94,217,801	3.3%
1978-79	78,801,900	12,395,315	6,679,400	5,006,308	102,882,923	9.2%
1979-80	80,342,400	13,123,035	6,684,900	4,880,684	105,031,019	2.1%
1980-81	84,762,810	13,660,940	6,651,520	5,412,522	110,487,792	5.2%
1981-82	98,001,550	13,749,508	6,764,940	5,330,614	123,846,612	12.1%
1982-83	98,615,210	13,389,800	12,915,080	5,421,885	130,341,975	5.2%
1983-84	100,419,370	14,837,940	12,608,280	4,198,382	132,063,972	1.3%
1984-85	99,992,640	13,586,410	13,048,370	13,844,701	140,472,121	6.4%
1985-86	156,607,540	28,628,085		19,026,515	204,262,140	45.4%
1986-87	161,046,740	29,644,440		20,464,762	211,155,942	3.4%
1987-88	165,181,180	29,852,921		20,611,933	215,646,034	2.1%
1988-89	169,915,310	30,499,772		20,331,289	220,746,371	2.4%
1989-90	177,974,550	32,833,840		20,697,281	231,505,671	4.9%
1990-91	181,481,140	32,995,384		20,683,803	235,160,327	1.6%
1991-92	184,638,910	40,378,970		21,491,906	246,509,786	4.8%
1992-93	188,852,960	42,109,675		22,146,745	253,109,380	2.7%
1993-94	195,809,200	45,126,875		17,950,900	258,886,975	2.3%
1994-95	203,600,210	51,733,340		19,113,775	274,447,325	6.0%
1995-96	208,809,260	61,421,730		18,527,925	288,758,915	5.2%
1996-97	215,300,380	69,259,255		19,044,414	303,604,049	5.1%
1997-98	245,894,550	72,237,580		19,406,348	337,538,478	11.2%
1998-99	251,356,660	74,549,645		19,905,580	345,811,885	2.5%
1999-00	260,802,360	77,883,292		20,345,362	359,031,014	3.8%
2000-01	269,016,020	85,006,163		21,291,449	375,313,632	4.5%
2001-02	296,023,850	87,066,979		22,577,736	405,668,565	8.1%
2002-03	302,459,240	86,673,333		21,998,931	411,131,504	1.3%
2003-04	314,074,280	82,030,473		21,820,611	417,925,364	1.7%
2004-05	321,044,100	80,569,040		23,284,355	424,897,495	1.7%
2005-06	346,656,300	85,331,600		15,302,627	447,290,527	5.3%
2006-07	361,998,920	94,755,320		15,006,408	471,760,648	5.5%
2007-08	408,385,280	97,850,863		15,766,380	522,002,523	10.6%
2008-09	421,542,710	90,205,672		15,241,138	526,989,520	1.0%
2009-10	432,056,440	90,443,151		16,382,003	538,881,594	2.3%
2010-11	436,383,490	88,756,143		17,016,310	542,155,943	0.6%
2011-12	441,787,760	86,786,204		18,075,415	546,649,379	0.8%
2012-13	444,515,940	89,254,739		18,277,472	552,048,151	1.0%
2013-14	464,088,030	104,466,758		18,422,026	586,976,814	6.3%
2014-15	473,052,490	109,377,874		19,401,222	601,831,586	2.5%
2015-16	478,128,650	118,311,608		21,179,053	617,619,311	2.6%
2016-17	484,614,340	115,659,020		21,212,084	621,485,444	0.6%
2017-18	503,024,280	116,243,334		21,608,170	640,875,784	3.1%
2018-19	511,342,160	121,991,825		21,397,543	654,731,528	2.2%
2019-20	522,707,860	129,804,030		24,755,247	677,267,137	3.4%
2020-21	527,243,460	129,844,065		25,641,162	682,728,687	0.8%
2021-22	539,982,410	141,212,089		28,234,462	709,428,961	3.9%